

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, July 21, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, M. Erdman, and K. McNeely. S. Parsons was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by M. Erdman, motion carried.

Public Participation:

There was no public participation at this time.

K. Bates moved to approve the minutes from the June 16, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the July bills. Seconded by K. Bates, motion carried.

Director's Report

- A. The statistics for June were distributed in the board packets. M. Erdman requested a month-to-month comparison.
- B. The Friends of the Library met on Thursday, June 23 to plan for the upcoming book sale. This sale will be held on Friday, July 31 from 8:00 to 5:00, and again on Saturday, August 1 from 9:00 to 1:00. The Friends will have two work sessions on Wednesday, July 29 and Thursday, July 30 from 1:00 to 5:00 to prepare for the sale.
- C. On June 30, Sally discovered a "Check Engine" light was on when she started the bookmobile. She dropped the bookmobile off at Business on Wheels. The coolant was topped off and the bookmobile has been running fine. We will request that Business on Wheels check all fluid levels each time the bookmobile is scheduled for repairs or routine maintenance.
- D. AT&T – We are still waiting for our countersigned contracts for telephone service beginning July 1, 2009. Two supervisors and USF specialists are now working on our account.

Old Business:

- A. Preliminary 2009-2010 Budget – Update – We have not been notified either verbally or in writing about our budget. The finance committee has not met since June 11, and the upcoming budget was not discussed at the July 14 Committee of the Whole Meeting.
- B. SIRSI/Symphony Migration – The library employees have been learning the new system, but most tasks are taking longer to perform. We hope to get over these initial hurdles and be able to offer online services to the public this Fall.

- C. County Board Liaison Appointment – We received a letter from the County announcing the appointment of Dick Peterson as liaison to the Library Board. K. McNeely welcomed him.

New Business:

- A. Meeting Room Policy – After discussion of the revised policy and release form, the library board asked P. Cheski to send this new version to the Administrator's office for Dan Hass' opinion.
- B. Pitney Bowes – Meter Rental Five-Year Lease Contract – Due to the undetermined status of our upcoming budget, the board decided to table this item.
- C. Hermansville Branch Wiring for Internet – The wireless Internet has proven to be unreliable. The Senior Center and Meyer Township changed to hard wiring the end of last year. The lowest quote we received was from DSTech in Escanaba for \$160.12. This will be paid by the Friends of the Library, using funds donated for Hermansville projects.
- D. Hermansville Branch –Change in Hours – Due to the Senior Center changing their Tuesday hours, we also need to adjust our hours. After discussion, K. Bates moved to change the Hermansville Branch hours to: Tuesday 9:00 to 3:00, Wednesday 9:00 to 3:00, and Thursday 9:00 to 1:00. Seconded by M. Erdman, motion carried. The new hours will begin on Tuesday, August 4, 2009.
- E. Library Staff Update – P. Shuman will be on temporary leave and the other library employees will be covering her duties and hours.

Other Board Concerns:

M. Erdman will arrange for a Kindle demonstration at the August 18 meeting.

Public Participation: Dick Peterson stated that we were doing a good job.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by K. Bates, motion carried. The meeting adjourned at 11:30 AM.