

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday, January 19, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely and Carol Pfefferkorn. S. Parsons was present via speakerphone.

K. McNeely turned the meeting over to P. Cheski to begin the reorganizational part of the meeting.

P. Cheski opened the floor for nominations for Library Board President. S. Parsons nominated K. McNeely, and J. Bejgrowicz seconded the nomination. No other persons were nominated. M. Erdman moved to close nominations. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to elect K. McNeely as Library Board President. Seconded by S. Parsons, motion carried.

P. Cheski then turned the meeting over to K. McNeely, who opened the floor for nominations for Library Board Vice President.

S. Parsons nominated J. Bejgrowicz, and M. Erdman seconded the motion. There were no other nominations. M. Erdman moved to close nominations. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to elect J. Bejgrowicz as Library Board Vice President. Seconded by S. Parsons, motion carried.

After discussion, J. Bejgrowicz moved to hold the regular board meetings at 11:00 AM on the third Tuesday of the month. All meetings will be held in Stephenson, unless a meeting at the Hermansville Branch Library is specifically requested by Hermansville residents. Seconded by C. Pfefferkorn, motion carried.

After review of the revised by-laws, J. Bejgrowicz moved to approve the revised by-laws. Seconded by M. Erdman, motion carried.

K. McNeely adjourned the reorganizational meeting and resumed the regular board meeting at 11:10 AM.

S. Parsons moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

#### Public Participation:

Commissioner Bernie Lang introduced himself and was welcomed by the board members.

M. Erdman moved to approve the minutes from the December 8, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the January bills. Seconded by C. Pfefferkorn, motion carried.

M. Erdman moved to authorize P. Cheski to continue paying the bills with early due dates each month, prior to the regular board meetings. Seconded by S. Parsons, motion carried.

Director's Report

- A. We received official notification from the Administrator's Office that Bernie Lang has been appointed Liaison to the Library Board. Sherry Smith acknowledged that the library board is in compliance with Menominee County Board Rules R91-2, as the library board provides monthly minutes to the County Board.
- B. The monthly circulation statistics comparisons were distributed in the board packets.
- C. The Friends of the Library held their annual Christmas Party and Fundraiser on Sunday, December 13 at the Little Nugget. They raised over \$300.00. Their next business meeting will be on March 25. The new Friends newsletter is available at the circulation desk.
- D. We delivered the donations for the Give-A-Kid-A-Book program on December 11.
- E. The Scholastic Book Fair was successful, but the total purchases were less than previous fairs. This was probably due to the extremely cold weather and snow storm on December 9.
- F. The annual state aid report was filed electronically on January 15.
- G. Ann will be attending the Summer Reading Workshop on Thursday, February 18. This workshop is presented by the Nicolet Federated Library System in Green Bay.
- H. Waste Management has sent us a renewal contract at the current rate of \$39.00 per month, plus fuel/environmental charges, and administrative fee. P. Cheski will get more detailed information for the February meeting.

Old Business:

- A. SIRSI/Symphony Migration–Update–Shawn upgraded the SIRSI/Symphony software to the latest version on Sunday night, January 17. Most of the changes were in the public access catalog.

New Business:

- A. Carol Pfefferkorn–New Board Member–Term Expires 12/31/2014–The library board members introduced themselves and welcomed Carol to the board.
- B. Internet Use Policy–Discuss and Approve Revised Policy–Dan Hass has reviewed it. After discussion, C. Pfefferkorn moved to approve the revised Acceptable Internet Use Policy. Seconded by J. Bejgrowicz, motion carried.
- C. Wireless Internet Use Policy–Discuss and Approve Policy–Dan Hass has reviewed it. After discussion, M. Erdman moved to approve the Wireless Internet Use Policy. Seconded by S. Parsons, motion carried.

- D. Second T-1 Line for Internet Access—After discussing the need for additional bandwidth for Internet access, J. Bejgrowicz moved to sign the Letter of Agency for Funding Year 2010/2011 and add a second T-1 line as of July 1, 2010, if Universal Service Funds are awarded to the Internet Consortium. Seconded by M. Erdman, motion carried.

Other Board Concerns: M. Erdman asked about downloadable books. P. Cheski is monitoring the cost to join the group of libraries who are currently offering this service.

Public Participation: Commissioner Bernie Lang expressed his willingness to learn about the library board and its responsibilities.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by S. Parsons, motion carried. The meeting adjourned at 11:42 AM.