

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, February 22, 2011.

Roll call was taken and present were J. Bejgrowicz, K. McNeely, and C. Peterson. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the January 11, 2011 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the February bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. A. Best participated in the Summer Reading Planning Workshop in Green Bay on Thursday, February 3. She brought back many ideas for this year's program.
- C. All items have now been purchased for the I.S.D. grant, and a detailed list was submitted to Wendy Woodworth. Everything has been cataloged, except the puppets that will be processed in the near future.
- D. We received a refund check of \$74.85 from Pitney Bowes for the remainder of our canceled contract for the postage meter and scale.
- E. P. Cheski participated in the ReadyTalk meeting with the County Library Act committee on February 16. The committee is still making revisions.
- F. P. Cheski participated in Ready Talk meetings on February 17 with the Automated Library System group and the Upper Peninsula Region of Library Cooperation quarterly meeting. The ALS group discussed upgrades to the SIRSI/Symphony system in April or May, and how the software changes would improve the system. They also approved the ALS budget for the next fiscal year.

The UPRLC will be holding their annual meeting in Marquette on Thursday, September 29. Their 2011/2012 budget was also approved, and their annual audit process was discussed.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP)

Round One: The last computer, monitor and ZoomText software were installed last week. Other than filing quarterly reports in the future, we have met all the BTOP requirements.

- B. Fiscal 2011 Supplemental State Aid Funds – We are still waiting to receive our check or wire transfer from the State of Michigan.
- C. Three-Year Technology Plan – July 1, 2011 through June 30, 2014 -- Our plan was approved by the Library of Michigan.

New Business:

- A. USF Form 471 – AT&T is the only vendor who submitted a quote that met our requirements. We are negotiating the final details and will soon be submitting the 471 form.
- B. Carol Pfefferkorn – Resignation Letter – After discussion, the board regretfully accepted Carol's resignation from the library board. P. Cheski will contact the County Administrator regarding the unexpired term.
- C. By-Laws – Discussion of Reorganizational Meeting Change – Once the County Commissioners have determined when future appointments to boards and committees will be made, the library board may have to change the by-laws to accommodate terms expiring on January 31 each year.

Other Board Concerns: C. Peterson discussed e-book readers that some libraries circulate. K. McNeely suggested that the board adopt a policy to get parental-guardian permission to take photographs of minor children.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:50 AM.