

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Wednesday, February 20, 2013.

Roll call was taken and present were J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong. K. Bates and J. Bejgrowicz were excused.

After discussion, the board decided to postpone the reorganizational part of the meeting until March when all board members should be present.

J. Freis moved to hold the reorganizational and regular March meeting on Wednesday, March 20, 2013 at 11:00 AM. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the January 15, 2013 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the January financial report. Seconded by C. Peterson, motion carried.

J. Freis moved to pay the February bills. Seconded by C. Peterson, motion carried.

In order to avoid late payment charges, C. Peterson moved to authorize P. Cheski to pay utility and telephone bills prior to each monthly meeting. Seconded by J. Freis, motion carried.

#### Director's Report:

- A. The monthly circulation stat comparisons for January are in the board packets.
- B. The Friends of the Library met on Thursday, January 24, 2013. They made plans to hold the Pajama Story-Time program on Thursday, April 18. Two members volunteered to co-chair the annual Friends book sale on Friday July 26 and Saturday, July 27.

The Friends purchased the DVD file cabinets and folders for the library in Stephenson and Hermansville. Library employees are doing the preliminary work to convert the DVD collection to the new system. The Friends also paid for two used file cabinets to hold the new files behind the circulation desk.

The Friends Winter newsletter should be mailed within the next week.

- C. On Tuesday, February 12, Congressman Dan Benishek's representative Jessy Rice held his mobile office at the library from 4:00 to 5:00 PM.
- D. So far, the new Blue Cross/Blue Shield insurance is working fine and the library employees are happy with it.
- E. P. Cheski completed the USF forms for the Internet Consortium.

- F. P. Cheski will be attending two meetings and one workshop via Ready Talk on Thursday, February 21.
- G. Library patrons really like the Overdrive downloadable service for EBooks and audiobooks. The Friends of the Library purchased a Kindle and a Nook Color for the library staff to use.
- H. The County auditors were contacted and it appears that the year-end carry forward balances have been corrected.
- I. P. Cheski is almost done weeding the Adult Fiction collection.

Old Business:

- A. Jerry Bejgrowicz – Library Board Term – Update – The library board received official notification that Jerry Bejgrowicz was appointed to a five-year term on this board.

New Business:

- A. USF 471 Form – The AT&T contracts have been signed and we are awaiting the countersigned contracts before filing the USF 471 form.
- B. 2013 Park & Read Program – The DNR is changing this program for 2013. It will now be called the MI Big Green Gym and will promote health and wellness programs in addition to reading. The revamped program will be valid for state parks, state forest trails, and more than 20 additional community recreations agencies.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:17 AM.