

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, December 18, 2012.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson, and Commissioner James Furlong. K. Bates was excused.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

J. Freis moved to approve the minutes from the November 20, 2012 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to approve the November financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the December bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends will hold their next regular meeting on Thursday, January 24, 2013 at 3:00 PM.
- C. The books and monetary donations for the Give-A-Kid-A-Book program were delivered to Spies Public Library on December 8.
- D. P. Cheski is working on the annual state aid report for the Library of Michigan.
- E. The jigsaw puzzle exchange continues to grow in popularity.
- F. The library staff expressed their appreciation to the library board for their salary increases and the delicious fruit basket.
- G. We were fortunate to again receive \$500 from a person who wants to remain anonymous. These funds will be used to purchase the 2013 Newbery and Caldecott award and honor books, and the Michigan Notable Books for 2013.
- H. After discussion, it was the consensus of the board to place the Friends of Michigan Libraries membership invoice on the January bill voucher.
- I. P. Cheski weeded the reference collection to make additional space. She is now working on the adult fiction collection.
- J. Library staff is considering changing the way DVDs are processed and checked out to library patrons. Depending on a contribution from the Friends of the Library, we may purchase DVD desktop cabinets and folders to expedite the system.
- K. Shawn Andary and P. Cheski completed the MelCat participation worksheets and are anticipating a start-up date sometime in July 2013.

- L. After discussion, C. Peterson moved to join the Great Lakes Digital Overdrive program in 2013. Seconded by J. Bejgrowicz, motion carried.
- M. The library will be closed December 24, 25, 31, and January 1.

Old Business:

- A. Jerry Bejgrowicz – Library Board Term – Update – The Administrator will be advertising for the open board terms next week. All current board members will be sent letters advising them to submit letters of interest if they want to be reappointed.

New Business:

- A. 2013 Holiday Schedule – After discussion, C. Peterson moved to approve the 2013 holiday schedule. Seconded by J. Bejgrowicz, motion carried.
- B. Library Staff Change in Health Insurance – The library employees submitted forms to join the Teamsters Blue Cross Blue Shield Insurance. Hopefully, the new insurance will start sometime in January. This should save the county money and reflect positively on the library budget.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:23 AM.