

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Monday, August 19, 2013.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Everyone welcomed M. Fagan to the library board.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

C. Peterson moved to approve the minutes from the July 9, 2013 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the July financial reports. Seconded by C. Peterson, motion carried.

J. Bejgrowicz moved to pay the August bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for July were in the board packets.
- B. The Friends of the Library expanded their landscaping project in front of the library and have installed a stone border around the left portion near the bicycle rack, and a circular perimeter around the crabapple tree. They are planning a garden work session on Thursday, August 29 to plant the new front garden area.

The Friends annual book sale was another success, and they sold hundreds of books. Their next regular meeting will be on Tuesday, September 10 at 10:00 AM.

- C. P. Cheski participated in the UPRLC and ALS meetings via ReadyTalk on Thursday, August 8. Member libraries formed a committee to review vendor quotes for automated library services for the next seven years. Plans were also made for the UPRLC annual meeting in Marquette on September 26.
- D. The summer reading program came to a fun conclusion on July 17 when Tom Pease of Peaseblossom Music entertained the kids at the Stephenson Township Hall. Everyone who attended had a great time.
- E. On July 18 at 2:34 AM, Deputy A. Ihander did a courtesy property check on the building and found everything secure.
- F. On Wednesday, August 21, Shawn Andary from Superiorland Library Cooperative will be here to train library staff on using MelCat. Once the system is operational, customers will be able to order books online from downstate Michigan libraries.

Old Business:

- A. Bookmobile Maintenance Update – The fuel pump on the generator failed. The pump was replaced on July 29 and the generator has been working fine.

New Business:

- A. FY 2013-2014 Preliminary Budget – The library board members discussed recent County Finance Committee meetings, the library fund balance and the bookmobile funding. C. Peterson moved to transfer \$37,000 from the library fund balance to revenue line item #271-000-697.00 to reduce the MERS underfunded liability in the Fiscal Year 2013-2014 budget. Seconded by J. Bejgrowicz, the motion was unanimously passed.
- B. Merit Fiber Installation – Update – The fiber is in and we began using it on Thursday, August 15.
- C. Xerox 5828 Copier Replacement – Discussion – Xerox will be discontinuing maintenance on this copier as of September 30, 2013. P. Cheski will solicit quotes from local vendors for a replacement copier.

Other Board Concerns: J. Freis asked how successful the Friends book sale was compared to previous years.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:47 AM.