

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, April 20, 2010.

Roll call was taken and present were J. Bejgrowicz, K. McNeely, S. Parsons, and County Board Commissioner Bernie Lang. C. Pfefferkorn was excused. M. Erdman arrived at 11:15 AM.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

David Eagleton announced that the Friends annual meeting will be held on Thursday, May 27 at 3:00 PM. They will elect officers for the coming year. The Spring newsletter will soon be printed, and David reminded the Board that this is the library's newsletter, and they were all welcome to submit articles.

J. Bejgrowicz moved to approve the minutes from the March 16, 2010 meeting. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the March financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the April bills. Seconded by S. Parsons, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library ordered blinds for the other five library windows. They were installed last week and look great. The Friends Directors set four goals for next year: Technology, Buildings and Grounds, Media, and Social Contacts.
- C. We have not heard back from Wisconsin Public Service on the Kill-A-Watt meter they were going to give us for customers to use.
- D. An incident occurred yesterday on Railroad Street. A customer claimed that the side window on her van was broken by flying debris from the lawn tractor being used to cut the grass on the North side of the library. We sent the claim information to the Administrator's Office for processing.
- E. We are still waiting for the paperwork to begin the Park & Read program for Michigan State Parks this summer.
- F. FOIA and Open Meetings Act Workshop – P. Cheski asked if all the board members had received the website link. Commissioner Lang said it was the best presentation he had heard on these two topics. He asked if copies of the information could be distributed to the other County Commissioners. P. Cheski will check to see if this is feasible.

Old Business:

- A. United States Census 2010 – The Questionnaire Assistance Center was finished last Thursday, April 15.

- B. Broadband Technology Opportunities Program (BTOP) – Round One – The Federal Government has issued their guidelines for the baseline project plans, and MSU has all the information required for the plans. However, the plans won't be reviewed until early May, so the final confirmation probably won't be received until mid-May. Once MSU gets approval, the computers will be ordered.

Round Two – MSU asked us to send another letter of support for a second project overlapping the first project. This one also involves local high school students and is called Community Ties to Cyberinfrastructure.

New Business:

- A. 2010-2011 Fiscal Year Budget – Timeline – The Administrator will be sending out budget packets soon. After the budgets are combined, he will be meeting with each department head and elected official. Please plan on extra time at the May 18 meeting to work on the library budget.
- B. Quality Services Audit Checklist (QSAC) – P. Cheski summarized the requirements that have already been met in each of the seven sections, and which requirements we need to work on. The board members discussed the requirements and suggested items to include.
- C. Trustee Membership in Friends of Michigan Libraries – After discussion, J. Bejgrowicz moved to join the FOML for one year at a cost of \$35.00 for the full board. Seconded by M. Erdman, motion carried.

Other Board Concerns: There were no other concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. The meeting adjourned at 11:30 AM.