

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Wednesday, April 16, 2013.

Roll call was taken and present were K. Bates, J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the March 20, 2013 meeting. Seconded by K. Bates, motion carried.

C. Peterson moved to approve the March financial reports. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to pay the March bills. Seconded by K. Bates, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for March were in the board packets.
- B. We received the monthly statistics for Overdrive participation. We had 15 new patrons. 54 E-Books and 21 Audiobooks were downloaded.
- C. The Friends of the Library will be meeting on Thursday, April 25 to finalize plans for their annual plant sale to be held on Saturday, May 25 from 9 AM to 3 PM, and their annual book sale on July 26 and July 27.  
  
The Pajama Story-Time will be held on Thursday, April 18 from 6:30 to 7:30 PM.
- D. The DVD conversion has now been completed, and the employees are very happy with the increased efficiency and cost savings in processing each item.
- E. The Internet connection has been working fine since the new router was installed.
- F. On April 24, P. Cheski and C. Laurin will participate in a ReadyTalk workshop on UPRLC and ALS long range planning. The contracts with SirsiDynix, Overdrive, and RIDES delivery all expire in 2014. Various vendors will be making presentations on their new products for the member libraries to consider.

Old Business: None

New Business:

- A. Merit Network Fiber Installation – Update – The fiber has now been installed in the building and connected to the termination panel in the furnace room. Merit Network will install a new router and switch in the near future.
- B. Vacation Policy – After discussion, C. Peterson moved to adopt the revised vacation policy for full-time library employees hired after May 1, 2014.

- C. FY 2013-2014 Preliminary Budget – Due April 30, 2013. After discussion, J. Bejgrowicz moved to submit the preliminary budget. Seconded by K. Bates, motion carried. P. Cheski will present a more detailed budget with line item justifications at the May 21 meeting.
- D. Great Parents, Great Start Menominee County Initiative – We were fortunate to receive a \$400 check from the I.S.D. to purchase children’s books and parenting materials.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:34 AM.