

# MENOMINEE COUNTY LIBRARY BOARD

## Minutes May 9, 2017

Approved: June 13, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday May 9, 2017.

Present: C. Peterson, M. Fagan, J. Freis, K. McNeely, N. Tuinstra and Commissioner L. Schei.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes, as corrected, from the April 11, 2017 meeting, support by K. McNeely. Motion carried.

N. Tuinstra moved to approve the April Financial Reports, support by K. McNeely. Motion carried.

J. Freis moved to approve the May bills, support by M. Fagan. Motion carried.

### Director's Report

**Library:** The Home schoolers art work was in the display case.

**Financial:** Due to replacing the tires we are over on our bookmobile maintenance (line 932.00) I recommend moving money from (line 742.00) Gas Oil. *Note after talking to Sherry Dupont, she requests that we leave in the amount in the correct line to show that the bookmobile maintenance expenses are over budget.*

**Patrons:** The partnership with ISD for the toddler playgroup continues to bring new patrons in.

**Technology:** We began automatic checkout at Hermansville. Jean Montgomery from SLC came and updated the HMB computers.

**Programing:** There was an Open House for staff appreciation hosted by the Friends. A Zentangle workshop presented by Linda Berry. There were several Money Week programs including a presentation by Danielle Krishner, from Integra Credit Union, for Parents. .

**Friends:** The Annual Friends of the Library meeting is on May 18<sup>th</sup>. Plant sale will be Saturday May 27.

**Volunteers:** 22 hours.

**Building and Grounds:** Review of the ongoing issues with the front door, staff will key open instead of using the allen wrench.

New Business

- A. C. Peterson moved to approve the amended Gift Policy and to rescind the Library Vacation Policy and Library Sick Leave Policy, support K. McNeely. Motion carried.
- B. Discussion on Fiscal year 2017/18 budget and options. Director Winnicki asked the Board to consider sending all staff to the Rural Library conference in 2018 being held in Traverse City and closing the Library for those 3 days.
- C. Discussion on Bookmobile Fundraising, Event date is set October 15, 2017 at the Hannahville Convention Center.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 5:01 PM.

Submitted by:  
Amanda Winnicki, Library Director