

MENOMINEE COUNTY LIBRARY BOARD

Minutes May 17, 2016

Approved: June 21, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday May 17, 2016

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

No public present.

J. Freis moved to approve the agenda, support by K. McNeely. Motion carried.

K. McNeely moved to approve the minutes from the April 19, 2016 meeting as corrected, support by J. Freis. Motion carried.

J. Freis moved to approve April Financial Report, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the May bills, support by K. McNeely. Motion carried.

Director's Report

Library: I have talked to Jim Mekash about the leaks. The County is repairing the screens. Cleaning continues. Hermansville hours have changed due to building management changes.

Patrons: We have received over \$600.00 in remembrance of Loralee Tessmer and will be purchasing materials to reflect her interests.

Bookmobile We are collecting books from the classes and students to finish up the school year.

Technology: We replaced the internet routing switch as part of routine maintenance. The cost for the new Firewall is \$1138.95 and fully covers the cost for a three year period.

Programing: Rural Libraries was inspiring and my program was well received. All our Bunny money books were given out during Financial Planning Week. Summer Reading Club programs are scheduled at both the Main and Hermansville branch. Hermansville started a monthly book club.

Friends: Their Annual meeting is later today. The plant sale is scheduled for May 28th. The Book sale is scheduled for July 29 and 30.

Volunteers: April Hours - Ann Murry was in for 27 hours, and Sally Harris has created another guessing contest. A list of Volunteer duties was in your packets, Library Director will keep board informed about other volunteers or any additional duties added to the list.

Financial: I am working on the preliminary FY2016/17 budget. The cost of RIDES (transportation of interlibrary loans) went up considerably. The cost for the next service year is \$2,340.00. Pam Christiansen at Superiorland is working on a way to subsidize part of this cost for the UP.

Additional Issues: Library of Michigan has information for Trustees including a Trustee Manual on their website www.michigan.gov/libraryofmichigan.

New Business

Discussion on volunteer duties and recruitment of volunteers to support library programs.

K McNeely made a motion to Appoint Amanda Winnicki as the Library Official and Company Officer who is authorized to start, complete, submit, certify, modify and deactivate Forms 498 for purposes of the Erate Schools and Library Program. Motion supported M. Fagan. Motion carried.

J. Freis moved to approve the updated Long Range Plan as submitted, supported by M. Fagan. Motion carried.

Public Participation – no public present.

As there was no further business K McNeely moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 11:32.

Submitted by:

Amanda Winnicki, Library Director