

MENOMINEE COUNTY LIBRARY BOARD

Minutes March 14, 2017

Approved: April 11, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:02 PM on Tuesday March 14, 2017.

Present: C. Peterson, J. Freis, M. Fagan, K. McNeely, N. Tuinstra and Commissioner L. Schei. Guest Commissioner G. Piche.

N. Tuinstra moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: Commissioner Piche was happy to be able to attend a Library Board Meeting.

K. McNeely moved to approve the minutes from the February 14, 2017 meeting, support by M. Fagan. Motion carried.

J. Freis moved to approve the February Financial Reports, support by N. Tuinstra. Motion carried.

K. McNeely moved to change the Demco invoice for class room book crates to the UPROC restricted account for payment, support N. Tuinstra. Motion carried.

N. Tuinstra moved to approve the March bills as amended, support by M. Fagan. Motion carried.

Director's Report

Statistics: The trend of decreasing computer use appears to have leveled off. Computer use has actually increased in the last couple months. Door counts are running higher than they were for the same time period as last year.

Library: "I Spy Pirates" is in the display case, special thanks to the Hirn family.

Bookmobile: Staff is recommending a replacement bookmobile, a handout with specifications was shared with the board. We also are having trouble with one of the doors, it will not open. Repairs are scheduled. I am working on a Lois Lowry Grant for bookmobile books.

Programming: "Books on the Bus" has started at the Carney/Nadeau schools, they are using "Safety Patrol" students to stock the book bags. The Pajama evening Storytime with the 4-H Youth Council and Friends will be March 23. Reading month gift basket drawing will be on March 17. "Bubble Gum Bubble Gum" is the Michigan Reads children's book and we are using it for story times in the library and at schools this month.

April Programming includes: Easter Bunny visit on April 8th. Zentangle Workshop scheduled on April 24. National "Money Week" is April 24- 30. We have received books to give away for Storytime and Integra Credit Union will be sponsoring a library program for Parents on April 28.

Friends: Their next meeting is March 23. Their annual plant sale is scheduled for May 27.

Volunteers: 18 hours this month.

Additional Issues: A dog was brought into the library and then was let loose. If there are any additional incidents then a sign will be posted about only "service" animals permitted.

New Business

- A. K. McNeely moved to have Director Winnicki prepare the replacement bookmobile recommendations for quotes, identify vendors and contact county administration for direction on the bid process, support N. Tuinstra. Motion carried.
- B. Board appointed N. Tuinstra to chair an ad-hoc committee for Bookmobile Fundraising Activities.
- C. C. Peterson moved to rescind the Personal Use of Electronic Communication for Staff Policy and the associated form, support M. Fagan. Motion carried.
- D. K. McNeely moved to approve the Public Relations Policy as amended, support J. Freis. Motion carried.
- E. N. Tuinstra moved to approve the updated mission statement, support J. Freis. Motion carried.

Public Participation: Commissioner Piche noted that the bookmobile recommendations were well thought out and researched. He and Commission Schei both thanked Director Winnicki for attending the recent Commissioner Meeting to report on Library Activities.

As there was no further business, M. Fagan moved to adjourn the meeting with support by N. Tuinstra. Motion carried. Meeting adjourned at 5:08 PM.

Submitted by:
Amanda Winnicki, Library Director