

MENOMINEE COUNTY LIBRARY BOARD

Minutes January 23, 2017

Approved: 2-14-17

C. Peterson called the rescheduled meeting (from January 17, 2017) of the Menominee County Library Board to order at 11:31 AM on Monday January 23, 2017.

Present: C. Peterson, J. Freis, N. Tuinstra and Commissioner L. Schei. Excused: M. Fagan
Absent: K. McNeely

J. Freis moved to approve the agenda, support by N. Tuinstra. Motion carried.

Public Participation: No public present.

N. Tuinstra moved to approve the minutes from the December 20, 2016 meeting, support by C. Peterson. Motion carried.

J. Freis moved to approve the December Financial Reports, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the January bills, support by N. Tuinstra. Motion carried.

Director's Report

- A. **Library:** Avery FoxSparrow has his art rock collection in the display case. We have an igloo in the childrens area just for fun. Thanks to Jen Hirn and her family for building the igloo, and thanks to the community for all the donated milk jugs.
- B. **Bookmobile:** We had the generator oil changed and the replacement parking brake will be switched out when BOW is not so busy. I talked to a vendor in Toledo and he is working up some specification and estimated cost numbers to use for estimates on a bookmobile.
- C. **Technology:** The Co-op is looking at a "shared" event calendar on the library website. MCL information will be on the top but patrons will be able to search other libraries for programs and events. We have been working on creating records for all the school students in order to check out materials automatically on the bookmobile.
- D. **Programing:** Books on the Bus is moving forward. We will be starting with the Carney/Nadeau School. Project Give is currently running a book drive. National Seed Swap day is Saturday 1/28 and we will have an open house for our Seed Library. We are partnering with the Menominee County ISD for a toddler play group to meet twice a month at the library.
- E. **Volunteer hours:** 19
- F. **Financial:** We used restricted funds to purchase Books on the Bus (BOB) stickers. We have ordered some bags for the "startup bags".
- G. **Building and Grounds:** Replaced battery in exit sign. We have a large buildup of ice on the roof which has caused more/new leaks. The county will do sealing around the vents and pipes when the weather turns dry (July) and then they will replace the ceiling tiles in the kitchen and front entry way that are stained.
- H. **Additional Issues:** I am working on a couple of grant proposals for STEAM programing materials aimed at middle school students and family crafting.

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New Business

- A. C. Peterson moved to table the Director's Evaluation, support J. Freis. Motion carried.
- B. J. Freis moved to approve the meeting schedule for 2017, support N. Tuinstra. Motion carried.
- C. The Board requested that the director prepare draft revisions of the Computer Use Policies and forms (internet and wireless) for the February meeting.

Public Participation: No public present.

As there was no further business, J. Freis moved to adjourn the meeting with support by N. Tuinstra. Motion carried. Meeting adjourned at 12:01.

Submitted by:
Amanda Winnicki, Library Director