

# MENOMINEE COUNTY LIBRARY BOARD

## Minutes October 18, 2016

Approved: 11/15/16

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday October 18, 2016.

Present: M. Fagan, J. Freis, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Excused: K. McNeeley

J. Freis moved to approve the agenda, support by N. Tuinstra. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the September 20, 2016 meeting, support by J. Freis. Motion carried.

J. Freis moved to approve the September Financial Reports, support by M. Fagan. Motion carried.

M. Fagan moved to approve the October bills, support by N. Tuinstra. Motion carried.

### Director's Report

- A. **Library:** We have purchased a "chair" for the YA corner. We also received a donation of a wooden rocking chair and have painted the small chairs in the children's area. Mike Zemba, previous custodian had resigned as he recently accepted a full time job. Mary Palmer from the county is covering the cleaning schedule until a new custodian is hired.
- B. **Patrons:** We have the Friends Raffle items in the display case.
- C. **Bookmobile:** We gave away a giant stuffed fish which was a big hit. The bookmobile went in for minor repairs and Dan from Business on Wheels recommended replacing the muffler and parking brake. He noted that the brakes are starting to show wear and that repair would be over \$4500.00.
- D. **Programming:** The Box Castle was a fun project and it was raffled off. We are set up for an evening Halloween program with the 4-H Youth council as readers. I met with Ron Craft about the "Books on the Bus" program and other ways that library and school can work together.
- E. **Friends:** This is National Friends of the Library Week. Their fall Dinner is on Sunday 10/23/16 at Belgium Town Restaurant.
- F. **Volunteers:** September volunteer hours were 31.
- G. **Financial:** Our E-rate reimbursement for FY 2015 was approved for \$1,044.28 we have separated the phone bills for main and HVB and will submit e-rate for FY 2016 this will be the last year we can apply for the current program.
- H. **Additional Issues:** I attended the Upper Peninsula Region of Library Cooperation annual meeting which was very informative. I am the Chairperson for SLC RIDES Committee.

### New Business

P. Cheski submitted a written report from the September 27, 2016 Superiorland Library Cooperative Board meeting.

Old Business

J. Freis moved to approve the Volunteer Policy and Application with support by N. Tuinstra. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting with support by J. Freis. Motion carried. Meeting adjourned at 11:31.

Submitted by:

Amanda Winnicki, Library Director