

# MENOMINEE COUNTY LIBRARY BOARD

Minutes August 16, 2016

Approved: 9/20/16 *C. Peterson*

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday August 16, 2016.

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Public present: None present.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

K. McNeely moved to approve the minutes from the July 19, 2016 meeting, support by J. Freis. Motion carried.

M. Fagan moved to approve the July Financial Reports, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August bills, support by K. McNeely. Motion carried.

## Director's Report

- A. **Library:** The Jail Cleaning crew will be in next week to dust and shift books. If we have time they will also move the shelves in the children's section. I have also set up an account with Better World Books. They will take the leftovers from the Book Sale.
- B. **Patrons:** Bill Deloria brought his Furby collection for the display case. We have completed the Lorelee Tessmer memorial collection and will be displaying them in September.
- C. **Bookmobile:** The Fair visit was fun and we had over 100 people that came through, with lots of positive comments. Youth worked on crafts and we have some good ideas for what to do at next year's fair. The automation program is progressing and we are weeding and re-arranging the collection to be ready for the new school year.
- D. **Technology:** We have purchased a card reader adaptor to read multiple "storage" media brought in by patrons.
- E. **Programing:** Stay the Course (extended summer reading program) is folding origami frogs and birds. We are working to have an area near the desk for display and demonstrations. A woman is coming this fall to demonstrate quill baskets. There is also a seed saving program scheduled for September 8<sup>th</sup>. We are using the old card catalog and have received a donation of seeds to begin this program with the 2017 growing season.
- F. **Friends:** The Book sale was well attended and the Friends worked like a well-oiled machine. They are providing refreshments for our seed saving program, and have agreed to purchase the new rug for the children's area.
- G. **Volunteers:** July Hours - Ann Murry was in for 26 hours. Brad Winnicki was in for 2. A new volunteer Evan King has helped us out in the past week.
- H. **Financial:** The bills added to last month's list resulted in a double payment to SLC. That money has been added to our UPRLC restricted account. I would like to use the funds in the UPRLC restricted account to replace our cardboard CD drawers, and for my expenses for the New Director workshop in September. I am recommending that we spend this account down and no longer carry a balance with UPRLC. I also talked with the Treasurer's office and have instruction about moving funds between expense budget lines. .

- I. **Additional Issues:** The current list of Library subscriptions and my suggestions for deletions was shared with the board. I attended the last department head meeting which provided information about the county budget and Sheriff Marks did presentation on adult bullying. This handout was included in your packet.

New Business

Agenda amendments: Procedures were reviewed and it will be the Library Board's practice to either have the additional information to the Director several days ahead of time or ask to have it added to the next meeting agenda. This will allow time for review by the Director prior to the meeting.

Discussion: URPLC restricted account review and proposed spending.

K. McKeely moved to approve the expenditure of up to \$2,000.00 of the UPRLC restricted account for purchasing new file boxes for DVD storage, support by J. Fries. Motion carried

The Board would like Director to provide a draft volunteer application/policy for Menominee County Library based on Peter White's example for review at next meeting.

Public Participation: No public present.

As there was no further business, J. Freis moved to adjourn the meeting with support by K. McNeely. Motion carried. Meeting adjourned at 12:02.

Submitted by:

Amanda Winnicki, Library Director