

# MENOMINEE COUNTY LIBRARY BOARD

Minutes July 19, 2016

Approved: 8/16/16

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday July 19, 2016.

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Public present: Pat Cheski

J. Freis moved to approve the agenda, support by K. McNeely. McNeely wanted to add a discussion about additional bills. Motion to approve the amended agenda carried.

P. Cheski spoke about the meeting of the Superiorland Library Cooperative (SLC) and her suggestion to re-activate the "Librarian's Advisory Committee". SLC approved her suggestion and Pam Christensen is working to have 2 meetings of this advisory committee before finalizing the SLC budget for next year. Pat shared information that the State Librarian is working on ways to help minimize the price increase of RIDES for the Upper Peninsula. Pat also provided copies of 2 bills from SLC that needed to be paid.

K. McNeely moved to approve the minutes from the June 21, 2016 meeting, support by J. Freis. Motion carried.

K. McNeely moved to approve the corrected May Financial Reports, support by M. Fagan. Motion carried.

K. McNeely moved to approve the July bills with the 2 SCL additions and corrected account numbers, support by J. Freis. Motion carried.

## Director's Report

- A. **Library** After more detailed discussion with Bill Hansen about deep cleaning the Library. The library will close on Aug 22 for the morning hours so the jail crew can come and clean the ceilings and dust the shelves. A periodical survey will be done in August prior to finalizing the subscription list. I have also adjusted the large print the Standing orders to reflect patron requests.
- B. **Patrons:** Ihander Owl collection is in the display case. No further issues with the Wasp situation.
- C. **Bookmobile:** It was sent out for touch up on the rust and replacement of a couple of rusted rivets.
- D. **Technology:** Jean Montgomery installed the firewall and came down with 2 new laptops that the Friends purchased for bookmobile automation. Jean is training staff and troubleshooting the issues.
- E. **Programing:** Summer Reading Club program had its final program last week with Michigan Science Guys. Ice cream cones were donated to all attendees. We are going to run several "self" guided activities for kids over the rest of the summer and will continue to "award" summer reading lists. The bookmobile is ready for the Menominee County Fair; we have activities as well as tours planned. Several Friends have volunteered to help out at the Fair.
- F. **Friends:** The Annual Book sale is scheduled for July 29 and 30. Friends are also selling raffle tickets for the drawing during the fall festival. Prizes include: a quilt, flat screen TV, chair and other great prizes.
- G. **Volunteers:** 34 hours.
- H. **Financial:** I will request to move the latest bequest into restricted funds that will be used to pay for RIDES and the new firewall.

- I. **Additional Issues:** A new sign has been donated, and the American Flag replaced.

New Business

The Board would like copies of volunteer applications and example bylaws for volunteers especially from Peter White to be included in the next board packet.

Discussion: Penal Fines and how they fund libraries in general.

Public Participation: P. Cheski provided details on how the Penal Fines are distributed in Menominee County

As there was no further business, J. Freis moved to adjourn the meeting with support by M. Fagan. Motion carried. Meeting adjourned at 11:45.

Submitted by:

Amanda Winnicki, Library Director