

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, ~~February 10, 2009~~. Corrected to March 10, 2009.

Vice-Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Dale Axtell, Darlene Nerat, John Nerat, Garry Anderson and Joe Linder.

ABSENT: William Anderson

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – None.

Public appearances - None.

Additions/corrections to minutes for 02/10/09, 02/11/09, 02/24/09, and 02/25/09 – There being no additions or corrections, Betzinger declared that the minutes will stand as recorded.

Financial Report -

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, February 9, 2009				\$1,473,158.93
Receipts thru 02/28/09	96,315.46			
Expenditures thru 02/28/09		225,763.63		
Balance, February 28, 2009				\$1,343,710.76
Michigan Transportation Funds	292,426.52			
Receipts thru 03/09/09	1,813.69			
Expenditures thru 03/09/09		204,185.40		
State Maint. & Equip. Advances			105,811.00	
Balance, March 9, 2009	390,555.67	429,949.03	105,811.00	\$1,327,954.57

Payables & Reserves

Payroll 03/19, 04/02 (Est.)		170,000.00		
Soc. Sec. 03/19, 04/02 (Est.)			26,010.00	
Reserve for workers compensation insurance			0.00	
Reserve for liability insurance			139,600.00	
Reserve for new rental grader lease			77,584.09	
Reserve 4% set-aside for township allocations (2004/2005)			23,139.08	
Reserve 4% set-aside for township allocations (2005/2006)			61,534.71	
Reserve 4% set-aside for township allocations (2006/2007)			99,685.06	
Reserve Hannahville 2% Funds - Wilson Creek Bridge			50,000.00	
Reserve Federal Aid Buy-Out [CR 338 Project]			292,870.08	
Reserve for driveway deposits			3,068.03	
Reserve for Design Engineering for Local Bridges			46,747.37	
Reserve for CR 557 Bridge over Big Cedar River			134,600.00	
Reserve for Pavement Markings			51,000.00	
Reserve for Forest Funds			161,015.98	
Reserve for equipment			4,317.52	(\$1,341,171.92)
				-13,217.35

Maas asked how long the 4% set-aside would be in place. Moilanen stated the funds were to be used by the end of this fiscal year. There being no further questions or comments, Betzinger declared the financial report accepted as read.

Vouchers # 09-0228, 09-0029, 09-0030, 09-0032 and 09-0033 - Moved by Maas, seconded by Betzinger, that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for paving of Evergreen Road – Bids were received as follows:

Payne & Dolan, Gladstone, MI	\$143,159.40
Bacco Construction, Iron Mountain, MI	\$129,580.76

Moved by Maas, seconded by Betzinger to have the bids tabulated and presented to Menominee Township prior to awarding the bid. Carried unanimously.

Mr. Axtell asked if the corner at the intersection of Evergreen Road and Bay de Noc Road would also be fixed as part of the project. Moilanen stated it would.

Open bids for Maintenance Culverts – Bids were opened and read as follows:

Contech Construction Products, Kimberly, WI

Helically corrugated steel culvert pipe	15"	\$ 6.21
	18"	7.40
	24"	10.05
	36"	18.29
	48"	34.80
	60"	45.35

Helically corrugated steel arch pipe	17"x13"	\$ 6.49
	21"x15"	7.70
	28"x20"	11.74
	42"x29"	19.89
	64"x38"	35.58
	71"x47"	55.59

Culvert coupling bands for round culvert pipe	15"	\$ 8.99
	18"	10.73
	24"	14.57
	36"	26.52
	48"	50.46
	60"	65.75

Culvert coupling bands "hugger bands" for arched culvert pipe	17"x13"	\$ 9.39
	21"x15"	11.16
	28"x20"	17.02
	42"x29"	28.84
	57"x38"	51.59
	71"x47"	80.70

St. Regis Culvert Inc, Charlotte, MI

Helically corrugated steel culvert pipe	15"	\$ 6.35
	18"	7.88
	24"	11.00
	36"	21.60
	48"	41.25
	60"	57.60

Helically corrugated steel arch pipe	17"x13"	\$ 6.80
	21"x15"	8.43
	28"x20"	15.02
	42"x29"	23.20
	64"x38"	44.15
	71"x47"	79.00

Culvert coupling bands for round culvert pipe	15"	\$ 9.45
	18"	11.82
	24"	16.50
	36"	32.40
	48"	82.50
	60"	115.20

Culvert coupling bands “hugger bands” for arched culvert pipe	17”x13”	\$ 10.10
	21”x15”	17.75
	28”x20”	24.75
	42”x29”	34.80
	57”x38”	88.30
	71”x47”	158.00

Note: Prices firm for 120 days from bid date.

U.P. Concrete Pipe Co. Inc. Escanaba, MI

Helically corrugated steel culvert pipe	15”	\$ 6.11
	18”	7.49
	24”	10.16
	36”	20.45
	48”	35.56
	60”	48.33

Helically corrugated steel arch pipe	17”x13”	\$ 6.29
	21”x15”	7.71
	28”x20”	12.34
	42”x29”	21.05
	64”x38”	36.62
	71”x47”	56.40

Culvert coupling bands for round culvert pipe	15”	\$ 6.11
	18”	7.49
	24”	10.16
	36”	30.67
	48”	52.33
	60”	96.67

Culvert coupling bands “hugger bands” for arched culvert pipe	17”x13”	\$ 6.29
	21”x15”	7.49
	28”x20”	10.16
	42”x29”	31.58
	57”x38”	54.92
	71”x47”	96.67

Moved by Betzinger, seconded by Maas, to have the bids tabulated and then award the bid at the April regular meeting. Carried unanimously.

Discuss sending personnel to CRASIF/MCRC SIP Safety Workshop – Moilanen presented a flyer regarding a Safety Workshop to be held at the Delta County Road Commission on April 15, 2009 at no charge. Moved by Betzinger, seconded by Maas, to allow Moilanen to choose up to five employees to attend the workshop. Carried unanimously.

Permission for Engineer/Manager to attend the Midwest Regional Tribal Transportation meeting – Moved by Betzinger, seconded by Maas to allow Moilanen to attend the workshop scheduled for May 5-7, 2009. Carried unanimously.

Discuss status of Union Contract – Moilanen stated that the union had voted to ratify the 3 year (expiring 03/31/12) tentative agreement as negotiated. Moved by Betzinger, seconded by Maas to accept the Agreement and have the labor attorney prepare the document for signature. Carried unanimously.

Permission to bid out the paving of Old CR352 – Moilanen had received a notice from Stephenson Township supervisor Mark Marklein requesting the Road Commission to solicit bids for the paving of Old CR352. Moved by Maas, seconded by Betzinger to have Moilanen advertise for the bids. Carried unanimously.

Six month performance review for Clerk-Office Manager – this item was moved to the end of the agenda.

Other Business – Moilanen stated that it is required that bridges be inspected every 2 years and they must be started by June, 2009. Regulations state the inspections are to be performed by someone who has completed the federal bridge inspection course. MCRC does not have any one on staff with the certification. Moved by Betzinger, seconded by Maas, to allow Moilanen to request proposals for professional services to perform the inspections.

Maas asked for clarification on the cost of painting pavement markings. Moilanen explained that the painting

is bid out by MDOT and currently averages .09/ft.

Maas asked if Menominee Township had given up responsibility for maintenance of Elmwood Road years ago. Moilanen stated that what had happened was the construction cost was shared by Waste Management so the road could be upgraded to all season status. Maintenance is the responsibility of the road commission. Maas asked if Elmwood Road should be chip sealed. Moilanen will review.

Public Comment – Darlene Nerat asked how thick the blacktop for Evergreen Road was in the bid specifications. Moilanen stated 3 inches.

Joe Linder asked about the amount of stimulus funding and what projects were being proposed. Moilanen stated approximately \$500,000, with the #1 priority being paving G-12 to Halfrisch Road, #2 priority is paving No. 2 Road. John Nerat asked who decided the priority of the projects. Moilanen stated there is a task force responsible for this. Maas asked if there isn't enough funding to complete the paving of No. 2 Road, could any remaining funds be put toward the project if the township were willing to contribute the balance.

Six month performance review for Clerk-Office Manager – Moved by Betzinger, seconded by Maas to go into closed session at 9:49 a.m. to discuss the Clerk-Office Manager's performance and wage review. Carried unanimously.

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Moved by Betzinger, seconded by Maas to return to open session at 10:07 a.m.

Moved by Maas, seconded by Betzinger to change the Clerk-Office Manager's salary to \$43,000/year, enroll her in the MERS retirement plan effective her date of hire (August 25, 2008) and change the title of the position to Finance Director/Clerk. Carried unanimously.

It was noted that John St. Juliana had submitted notice of his retirement from the Road Commission effective April 24, 2009. A decision on whether or not to fill his vacated position will be made at the end of this fiscal year.

Moilanen stated that the preliminary county salt order for the 2009/2010 winter is due by March 17, 2009, and the order would be estimated based on the prior winter's usage. Discussion was also held on the MDOT Summer/Winter budget.

Betzinger asked when the Salt Spreader racks at the Menominee shop could be moved to Stephenson or Powers. Moilanen stated there is also a lot of other equipment stored there that would have to be either moved or sold if the Menominee property were ever put up for sale.

There being no further business, Betzinger declared the meeting adjourned at 10:35 a.m.

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Road Commission Clerk

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Vice-Chair