

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 6, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present was Chuck Behrend.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 03/16/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 15, 2010				1,718,312.68
Receipts thru 03/31/10	37,706.94			
Expenditures thru 03/31/10		192,628.56		
Balance, March 31, 2010				1,563,391.06
Michigan Transportation Funds	317,124.65			
Receipts thru 04/05/10				
Expenditures thru 04/05/10		47,331.06		
State Maint. & Equip. Advances			99,418.00	
Balance, April 05, 2010	354,831.59	239,959.62	99,418.00	1,733,766.65

Payables & Reserves

Payroll 04/15, 04/29 (Est.)	120,000.00
Soc. Sec. 04/15, 04/29 (Est.)	9,180.00
Reserve for workers compensation insurance	13,488.00
Reserve for liability insurance	162,000.00
Reserve for rental grader lease (2010)	92,407.65
Reserve 4% set-aside for township allocations (2004/2005)	323.45
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50
Reserve 4% set-aside for township allocations (2006/2007)	63,796.22
Reserve Hannahville 2% Funds-Wilson Creek Bridge	46,073.64
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51
Reserve Fed Aid Buy-Out[CR338 Project]	170,505.15
Reserve for driveway deposits	2,829.77
Reserve for Design Eng-Local Bridges	634.12
Reserve for CR 557 Bridge/Big Cedar River	1,047.41
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50
Reserve for Design of F-4 Bridge over Big Cedar River	22,665.75
Reserve for asbestos removal at old Menominee office	28,425.00
Reserve for Twp Share of N Pinewoods Loop	34,689.76

Reserve for Forest Funds	161,023.47	
Reserve for equipment	100,000.00	(1,202,327.59)
		531,439.06

Betzinger asked why there was still a balance reserved for the CR557 Bridge. Moilanen explained that MDOT had not issued their final statement on the project. Anderson asked who was working on the Bridge inspections, scour and Plans of Action. Moilanen stated that Ayres & Associates was doing the work. There being no further questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0034 and 10-0331 – Maas asked if there was a way to know which vehicles were costing us the most for repairs. Moilanen stated that the stock clerk tracks this. Maas also asked that expenses for janitorial supplies be tracked. Moved by Maas, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Open Bids for paving No. 25 Road in Daggett Township – Bids were received as follows:

Bacco Construction Co, Iron Mountain, MI	\$126,335.42
Payne & Dolan, Gladstone, MI	\$134,933.31

Moved by Maas, seconded by Betzinger, to have the bids tabulated and then present them to Daggett Township. Carried unanimously.

Award bid for 2010 Dust Control needs - Moved by Betzinger, seconded by Maas to award the bid to Michigan Calcium Chloride, due to minimum quantity restraints included on the low bid submitted by Liquid Calcium Chloride Sales. Carried unanimously.

Award bid for 2010 Culverts – Moved by Betzinger, seconded by Maas to award the bid to Contech Construction Products as their bid prices are good for the full year. Carried unanimously.

Award paving bids for N. Pinewoods Loop, No. 19 Road and No. 17.75 Road – Moved by Betzinger, seconded by Maas to award the projects to the low bidder as follows, pending township approval:

- N. Pinewoods Loop – Payne & Dolan
- No. 19 Road – Payne & Dolan
- No. 17.75 Road. – Bacco Construction Co.

Carried unanimously.

Permission to send employees to CRASIF/MCRCSIP Joint Safety Workshop - Moved by Betzinger, seconded by Maas to send 5 – 6 employees to the workshop. Carried unanimously.

Discuss request from County Administrator for sign at Shakey Lakes Park – It was requested that a sign be installed near the corner before the park to direct people to the park. Moved by Maas, seconded by Betzinger to have Moilanen meet with the County Administrator to discuss the type of sign and location of placement of the sign. Carried unanimously.

Discuss request to use MCRC facilities for hazardous waste pick up tentatively scheduled for May 8, 2010 – Moved by Maas, seconded by Betzinger to allow use of our Stephenson garage as long as a Certificate of Insurance is provided. Carried unanimously.

Discuss proposals for changes to ventilation system at Stephenson shop – Moved by Betzinger, seconded by Maas to proceed with the engineering study up to a cost of \$10,000. Carried unanimously.

Permission for demolition of old Menominee office building – Moved by Betzinger, seconded by Maas to have Moilanen solicit bids for the demolition of the old office portion of the building, with no damage to the cold storage portion of the building and including disposal of the debris. Carried unanimously.

Discuss summer operations at the Menominee shop – Following discussion of upcoming projects and maintenance operations, it was moved by Anderson, seconded by Maas to keep all 3 shops open

for the summer and to review operations for the next winter this fall. Carried unanimously.

Other Business – Maas stated she had a request from a resident for a larger sign on CR338 to show where the road turns into Rangeline for a distance in Ingallston Township. Moilanen will look at that area.

Maas asked if there was a need to go back to evening meetings for the summer months. Moilanen stated that attendance was normally low during the summer regardless of the meeting time and that the board always had the option to meet with a concerned resident or township officials if an issue were to arise.

Moilanen asked for permission to purchase an additional laser level at an approximate cost of \$1500.00 to be used for gathering field data for DNRE permit applications and other projects. He also asked if the board would like to begin to set aside funds for leasing 2 additional graders in the future. Moved by Maas, seconded by Betzinger to allow the purchase of the laser level and to reserve the funds for the possible future lease of two additional graders. Carried unanimously.

Public Comment – Chuck Behrend stated that the asbestos had already been removed from the back part of the Menominee shop.

There being no further business, Anderson declared the meeting adjourned at 10:05 a.m.

Road Commission Finance Director/Clerk

Chair