

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 13, 2009.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen. Also present were Floyd Berger and Bruce Enstrom

ABSENT: Lisa Savord.

The Pledge of Allegiance was recited.

Additions to agenda: None

Public comments: None

Public appearances: None

Additions/corrections to minutes of 9/15/2009 and 09/29/09: being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report-

Balance, September 14, 2009	\$1,391,334.52
Receipts thru 9/30/09	87,486.80
Expenditures thru 9/30/09	215,115.43
Balance, September 30, 2009	\$1,263,706.07
 Michigan Transportation Funds	 268,121.57
Receipts thru 10/12/09	795.99
Expenditures thru 10/12/09	191,839.08
State Maintenance & Equip. Advances	105,811.00
Balance October 12, 2009	\$1,234,973.55

Payables & Reserves

Payroll 10/15 & 10/29 (Est.)	120,000.00
Soc. Sec 10/15 & 10/29 (Est.)	9,180.00
Reserve for workers comp. insurance	13,506.00
Reserve for liability insurance	108,000.00
Reserve for new rental grader lease	77,584.09
Reserve 4% set-aside for township allocations (2004/2005)	323.45
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50
Reserve 4% set-aside for township allocations (2006/2007)	64,232.82
Reserve Hannahville 2% Funds - Wilson Creek Bridge	46,347.08
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln- C	19,348.91
Reserve Hannahville 2% Funds - Town Line Rd to Vincent Ln -P	26,092.51
Reserve Federal Aid Buy-Out [CR 338 Project]	266,312.60
Reserve for driveway deposits	2,182.30
Reserve for Design Engineering for Local Bridges	14,240.62
Reserve for CR 557 Bridge over Big Cedar River	3,622.03
Reserve for Bridge Inspections, Scour & Plans of Action	33,544.00
Reserve for Design of F-4 Bridge over Big Cedar River	25,871.00
Reserve for Forest Funds	0.00
Reserve for Equipment	0.00
	\$ (966,427.91)
	\$ 268,545.64

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers #09-0071, 09-0072, 10-0001 and 09-0930 - Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Greg Arnold Request - Mr. Arnold is requesting an abandonment of a piece of land owned by the County of Menominee in which he claims to own all the other property around the piece owned by the County. The property is located in Meyer Township in Section 2, T38N, R27W in the area of Old US-2 and Vega Road. Road Commission staff is in the process of locating all deeds and reviewing the legal descriptions.

Quote from Pearson Asbestos Abatement for asbestos removal at the old Menominee Shop office building - Pearson Asbestos provided a quote of \$28,425 for removing all the asbestos from the old Menominee Shop Office building. Moilanen recommended proceeding with the asbestos removal in the spring of 2010 with the work either awarded to Pearson Asbestos or bid out if required by the auditors. Moilanen will check with the Michigan Department of Treasury. It was suggested by the Board to check if there are any grant monies that may be available pertaining to asbestos removal. Moved by Betzinger, seconded by Maas that the Road Commission proceed with the removal of the asbestos in the spring. Carried unanimously.

Michigan Department of Transportation's request for a drainage easement at the Menominee Shop dated 9/30/09 - Moilanen stated that M.D.O.T. is requesting a new drainage easement with no compensation to the Road Commission. Existing drainage easement on the property is 20 feet along the southern boundary line. The new easement that M.D.O.T. is requesting is approximately 94 feet wide. Moilanen recommends not signing the easement at this time. Moved by Betzinger, seconded by Maas that the Road Commission not sign the requested easement. Carried unanimously.

Michigan Department of Transportation's Letter of Understanding for Detouring Traffic onto Local County Roads dated 9/14/09 - Moilanen explained that this letter was to allow M.D.O.T to detour traffic onto certain county roads in the event of a closure on the State Highways. Moilanen recommended denying the use of US-2-019 Detour: Kell Road to Old US-2 & 41 to County Road 566 to US-2 and approving the following routes:

- US2-018 Detour: B1 Road to Old US-2 & 41 to County Road 551 to US-2
- US2-020 Detour: M-35 to G-12 to US-41 to US-2
- US2-021 Detour: 41 Road to County Road 388 to US-2
- US2-022 Detour: Vega (O-1) Road to Old US-2 to US-2

Moved by Betzinger, seconded by Maas that the four routes be approved and the one route identified not be approved. Carried unanimously.

Menominee County Road Commission - President of the Great Lakes Council and Meeting Site For 2010. - Moilanen explained that Menominee County Road Commission is responsible for running the Great Lakes Council meetings in 2010. Moilanen recommended leaving the meeting site in Baraga. Moved by Maas, seconded by Betzinger that the Great Lakes Council meetings for 2010 be held at the Baraga Lakeside Inn. Carried unanimously.

Snow Plow Routes and Staffing Requirements for winter of 2009-2010 - Moilanen presented a map of the current snow plow routes in the County. There are 22 snow plow routes in the County. Moilanen outlined staffing and equipment levels. Options for additional temporary employees are as follows:

1. Offering past retirees an opportunity to come in to plow on certain days.
2. Contact private contractors to request a CDL driver be provided from their work force.
3. Contact private contractors to request a CDL driver and snow plowing equipment be provided from their work force.

Moilanen requested permission to pursue additional temporary employee's for winter operations. Moved by Maas, seconded by Betzinger that the Road Commission pursue temporary employees with Road Commission retirees and private contractors' employees. Carried unanimously.

Moilanen advised the Board that the lease and buy-backs associated with the six (6) Caterpillar Graders that the Road Commission currently operates will end in December. Moilanen presented different scenarios based on Road Commission operations with three to six graders.

Any other business - Commissioner Betzinger inquired about the 2009 Road Commission Used Equipment bid opening. Moilanen indicated that the bids would be opened on October 20, 2009, and a bid summary would be compiled by staff. The Board could have a special meeting after October 20<sup>th</sup> to award. The Board selected a meeting date of Monday, October 26<sup>th</sup>, 2009 at 9:00 a.m. to award the bids for surplus equipment.

Bruce Enstrom of Fabco Equipment Co., Inc. presented different scenarios to the Board regarding a 5 year lease, a 7 year lease and a cash purchase, if the Board is considering purchasing any new graders, or if they are returning the graders that they are currently leasing and/or own.

Public Comments

None

There being no further business, Anderson declared the meeting adjourned at 10:35 a.m.

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Engineer-Manager, P.E.

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Chair