

The Menominee County Board of Road Commissioners held a regular meeting via teleconference on Tuesday, May 12, 2020.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present (all by phone): Anthony Kakuk, Kenneth Bower, Kenneth Kline, Darrell Cass, and Lisa Savord. Also present was Charlene Peterson.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Charlene Peterson thanked the road commission for the attention given to the Shakey Lakes Park entrance and also for checking on the flooded area on Sturgeon Landing Road. Cass noted that Kline had been to the area to try to determine the source of the flooding, and that Cass and District Foreman Starzynski had looked at the area as well. To date, the source of the blockage, if any causing the flooding, has not been determined. Cass has also notified the EGLE of the issue. Kline added that he walked in as far as he could, but hadn’t found anything. Ms. Peterson stated that this is the second year that the flooding has occurred. Cass asked if there were any permanent residents beyond the flooded area and Ms. Peterson responded that there were none that she knew of. Cass stated that the south end of the road had been recently graded to eliminate some of the rutting, but that the area may need culverts and pit run added. Ms. Peterson asked if there would be any cost to Lake Township for that work. Cass responded that there would be no charge to the township if a grade lift was done to make the road passable.

Public appearances – None.

Additions/corrections to minutes for 04/14/20 – There being no questions or comments, it was moved by Bower, seconded by Kline that the minutes will stand as written. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 9, 2020				\$3,522,762.71
Receipts thru 04/30/20	103,239.56			
Expenditures thru 04/30/20		332,746.11		
Balance, April 30, 2020				\$3,293,256.16
Michigan Transportation Funds	458,307.88			
Receipts thru 05/07/2020	450.00			
Expenditures thru 05/07/2020		52,895.28		
Set aside for purchase of graders in 2020			23,579.58	
State Maint. & Equip. Advances			261,533.00	
Balance, May 7, 2020	561,997.44	385,641.39	285,112.58	3,414,006.18
<u>Payables &amp; Reserves</u>				
Payroll 05/14 and 05/28 (Est.)			160,000.00	
Soc. Sec. 05/14 and 05/28 (Est.)			12,240.00	
Reserve for workers compensation insurance			25,729.07	
Reserve for liability insurance			11,051.42	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			86,313.41	
Reserve for purchase of 3 Caterpillar Graders			1,034,295.00	
Reserve for rental grader leases - John Deere (April 2020)			568,501.68	
Reserve for Forest Funds (CR348 Project)			161,010.93	
Reserve for CR348 Box Culvert			231,660.00	
Reserve for CR348 Project			815,190.87	
Reserve for construction inspection for CR348			21,886.65	
Reserve for materials testing - CR348			5,604.00	
Reserve for roadside mowing			41,428.90	
Reserve for Hannahville 2% Grant for V-box Spreader			19,904.00	
Reserve for Stainless Steel V-box Spreader			1,723.00	

Reserve RR X'ing closure funds for Meyer Twp. projects		199,788.35	
Reserve for construction engineering for CR400		599.74	
Reserve for design engineering for No. 29 Road bridge		51,345.17	
Reserve for test drilling - Eustis Road & CR551		7,580.00	
Reserve for 2020 bridge inspections		5,805.00	
Reserve for construction engineering - Pavement Markings project		4,900.00	
Reserve for LaBelle Road pavement inspection/testing/staking		0.00	(3,504,724.19)
			\$ (90,718.01)

There being no questions or comments, it was moved by Kakuk, seconded by Kline that the financial report will stand as written. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Vouchers # 20-0033, 20-0430 and 20-0035 – Moved by Kakuk, seconded by Bower that the vouchers be approved and ordered paid. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Moved by Bower, seconded by Kline to allow the Chair to sign the vouchers on behalf of the full board until such time that in person meetings can be held again. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Open bids for 2020 Culverts & Bands – Bids were opened and read aloud as follows:

UP Concrete Pipe Co., Escanaba, MI	Total Bid \$ 143,484.25
Etna Supply Co., Marquette, MI	Total Bid \$ 149,516.40
St. Regis Culvert, Inc., Charlotte, MI	Total Bid \$ 161,952.85
Northern Machining & Repair, Escanaba, MI	Total Bid \$ 124,979.25
Northern Machining & Repair’s bid did not include all sizes listed on the bid form.	

Moved by Kakuk, seconded by Bower to have the bids tabulated and presented to the board for award of the bid at the next meeting. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Open bids for roadside mowing on the state trunk line – Bids were opened and read aloud as follows:

S & S Mowing	\$49.00 per acre	Total \$13,055.56
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Bower asked if there had been any issues with the vendor in prior years. Cass stated they may have mowed a private road in error, but there were no complaints with the quality of their work. Moved by Kakuk, seconded by Bower to award the bid to S & S Mowing pending approval from MDOT. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Cass also advised that S&S Mowing had agreed to the first one-year extension of their 2017 bid/contract for roadside mowing on the county system at their 2019 bid price of \$41,428.90.

Discuss/approve COVID-19 Preparedness and Response Plan – Cass advised that the plan had been drawn up in response to Executive Order 2020-70 and lists all necessary guidelines for dealing with the COVID-19 pandemic. Moved by Kakuk, seconded by Kline to approve the plan as presented. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Any other business – Cass reminded the board that the 2020 UPRB Summer Meeting has been cancelled and noted that it may be scheduled later in the year as a videoconference.

Kakuk asked about the CRASIF premium refund. Cass advised that a portion of the refund had been received by check and the balance will be credited to the July 1, 2020 renewal invoice.

Kakuk asked about roads that Spalding Township Supervisor stated were being damaged by loggers. Cass explained that the weighmaster has been actively watching these roads and can issue tickets for the road damage if need be. Once county wide restrictions are lifted, individual roads can be restricted and a bond against damages could then be required.

Public Comment – Kakuk called three times for public comment and there was none.

There being no further business, Kakuk declared the meeting/teleconference adjourned at 9:40 a.m.