

The Menominee County Board of Road Commissioners held a regular meeting via teleconference on Tuesday, April 14, 2020.

Chair Kakuk called the meeting to order at 9:01 a.m. with the following persons present or absent:

Present (all by phone): Anthony Kakuk, Kenneth Bower, Kenneth Kline, Darrell Cass, and Lisa Savord. Also present were Lowell Bengry, Senator Ed McBroom, Jim Moraska, Charlene Peterson, and Lin Peterson.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Lowell Bengry offered his thanks to the road commission crew for the shoulder work done on G-12.

Senator Ed McBroom offered congratulations on the winter work the road commission had done. Jim Moraska stated that a good job had been done with the recent storm.

Charlene Peterson noted that the road at the Shakey Lakes Park entrance, by the causeway, was breaking up and asked that it be checked.

Public appearances – None.

Additions/corrections to minutes for 03/03/20 – There being no questions or comments, it was moved by Kline, seconded by Bower that the minutes will stand as written. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 2, 2020				\$3,653,943.68
Receipts thru 03/31/20	106,930.64			
Expenditures thru 03/31/20		585,673.57		
Balance, March 31, 2020				\$3,175,200.75
Michigan Transportation Funds	595,194.75			
Receipts thru 04/09/2020	0.00			
Expenditures thru 04/09/2020		247,632.79		
Set aside for purchase of graders in 2020			23,579.58	
State Maint. & Equip. Advances			261,533.00	
Balance, April 9, 2020	702,125.39	833,306.36	285,112.58	3,237,650.13
<u>Payables & Reserves</u>				
Payroll 04/16 and 04/30 (Est.)			175,000.00	
Soc. Sec. 04/16 and 04/30 (Est.)			13,387.50	
Reserve for workers compensation insurance			17,152.71	
Reserve for liability insurance			0.00	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			86,313.41	
Reserve for purchase of 3 Caterpillar Graders			1,034,295.00	
Reserve for rental grader leases - John Deere (April 2020)			568,501.68	
Reserve for Forest Funds (CR348 Project)			161,010.93	
Reserve for CR348 Box Culvert			231,660.00	
Reserve for CR348 Project			815,190.87	
Reserve for Construction Inspection for CR348			21,886.65	
Reserve for Hannahville 2% Grant for V-box Spreader			19,904.00	
Reserve for Stainless Steel V-box Spreader			1,723.00	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for CR360 project			0.00	
Reserve for Construction Engineering for CR400			1,007.74	
Reserve for Design Engineering for No. 29 Road Bridge			51,860.67	
Reserve for LaBelle Road pavement inspection/testing/staking			4,470.88	
Reserve for 3 Heavy Duty Tandem Dump Trucks			0.00	(3,441,320.39)
				\$ (203,670.26)

There being no questions or comments, it was moved by Kakuk, seconded by Bower that the financial report will stand as written. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Vouchers # 20-0027, 20-0029, 20-0031 and 20-0331 – Moved by Bower, seconded by Kline to allow the Chair to sign the vouchers on behalf of the full board. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Moved by Kakuk, seconded by Bower that the vouchers be approved and ordered paid. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Open bids for Dust Control Brine – Bids were opened and read aloud as follows:

MJ Van Damme, Inc., Gwinn, MI	Mineral well brine – supplier applied	\$0.549/gallon
	Mineral well brine – road commission applied	\$0.499/gallon
	38% Calcium chloride – supplier applied	\$1.169/gallon
	38% Calcium chloride – road commission applied	\$1.119/gallon

Liquid Calcium Chloride Sales, Kawkawlin, MI No bids provided

Bower asked if the mineral well brine and 38% calcium chloride were both applied at the same rate. Cass replied that they were. Bower asked which was preferred. Cass stated that the it was up to the townships to choose which they wanted to use, the mineral well brine is cheaper but the 38% calcium chloride lasts longer.

Moved by Kakuk, seconded by Kline to award the bid to MJ Van Damme, Inc. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Open bids for CRS-2 Emulsion – Bids were opened and read aloud as follows:

Henry G. Meigs, LLC, Portage, WI	\$1.8544/gallon
Flint Hills Resources LP, Dubuque, IA	\$1.9100/gallon
Michigan Paving & Materials Co., Alma, MI	\$2.7000/gallon

Moved by Bower, seconded by Kline to award to the low bidder, Henry G. Meigs, LLC. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Discuss Camp O Road and Westman Dam bridges in Cedarville Township – Lin Peterson, Cedarville Township Supervisor, referred to pictures of Camp O Bridge that she had sent to the road commission. She discussed some of the temporary fixes that had been done to date and noted that they were starting to bulge on the downstream side. She also stated that repairs that are scheduled for 2023 may be too late. She asked that the road commission figure what the cost would be for the engineering to replace the structure and to also expedite any needed permits, stating that Senator McBroom could possibly be of help with the process and that funding may be available through the High-Water Commission. Senator McBroom commented that he would help if he could, but also noted that he wasn't sure what funds would be available due to the COVID-19 emergency situation. He advised the road commission and township to ask him for help if needed.

Cass advised that a permit had already been approved and that the permitted repairs were planned to be done last summer, but there were no contractors available to do the work. He also explained that the permit called for sheet piling to be installed on both sides of the structure, and then backfilled with flowable fill and rip-rap. Cass also noted that there was about 20-24 inches to go before the water over-topped the road and became a safety hazard. The most recent inspection of the structure recommended it to be replaced. Cass will submit it for consideration for Local Bridge Funding and will also have it included in the CRA survey regarding damages counties may experience due to high water levels. The estimated cost for replacement is \$650,000. Current plans are to stabilize the structure, per the EGLE permit, this summer. Ms. Peterson added that if funds were available through the High-Water Commission and that the road commission was not eligible to apply for them, she would do so through the township. Cass also advised that replacement of the structure would not likely be designed and built this year, so funding would be needed for 2021 and the road commission would be willing to work with the township to secure funding, if available.

Supervisor Peterson stated she hadn't been to the Westman Dam bridge recently. Cass advised that it was under the jurisdiction of the DNR and that a DNR study had shown that the dam had limited impact on Hayward Lake levels. The DNR determines when to put logs in the dam to change the flow levels. The bridge had been inspected in 2019 and was determined to be adequate. Cass also noted that Westman Dam road was typically closed during spring break up.

Discuss/approve MDOT Quarry Road-Spur Road detour cost sharing – Cass explained MDOT has a project scheduled for 2021 on US 2, to replace the bridge over the Big Cedar River. MDOT would like to detour traffic onto Spur Road and Quarry Road while the bridge is closed. MDOT will pave

the portions of the county roads used for the detour and will also install a temporary traffic signal on the narrow bridge on Quarry Road during construction. In preparation for this project the road commission is considering upgrades to Spur Road & Quarry Road in the area to be used for the detour, prior to MDOT paving. These upgrades by the Road Commission would occur in 2020. Cass estimated the cost of the improvements to be between \$40,000 – 50,000. Moved by Kakuk, seconded by Bower to proceed with the upgrades as requested. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Discuss commitment of participation with BIA/HIA for phase 1 of CR551 project (from US2/41 then northerly 4.6 miles to CR400) – Cass advised that the project was estimated to cost \$1.3 million and that the Hannahville Indian Community was asking if the road commission would contribute 20% of the cost of the project (approximately \$260,000). The project is tentatively scheduled for 2021. Kakuk asked if there were plans to finish paving CR551 to M69. Cass replied that was phase 2 of the project and would be 100% road commission cost. Bower added that paying \$260,000 for 4.6 miles of new road under phase 1 was a good deal for the road commission. Moved by Kakuk, seconded by Bower to commit to a 20% cost participation in Phase 1 of the CR551 project. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.

Any other business – Cass advised that due to the COVID-19 pandemic there could be reductions to the MTF funds of 20-25% for the remainder of the fiscal year. To accommodate for the shortfall in funding, the following budgeted items may need to be delayed: 1. Purchase of a construction loader 2. Chip seal projects and 3. CR551 Phase 2 project (possibly delayed until 2022).

Cass updated the board on procedural changes being implemented due to the COVID-19 restrictions. Kakuk stated that any visitors/delivery people that are allowed to enter the buildings should be required to wear a mask. Kakuk also asked if the road commission had masks to provide to the employees. Cass advised that the Road Commission had given out whatever masks they currently had to all employees. Any additional masks would be hard to obtain at this point in time.

Cass stated that the CR348 project had been deemed essential and was on schedule for this year.

Cass noted that the list of roads currently closed due to spring breakup was posted on the county website and also on E911's Facebook page. He also advised that the weighmaster had talked to the prosecuting attorney regarding roads that are being damaged in the county and areas where there was spillage on the roadway that was not being cleaned up. He was told that the parties responsible for the damage/spillage could be issued citations for the damage/spillage due to concerns for public safety. Kakuk added that the shoulders of CR358 were being damaged due to tires running on the edge of the pavement.

Cass informed the board that effective April 20, 2020, all transportation permits would be handled online using the Oxcart Permit system. A link to the site will be provided on the website. There will be no change to our fees for the permits, but Oxcart would be adding a minimal processing fee.

Public Comment – Lin Peterson stated that those that are damaging the roads should be required to bond them to pay for the damages. She also noted that a good job had been done with the graveling on CR551.

Jim Moraska, Spalding Township Supervisor, asked Cass to prepare an estimate to extend the paving project on Quarry Road from where MDOT's project ends, easterly to River Road.

Mr. Moraska noted that the CUP Rally that was scheduled to be held again this summer had damaged roads in the past and should be required to bond the roads that they use for the event. Cass stated that the road commission had already approved the use of the roads. Spalding Township hasn't approved the request yet and may discuss the possibility of bonding before they do. Mr. Moraska also asked if the dirt work for the detour would be done this year so it could settle prior to paving. Cass replied that it would.

There being no further business, it was moved by Kakuk, seconded by Kline to adjourn the teleconference at 10:10 a.m. Roll call vote: Bower – Aye; Kakuk – Aye; Kline – Aye. Motion carried.