

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 8, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass, Darrell Moilanen, and Lisa Savord. Also present were Travis Dugree, Bob Smith, Mike Foley, Chantae Lessard, Dana Dziedzic, Charlene Peterson, Larry Barker, Bill Boerner, C. Boerner, Dale Burie, Joe Kososki and Larry Phelps.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 09/03/19, 09/16/19 and 09/25/19 – Moved by Kline, seconded by Bower that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 2, 2019				\$4,083,977.12
Receipts thru 09/30/19	929,110.41			
Expenditures thru 09/30/19		1,035,777.50		
Balance, September 30, 2019				\$3,977,310.03
Michigan Transportation Funds	0.00			
Receipts thru 10/07/19	40,129.47			
Expenditures thru 10/07/19		61,630.43		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, October 7, 2019	969,239.88	1,097,407.93	946,143.00	3,009,666.07
<u>Payables & Reserves</u>				
Payroll 10/17 and 10/31 (Est.)			175,000.00	
Soc. Sec. 10/17 and 10/31 (Est.)			13,387.50	
Reserve for workers compensation insurance			17,152.72	
Reserve for liability insurance			62,779.50	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			0.00	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for CR400 project			27,192.55	
Reserve for Federal Aid Match for C-1 Bridge			6,860.59	
Reserve for Construction Engineering for CR360			2,146.63	
Reserve for Scour Protection bid documents & oversight			0.00	
Reserve for Construction Engineering for C-1 Bridge			38,147.34	
Reserve for Construction Engineering for CR400			6,732.74	
Reserv for Design Engineering for No. 29 Road Bridge			57,610.00	
Reserve for 2019 Bridge Inspections			0.00	
Reserve for LaBelle Road pavement inspection/testing			5,400.00	
Reserve for LaBelle Road paving project			402,734.90	
Reserve for crushing 45,000 tons of 23A limestone			217,800.00	
Reserve for Cutting edges for Underbodies			29,272.92	
Reserve for electrical wiring at Powers & Menominee			7,000.00	
Reserve for garage doors & openers at Powers			25,309.00	
Reserve for salt shed roof replacements at Stephenson			31,535.00	
Reserve for roof repairs on Stephenson cold storage			4,211.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			336,504.00	(1,889,358.56)
				\$ 1,120,307.51

There being no questions or comments, the financial report was accepted as read.

Vouchers # 19-0055, 19-0058, 19-0059 and 19-0930 – Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Sign contract with Iron City Enterprises for crushing & stockpiling 45,000 tons of 23A Limestone – Cass explained that this was the contract for the crushing that had been bid & approved at a prior meeting. Three copies of the contract were signed.

Discuss lighting upgrades at Powers cold storage building – Cass advised that the old lighting in the Powers cold storage building was in poor condition and should be upgraded. Two different options had been quoted by Solander Electric. Option 1 would be to retrofit the existing 14 fixtures with LED lamps, for a cost of \$2,000. Option 2 would be to replace all 14 fluorescent fixtures with new LED fixtures, for a cost of \$4,500. Bower asked if the work should be put out on bids. Cass replied that anything under \$15,000 could be done by written quotes. Moilanen added that 3 electrical contractors had originally been contacted to quote work at the Powers location and that Solander Electric was the only one that provided quotes. Moved by Kakuk, seconded by Kline to move forward with Option 2. Carried unanimously.

Discuss/approve payment to County Road Association of Michigan for 2019/2020 service charge – Cass explained that the invoice was for \$10,702.46 for the annual fee for all services provide by CRA. The fee is based on the county's level of MTF received. He also noted that the prior year's charge was \$10,265.53. Moved by Kakuk, seconded by Bower to approve payment of the invoice. Carried unanimously.

Discuss adopting CRA's standardized permit forms – Cass stated that CRA has compiled a set of standardized forms for right of way permits and would like all county road commissions statewide to adopt them. Moved by Kline, seconded by Bower to adopt the forms as presented. Carried unanimously.

Any other business – Bower asked for a status on the road side mowing on the county system. Moilanen responded that the contractor was currently working up near M-69 and should be done within the next 2 weeks.

Kakuk stated that he was pleased with the work done to repair G-12 after the recent rain damage. Cass added that the culvert had been replaced and that a relief pipe had also been installed. Moilanen noted that Biehl Construction may be able to do a hot mix patch over the pipes yet this fall. If not, the road commission will monitor it and use cold patch if needed.

Public Comment – Dale Burie of the Coalition to Save the Menominee River stated that the mine did not yet have all of the permits necessary to open and asked if he could provide the board with a summary that he had prepared. Moilanen advised that any document provided to the road commission board during the meeting would become public information.

Bob Smith and Travis Dugree discussed a need for shouldering on areas of CR388 in Meyer Township. Moilanen will have the foreman look into this and also noted that CR388 was scheduled to be shouldered in 2020.

Mr. Smith also asked if the road commission could look at the alley that runs behind the Community Club as it was in rough shape. He noted that the rescue squad uses the alley to access their building. He stated that Meyer Township would be willing to use some of the railroad closure funds for this. Cass will have the foreman look at this as well.

There being no further business, Kakuk declared the meeting adjourned at 9:18 a.m.

Road Commission Finance Director / Clerk

Chair