

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 3, 2019.

Chair Kakuk called the hearing to order at 8:45 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, and Lisa Savord. Also present were Darrell Cass, Charlene Peterson, Jeffrey ??, Jody Korch, Ken Marchetti, Joe Linder, Bruce Fellion, Lyle Gearhart, and Lowell Bengry.

Absent: None

The Pledge of Allegiance was recited.

Kakuk turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for the 2019/2020 fiscal year. Moilanen briefly reviewed several line items including projected projects and revenues, as well as proposed capital outlay.

Moilanen called for any questions or comments about the proposed 2019/2020 budget. Moilanen called a second time for questions or comments about the proposed 2019/2020 budget. Moilanen called a third time for questions or comments about the proposed 2019/2020 budget.

There being none, the hearing was closed at 8:48 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 3, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, and Lisa Savord. Also present were Darrell Cass, Charlene Peterson, Jeffrey ??, Jody Korch, Ken Marchetti, Joe Linder, Bruce Fellion, Lyle Gearhart, Lowell Bengry, Larry Barker and Jay Szymanski.

Absent: None

Public comments – An attendee asked why Bone Yard Road has a cable across it. Moilanen stated that a portion of the road had been abandoned several years ago and that the landowner has cables across the road to block access to the abandoned portion. Charlene Peterson added that the cable in question was close to Santosa Lane and was not on the abandoned part of the road. Moilanen will check on the location and have it removed if it is blocking access to the public portion of the road.

Another attendee asked about the land swap with the DNR. Moilanen directed him to contact the DNR for information as the road commission is not involved in the land swap.

Public appearances – None.

Additions/corrections to minutes for 08/13/19 – Moved by Kline, seconded by Bower that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 12, 2019				\$4,041,463.68
Receipts thru 08/31/19	138,398.33			
Expenditures thru 08/31/19		513,900.63		
Balance, August 31, 2019				\$3,665,961.38

Michigan Transportation Funds	418,015.74			
Receipts thru 09/02/19	0.00			
Expenditures thru 09/02/19		0.00		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, September 2, 2019	556,414.07	513,900.63	946,143.00	3,137,834.12
<u>Payables & Reserves</u>				
Payroll 09/19 and 10/03 (Est.)			175,000.00	
Soc. Sec. 09/19 and 10/03 (Est.)			13,387.50	
Reserve for workers compensation insurance			8,576.36	
Reserve for liability insurance			52,316.25	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for CR400 project			33,318.96	
Reserve for Construction Engineering for CR360			2,146.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Construction Engineering for C-1 Bridge			66,697.12	
Reserve for Construction Engineering for CR400			16,196.34	
Reserve for 2019 Bridge Inspections			5,950.00	
Reserve for LaBelle Road pavement inspection/testing			5,400.00	
Reserve for LaBelle Road paving project			402,734.90	
Reserve for crushing 36,000 tons of 22A gravel			0.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(2,097,534.22)
				\$ 1,040,299.90

There being no questions or comments, it was moved by Kline, seconded by Bower that the financial report be accepted as read. Carried unanimously.

Vouchers # 19-0052, 19-0831 and 19-0054 – Moved by Kline, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2019/2020 Budget and general Appropriations Act –

GENERAL APPROPRIATIONS ACT

Moved by Commissioner Kakuk, seconded by Commissioner Kline, that the 2019/2020 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2017/2018	FY 2018/2019	Budget 2019/2020
	<u>Actual Prior</u>	<u>Estimated</u>	<u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$4,915,343	\$5,372,705	\$6,042,599
Special State Funds	1,046,695	962,713	188,512
Federal Funds	1,555,506	1,903,311	88,000
County Raised Funds	1,409,776	1,220,458	1,531,184
Gain/Loss Equip. Disposal	325,155	10,640	0
Other Contributions	<u>30,000</u>	<u>203,228</u>	<u>0</u>
TOTAL REVENUES	<u>\$9,282,475</u>	<u>\$9,673,055</u>	<u>\$7,850,295</u>
<u>EXPENDITURES</u>			
Primary Roads	4,440,510	3,529,421	3,210,184
Local Roads	3,353,856	3,480,640	1,289,500
State T/L Maintenance	717,480	740,000	750,000
TWA/Other T/L Maintenance	67,487	9,000	9,000
Equipment Expense (Net)	13,318	60,000	90,000

The Markell Co, Iron Mountain	Asphalt Roofing Total	\$39,883
	Metal Roofing Total	No Bid

Moved by Kakuk, seconded by Kline to award to the low bidder, Northern Home Improvements, for the asphalt roof, pending tabulation & review of the bids. Carried unanimously.

Open bids for Garage Door & Operator replacements for Menominee & Powers – Bids were opened and read aloud as follows:

Shawn’s Garage Doors & Openers, Daggett	Menominee shop	\$20,524
	Powers shop	<u>\$25,309</u>
	Total bid	\$45,833

Moved by Kakuk, seconded by Kline to award to Shawn’s Garage Doors & Openers. Carried unanimously.

Open bids for cutting edges for moldboard assemblies – Bids were opened and read aloud as follows:

H&L Mesabi, Negaunee, MI	Steel ¾” x 8” x 6’	88.50 each
	Steel ¾” x 8” x 7’	102.75 each
	Carbide 7/8” x 8” x 4’	230.00 each
	Note: Their Carbide blades are ¾” x 6” x 4’	
McCoy Const. & Forestry, Escanaba, MI	Steel ¾” x 8” x 6’	90.68 each
	Steel ¾” x 8” x 7’	105.73 each
	Carbide 7/8” x 8” x 4’	267.78 each
	Note: Their Carbide blades are 7/8” x 5” x 4’	
Fabick CAT, Marquette, MI	Steel ¾” x 8” x 6’	79.04 each
	Steel ¾” x 8” x 7’	91.20 each
	Carbide 7/8” x 8” x 4’	311.41 each
Winter Equipment Co, Inc, Willoughby, OH	Steel ¾” x 8” x 6’	84.78 each
	Steel ¾” x 8” x 7’	98.91 each
	Carbide 7/8” x 6” x 4’	251.13 each
	Note: Their Carbide blades are 7/8” x 5” x 4’	

Bids will be tabulated and awarded at a special meeting later in the month.

Discuss Solander Road – Moilanen explained that the road was currently not being maintained. It would cost approximately \$6,000 – 8,000 to cut trees, and add pit run and crushed gravel to the road. Moved by Kakuk, seconded by Kline to go ahead with the work. Carried unanimously.

Discuss Hannahville 2% Grant submittal – Moved by Kline, seconded by Bower to request funds to help with the purchase of a stainless steel sander for the Powers shop. Carried unanimously.

Allocate Forest Funds - Moved by Kline, seconded by Bower to allocate the Forest Funds as follows. Carried unanimously.

Old US 41 Chip Seal	5,766.61
CR338 Chip seal	29,310.48
No. 7 Road Chip Seal	30,409.65
K-3 Lane Chip Seal	5,879.93
Vega Road Chip Seal	20,476.83
G-18 Chip Seal	9,885.62
DePas Lane Limestone & Chip Seal	45,121.98
400 Road crush, shape & pave	<u>14,159.93</u>
Total	\$161,011.03

Set date for special meeting for final 2018/2019 Budget Amendment – The meeting was scheduled for Wednesday, September 25, 2019 at 9:00 a.m.

Discuss/adopt a Local Agency Warranty Program – The following resolutions were passed:

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, the Michigan Legislature (MCL 247.662, 247.663) requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 83 county road agencies in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Menominee County Road Commission hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.662 and 247.663;

BE IT FURTHER RESOLVED, this resolution is made part of the minutes of Menominee County Road Commission's regular meeting held on September 3, 2019.

It was seconded by Commissioner Kline and carried by the following vote: Ayes: 3; Nays: 0.

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, the Michigan Legislature created a requirement (MCL 247.662, 247.663) as part of the Transportation Funding Package of 2015 that requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Menominee County Road Commission adopted the Michigan Local Agency Pavement Warranty Program on September 3, 2019;

WHEREAS, the Menominee County Road Commission agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each county road agency to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Menominee County Road Commission agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which Menominee County Road Commission's adopted Implementation Policy defines the Menominee County Road Commission's intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Menominee County Road Commission hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

It was seconded by Commissioner Bower and carried by the following vote: Ayes: 3; Nays: 0.

Sign contract with Ingallston Township for Twin Creek Road and Butchli Road – Moved by Kakuk, seconded by Bower to sign the contracts. Carried unanimously.

Designate staff member authorized to sign various grant applications – Moved by Kakuk, seconded by Bower to authorize Darrell Cass, Assistant Engineer-Manager to sign all grant applications on behalf of the Menominee County Road Commission. Carried unanimously.

Discuss sale of crushed gravel to Nadeau Township – Moilanen advised that Nadeau Township would like to purchase the 13,922 cyds of crushed gravel in the Tebo pit for use on their township roads, for a cost of \$82,272.96, which is the amount that was paid to Iron City for crushing the gravel. The road commission also has incurred additional expenses of \$2,951 for testing the gravel and \$535.60 for surveying the pile once crushing was complete. Moilanen gave the board the following options:

1. Sell the gravel for the total cost of \$85,759.56 (includes testing & survey)
2. Sell the gravel for \$82,272.96 and absorb the cost of the testing & survey.
3. Sell the gravel for \$82,272.96 with the option that the road commission can buy back a portion of the gravel if it is needed in a neighboring township.

Moved by Kakuk, seconded by Kline to sell 13,922 cyds of gravel to Nadeau Township for \$82,759.56, with the option to buy back gravel, if needed, at the cost of \$5.88 cyd. Carried unanimously.

Discuss repairs to roof & door replacements on Stephenson cold storage building – Moilanen advised that the low bidder, Scott Hanson Builders (\$4,920), could no longer do the work and asked permission to award to the second low bidder, Construction Services of Menominee, for their bid of \$8,422. Moved by Bower, seconded by Kline to award the bid to Construction Services of Menominee. Carried unanimously.

Any other business – Moilanen advised that the contract with Mellen Township for No. 15 Road had been received signed by the township. Moved by Kline, seconded by Bower to sign the contract. Carried unanimously.

Moilanen stated he had received an email from Thomas Phillips, Emergency Management Coordinator, stating that the county would like to obtain the right to use the radio frequency currently assigned to the road commission, as a backup channel for county Fire/EMS agencies once the road commission converts to 800MHz radios. They would also be interested in any vhf radio equipment that would still be usable. Moved by Kakuk, seconded by Kline to agree to allow the county to pursue the transfer of the road commission's vhf radio frequency to the county once the road commission's 800MHz radios are operational. Carried unanimously. The road commission will inventory its old vhf radios once out of use and decide at that time what will be done with them.

Moilanen asked for permission to bid to crush limestone as follows: 15,000 cyds in the Wallace area and 15,000 cyds in the Powers area. Moved by Kline, seconded by Kakuk to have Moilanen bid out the limestone crushing. Carried unanimously.

Moilanen asked the board to set a special meeting date to act on the bids for the Used Mechanics Truck and Cutting edges. The meeting will be scheduled for Monday, September 16, 2019 at 9:00 a.m.

Kakuk noted that CR358 on Revall's hill and M1 Road was washing out and needed shoulder gravel, preferably limestone.

Bower asked when the second mowing would be starting. Moilanen replied that it was scheduled to begin today.

Public Comment – Lowell Bengry asked about the rough spots on the shoulders on G-12. Moilanen responded that it was scheduled to be shouldered with limestone next year.

Joe Linder stated that No. 34 Road could use limestone also.

There being no further business, Kakuk declared the meeting adjourned at 10:02 a.m.

Road Commission Finance Director / Clerk

Chair