

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 9, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen, Darrell Cass and Lisa Savord. Also present were Chuck Behrend, Charlene Peterson, Lowell Bengry, Mike Foley, Larry Barker, Joe Linder, Dana Dziedzic and Larry Phelps.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 06/11/19 – There being no additions or corrections, Kakuk declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 10, 2019				\$4,280,937.54
Receipts thru 06/30/19	47,204.87			
Expenditures thru 06/30/19		413,691.18		
Balance, June 30, 2019				\$3,914,451.23
Michigan Transportation Funds	484,772.93			
Receipts thru 07/08/19	2,174.34			
Expenditures thru 07/08/19		0.00		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, July 8, 2019	534,152.14	413,691.18	946,143.00	3,455,255.50
<u>Payables & Reserves</u>				
Payroll 07/11 and 07/25 (Est.)			175,000.00	
Soc. Sec. 07/11 and 07/25 (Est.)			13,387.50	
Reserve for workers compensation insurance			17,152.72	
Reserve for liability insurance			31,389.75	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			0.00	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for CR400 project			202,638.99	
Reserve for Construction Engineering for CR360			2,326.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for Design Engineering for CR348			0.00	
Reserve for Construction Engineering for C-1 Bridge			70,329.50	
Reserve for Construction Engineering for CR400			41,199.32	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 36,000 tons of 22A gravel			122,940.00	
Reserve for 2019 Culverts			38,648.42	
Reserve for County Wide Chip Sealing			240,652.55	
Reserve for Concrete Floor - Stephenson Cold Storage			0.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(2,309,385.11)
				\$ 1,145,870.39

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0043, 19-0045 and 19-0630 – Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Discuss/approve 2018/2019 Budget Amendment # 1 – Moved by Kakuk, seconded by Kline to adopt the 2018/2019 Budget Amendment # 1 as presented. Carried unanimously.

	FY 2016/2017	FY 2017/2018	Budget 2018/2019	Budget 2018/2019	Budget 2018/2019
	Actual Prior	Actual Prior	Recommended	Amended Amount	Total
REVENUES					
Mich. Transportation Funds	\$4,530,436	\$4,915,343	\$5,605,055	(\$232,350)	\$5,372,705
Special State Funds	278,142	1,046,695	265,262	697,451	962,713
Federal Funds	1,124,245	1,555,506	1,441,735	461,576	1,903,311
County Raised Funds	1,587,804	1,409,776	1,145,458	75,000	1,220,458
Gain/Loss Equip. Disposal	(427)	325,155	0	10,640	10,640
Other Contributions	0	30,000	0	203,228	203,228
TOTAL REVENUES	\$7,520,200	\$9,282,475	\$8,457,510	\$1,215,546	\$9,673,056
EXPENDITURES					
Primary Roads	2,231,819	4,440,510	3,003,465	525,956	3,529,421
Local Roads	3,273,733	3,353,856	2,633,456	847,184	3,480,640
State T/L Maintenance	713,518	717,480	680,000	60,000	740,000
TWA/Other T/L Maintenance	45,291	67,487	9,000	0	9,000
Equipment Expense (Net)	(289,513)	13,318	(80,000)	140,000	60,000
Administrative Expense (Net)	425,046	457,990	272,000	(1,400)	270,600
Distributive Expense	0	0	1,664,750	0	1,664,750
Capital Outlay (Net)	161,371	318,027	561,000	(100,000)	461,000
Miscellaneous	86,313	86,313	86,313	0	86,313
Special Projects	0	0	0	0	0
Contingencies	0	0	0	0	0
TOTAL EXPENDITURES	\$6,647,578	\$9,454,980	\$8,829,984	\$1,471,740	\$10,301,724
YEAR END					
Budgeted Net Revenue (Expenditures)	9/30/2019		(\$372,474)		(\$628,668)
YEAR END					
Current Estimated Operating Surplus (Deficit)	9/30/2018	(\$172,505)			
DATE					
Accumulated Avail. Surplus (Deficit)	from Prior Yrs.	9/30/2017	\$4,588,033		
		9/30/2018	\$4,415,528		
Projected Surplus at End of Budget Year (2018/2019)			\$4,043,054		\$3,786,861

Discuss double chip seal on G-18 – Moilanen explained that the area that was broken up this past spring has already had limestone put down. He asked permission to have Fahrner add a double chip seal and fog seal for a cost of \$9,752, while they are in the county working on the other chip seal projects. Moved by Kakuk, seconded by Kline to have the double chip seal/fog seal done by Fahrner. Carried unanimously.

Sign contracts with Spalding Township and Bacco Construction Company for the LaBelle Road project – Moved by Bower, seconded by Kline to sign the contracts. Carried unanimously.

Sign contracts with Fahrner for 2019 chip seal project – Moved by Bower, seconded by Kline to sign the contracts. Carried unanimously.

Radio tower & 800MHz radios update – Moilanen advised that the 800MHz radios had been received and that they would be put into use once training was provided from the vendor, but no later than for the winter plowing season. Once the 800 MHz radios are in use, the road commission would no longer have a need for the Bagley radio tower. Options would be to approach the county regarding signing over the tower and the 3.5 acre lot of land to them, and have the county take over full responsibility for the property/tower. If the county should choose not to accept the property/tower, then the road commission could consider decommissioning the tower and selling the parcel of land to a private party. A decision on this will be deferred to the August 13, 2019 regular monthly meeting.

Appoint voting delegate for MERS Annual Conference – Moved by Kakuk, seconded by Kline to designate Darrell Moilanen as the Officer Delegate for the 2019 MERS Retirement Conference. Carried unanimously.

Any other business – Moilanen advised that the federal aid savings from the CR 400 project would be obligated for a county pavement marking project.

Kline stated that he had received a request from a Stephenson Township official to have the condition of Solander Road looked at. Moilanen or Cass will check on this.

Bower asked about the correspondence regarding a fence that had been put up in the ROW of O-3 Lane. Moilanen replied that the resident responsible had stated that they had a survey of their property done and that the surveyor had put up the posts. Since receiving the letter, the residents have informed Cass that the fence wire has been removed as well as the posts.

Larry Phelps asked for an update on Sunset Drive. Moilanen responded that the brush has been cut and that new signs and delineators have been installed.

Larry Phelps also commented that he would like the road commission to make a decision on the radio tower as soon as possible as there was currently nothing in the county budget for the expense of taking over the tower, should the county decide to do so.

Public Comment – Lowell Bengry thanked the board for the mowing on the highway and stated that he would like to see a second mowing done. Moilanen advised that the highway was under the jurisdiction of MDOT and that a second mowing would have to be approved by them. Mr. Bengry also asked for an update on the status of the CR348 project. Moilanen stated that the project had been designed and is in the process of getting DEQ permits. It should hopefully be ready to go out to bid in the December, 2019 or January, 2020 bid letting.

Joe Linder asked when the road commission planned to finish hauling the limestone on No. 34 Road. Moilanen responded that the crew was currently shaping roads for the upcoming chip seal project and, once that was done, they would be returning to Nadeau Township to finish up laying the limestone. This should be sometime during the week of July 15.

There being no further business Kakuk declared the meeting adjourned at 9:31 a.m.

Road Commission Finance Director / Clerk

Chair