

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 14, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Mike Foley, Chantae Lessard, Charlene Peterson, Lowell Bengry, Larry Barker, Jim Moraska, Tony Baciak, Jr. and Larry Phelps.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/09/19 and 04/18/19 – There being no additions or corrections, moved by Kline, seconded by Kakuk that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 05, 2019				\$4,151,291.28
Receipts thru 04/30/19	95,222.94			
Expenditures thru 04/30/19		378,217.91		
Balance, April 30, 2019				\$3,868,296.31
Michigan Transportation Funds	504,286.74			
Receipts thru 05/13/19	0.00			
Expenditures thru 05/13/19		132,725.27		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, May 13, 2019	599,509.68	510,943.18	946,143.00	3,293,714.78
<u>Payables & Reserves</u>				
Payroll 05/16 and 05/30 (Est.)			175,000.00	
Soc. Sec. 05/16 and 05/30 (Est.)			13,387.50	
Reserve for workers compensation insurance			28,141.76	
Reserve for liability insurance			10,463.25	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Construction Engineering for CR360			2,656.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permits for various culverts			0.00	
Reserve for 2018 General Engineering services			0.00	
Reserve for Design Engineering for CR348			7,811.50	
Reserve for Construction Engineering for C-1 Bridge			62,308.24	
Reserve for Construction Engineering for CR400			54,105.00	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 37,500 tons of 22A gravel			137,625.00	
Reserve for crushing 36,000 tons of 22A gravel			122,940.00	
Reserve for 2019 Culverts			54,039.00	
Reserve for Hannahville 2% funds - Broom			0.00	
Reserve for 800 MHz Radios & Programing			97,959.45	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(2,120,267.37)
				\$ 1,173,447.41

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0034, 19-0430 and 19-0035 – Kakuk asked about an invoice from Midway Rentals & Sales. Moilanen advised that the invoice was for two dump boxes for pickups 142 & 144 to be used when patching. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – Moilanen advised that one bid had been received, but that it was in response to the April 9th call for bids, but had been received late. Since no other bids had been received, the bid was opened and read aloud as follows:

A&L Iron and Metal, Escanaba	20% of Market Value to road commission for scrap iron
	15% of Market Value to road commission for scrap culverts

Moved by Bower, seconded by Kline to award the bid to A&L Iron & Metal. Carried unanimously.

Open bids for Dust Control Brine – Bids were opened and read aloud as follows:

Bay Dust Control, Kawkawlin, MI	No Bid
M.J. Vandamme, Inc., Gwinn, MI	Mineral Well Brine .466/gallon
	38% Calcium Chloride 1.080/gallon

Moved by Kakuk, seconded by Kline to award the bid to M.J. Vandamme, Inc. Carried unanimously.

Discuss/approve revisions to CRA Constitution and By-Laws – Moved by Kakuk, seconded by Kline to vote to approve the revisions as presented. Carried unanimously.

Permission to get bids/quotes to pour a concrete floor in the Stephenson cold storage building – Moilanen explained that the building was a pole style building that currently had a dirt floor. An estimated cost to pour a concrete floor would be around \$25,000. Moved by Bower, seconded by Kline to have Moilanen go out for bids for the concrete floor. Carried unanimously.

Discuss/approve resolution for Mbank accounts – Savord explained that in order to process the request to increase the credit limit on the Mbank VISA, that was approved at the April 9, 2019 meeting, and also to add Kristie Machalk as an authorized person on the payroll account, Mbank stated they needed their “Resolution of Lodge, Association or Other Similar Organization” form to be approved by the road commission as they did not currently have one on file. Moved by Kakuk, seconded by Bower to pass the resolution as presented. Carried unanimously.

Sign contracts with Iron City Enterprises for crushing 18,000 tons of 22A gravel – Moilanen advised that the contracts with Havelka Construction for crushing gravel had also been received and needed to be signed by the board. Three copies of each contract were signed.

Discuss wages/benefits for Engineer Manger & Finance Director/Clerk – Moilanen and Savord both requested to have the review done in closed session. Kakuk then moved this item to the end of the agenda.

Any other business – Moilanen advised that the Stephenson High School Track Team was having a 5K on July 6th and would like to use road commission barricades for the event. He also noted that we have provided the barricades for this event in the past and have not had any problems. Moved by Kakuk, seconded by Kline to provide the barricades. Carried unanimously.

Moilanen stated that the road commission’s mowers were not running at this time. We currently contract out mowing on the county system, but have done the mowing on the state trunkline in past years. MDOT is okay with also contracting out the mowing on the state trunkline (M-35, US 2, US 41), but the mowing would have to be put out on bids. Moved by Kakuk, seconded by Kline to have Moilanen request bids for roadside mowing on the state trunkline. Carried unanimously.

Moilanen requested that a special meeting be scheduled to open bids for LaBelle Road paving, Local Chip Seal projects, Roadside mowing on the state trunkline and the concrete floor for the Stephenson cold storage building. The meeting will be held on Thursday, May 23, 2019 at 9:00 a.m.

Public Comment – Jim Moraska asked what pits the road commission was having gravel crushed in on the north end. Moilanen replied that Havelka would be crushing in the Fishell pit and that Iron City would be crushing in the Carney area, but the pit had not yet been determined.

Charlene Peterson asked how many boards had been removed from the Shakey Lakes dam. Moilanen responded that one board had been removed from each of the two southern pipes. He also recommended that a crank system be installed for the gate, similar to the one used at the dam on the Hermansville Lake. Larry Phelps asked why the crank system would be needed, was it due to the pressure of the water. Moilanen answered that it would be much easier to use and that the road commission would not need to mobilize their equipment each time the gate needed to be adjusted.

Closed session to discuss wages/benefits for Engineer Manager & Finance Director/Clerk – Moved by Kakuk, seconded by Bower to move to closed session at 9:33 a.m. Carried unanimously.

Moved by Kakuk, seconded by Kline to return to open session at 9:46 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to extend the Finance Director/Clerk’s contract for three years and put the following wage increases into effect: May 14, 2019 – 7.88%; with a 3.25% increase effective April 1, 2020 and a 3.25% increase effective April 1, 2021. Carried unanimously.

Moved by Kakuk, seconded by Bower to put the following wage increase into effect for the Engineer Manger: effective May 14, 2019 – 6%. Carried unanimously.

There being no further business Kakuk declared the meeting adjourned at 9:48 a.m.

Road Commission Finance Director / Clerk

Chair