

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 9, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Jack Yates, Mike Foley, Chantae Lessard, Steve Altobelli, Charlene Peterson, Joe Linder, Larry Barker, Tim Grabowski, Chuck Behrend, Scott Shield, Jeff Lamont, Mike Costello, Jim Moraska, Jim Hoffman, Walter Majkrzak, Darrell Cass and Kristie Machalk.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Jim Moraska requested paving bids for LaBelle Road for 3” thick from US 41 to past Bill Kirschner’s driveway and 2” thick from Bill Kirschner’s to Arkens Road.

Public appearances – None.

Additions/corrections to minutes for 03/05/19 and 03/15/19 – There being no additions or corrections, moved by Kline, seconded by Bower that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 04, 2019				\$4,024,306.58
Receipts thru 03/31/19	213,586.93			
Expenditures thru 03/31/19		431,910.47		
Balance, March 31, 2019				\$3,805,983.04
Michigan Transportation Funds	488,863.75			
Receipts thru 04/05/19	3,743.48			
Expenditures thru 04/05/19		147,298.99		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,143.00	
Balance, April 05, 2019	706,194.16	579,209.46	946,143.00	3,205,148.28
<u>Payables & Reserves</u>				
Payroll 04/18 and 05/02 (Est.)			175,000.00	
Soc. Sec. 04/18 and 05/02 (Est.)			13,387.50	
Reserve for workers compensation insurance			18,761.18	
Reserve for liability insurance			125,559.00	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Construction Engineering for CR360			2,731.63	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permits for various culverts			1,439.90	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			12,390.00	
Reserve for Construction Engineering for C-1 Bridge			63,475.00	
Reserve for Construction Engineering for CR400			54,900.00	
Reserve for 2019 Bridge Inspections			14,200.00	
Reserve for crushing 37,500 tons of 22A gravel			137,625.00	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			0.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	(1,979,873.43)
				\$ 1,225,274.85

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0028, 19-0030, 19-0331 and 19-0032 – Kakuk asked what the invoice from McCoy Construction & Forestry was for. Moilanen will check on this. Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scrap Iron Pickup & Disposal – No bids were received for this item. Moilanen will rebid this item.

Open bids for CRS-2 Emulsion – Bids were opened and read aloud as follows:

Henry G. Meigs, LLC, Portage, WI	\$2.15/gallon
Flint Hills Resources, Dubuque, IA	\$1.9465/gallon
MI Paving & Materials Co., Alma, MI	\$2.80/gallon

Moved by Kline, seconded by Kakuk to award to the low bidder, Flint Hills Resources. Carried unanimously.

Open bids for used road sweeper – Bids were opened and read aloud as follows:

Aring Equipment Co., Depere, WI	2014 Broce RJ350 w/1451 hours	\$35,500.00
RMS, Negaunee, MI	2018 Broce RTC350 w/221 hours	\$48,400.00
RMS, Negaunee (optional bid on new)	2019 Broce RTC350 w/0 hours	\$59,398.00

Moved by Bower, seconded by Kline to have the bids tabulated and presented to the board to be awarded at the next meeting. Carried unanimously.

Open bids for Removal of Dead Deer from State Highways in Menominee County – Bids were opened and read aloud as follows:

Tim Grabowski Services, Carney, MI	\$115.00/per deer
M&M Trucking, Inc., Menominee, MI	\$ 52.50/per deer

Moved by Kakuk, seconded by Kline to award to the low bidder, M&M Trucking, Inc., pending approval from MDOT. Carried unanimously.

Open bids for 2019 Culverts – Bids were opened & read aloud as follows:

UP Concrete Pipe Co., Escanaba, MI	Total Bid \$ 88,317.00
St. Regis Culvert, Inc., Charlotte, MI	Total Bid \$ 119,495.40
Contech Construction, Kimberly, WI	Total Bid \$ 105,235.50

Moved by Kakuk, seconded by Kline to have the bids tabulated and presented to the board for award of the bid at the next meeting. Carried unanimously.

Discuss used guard rail sale price – Moilanen advised that the road commission’s current price for the sale of used 12.5” section of guard rail was \$2/each. With the current price of scrap, the road commission would likely make out better selling them for scrap. Moved by Kline, seconded by Kakuk to raise the price to \$5 per each 12.5’ section of used guard rail. Carried unanimously.

Discuss sale of surplus office items – Moilanen asked permission to do an internal posting a list of surplus office/miscellaneous items to allow employees to bid on them. Any items that do not sell will be disposed of. Moved by Kline, seconded by Bower to post the items internally for sale by bids. Carried unanimously.

Discuss resolution of support for Corporal Samuel R. Costello Memorial Highway dedication – Moilanen explained that the family of Corporal Costello is making a request to MDOT to have a portion of US 41 dedicated to their family member, and would like a resolution of support from the road commission. A copy of the resolution will be sent to State Representative Beau LaFave and State Senator Ed McBroom.

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission recognizes that Samuel R. Costello was a resident of Menominee County that died during the Korean War.

AND WHEREAS, the Menominee County Road Commission deems Samuel R. Costello is deserving of the honor.

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the efforts being made to name a portion of State Highway US-41 from Evergreen Road to County Road 358 as the Corporal Samuel R. Costello Memorial Highway.

Seconded by Commissioner Kline and carried by the following vote: Ayes: 3; Nays: 0.

Adopt resolutions requesting funding to replace bridges through the Local Bridge Program –

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **No. 22.5 Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Bower offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **Deer Park Drive over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **31 Mile Road over Little Cedar River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kline and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kline offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on **North N3 Lane over Little River** which is in need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Bower and carried by the following vote: 3 Ayes; 0 Nays.

Discuss wages/benefits with non-union hourly personnel – Tim Starzynski and Carla O’Neil joined the meeting to represent the group. Mr. Starzynski requested the board move into closed session to discuss wages. Chair Kakuk stated that the board would complete the other items of business on the agenda first and then move to closed session at the end of the meeting.

Any other business – Moilanen advised the board that he had received two retirement notices and one resignation from current employees and asked permission to hire 3 employees, in addition to the 3 the board had given permission for at a prior meeting, for a total of up to 6 new union employees. Moved by Kakuk, seconded by Bower to grant permission. Carried unanimously.

Moilanen asked for permission to hire private trucking, if necessary, to haul limestone for the three roads that were scheduled for chip sealing this summer. Moved by Kakuk, seconded by Kline to grant permission. Carried unanimously.

Moilanen asked permission to go out for bids for paving LaBelle Road, as requested by Spalding Township. Moved by Kakuk, seconded by Kline to have Moilanen request the bids. Carried unanimously.

Public Comment – Bob Desjarlais thanked Moilanen for the financial statement that he had sent him and also requested a copy of the minutes from the annual road commission/township meeting. He also noted the culvert at the corner of G-12 and CR577 was not flowing. Moilanen will check on this. Mr. Desjarlais then stated that Lake Township would like to add some fill to the area. Moilanen will meet with Mr. Desjarlais at the site to discuss what can be done.

Charlene Peterson stated that the crew had done a great job with cutting the downed trees on her road.

Mike Costello thanked the board for following up with their request for the highway dedication and for passing the resolution of support.

Joe Linder asked if he could bring up any topics at the upcoming special meeting. Moilanen advised that he could do so under public comments.

Closed session to discuss wage negotiations with non-union hourly employees – Moved by Kakuk, seconded by Bower to move to closed session at 9:38 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to return to open session at 10:19 a.m. Carried unanimously.

Moved by Kline, seconded by Bower to put the following wage increases into effect. Carried unanimously.

Payroll-Accounting Clerk:	04/09/19 - 3%; 04/01/20 - 3%; 04/01/21 - 3%
Office/Accounting Assistant:	09/16/19 – 3%, 04/01/20 – 3%; 04/01/21 – 3%
Lead Mechanic:	04/09/19 - 2.25%; 04/01/20 - 2.25%; 04/01/21 - 2.25%
District Foremen Stephenson District Foreman:	04/09/19 – 3.5%; 04/01/20 – 3.25%; 04/01/21 3.25% \$2,000/year (paid out quarterly at \$500/quarter) for maintaining Class B UST License

There being no further business it was moved by Kline, seconded by Bower to adjourn at 10:24 a.m.

Road Commission Finance Director / Clerk

Chair