

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 19, 2019.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Jim Moraska, Lyle Gearhart, Josh Nemetz, Chuck Behrend, Charlene Peterson, Larry Phelps, Jeremy Havelka, Larry Barker, Dana Dziedzic and Mike Costello.

Absent: Kenneth Bower (excused)

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 01/15/19, 01/16/19, 01/21/19, 01/23/19 and 01/24/19 – There being no additions or corrections, it was moved by Kakuk, seconded by Kline that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, January 14, 2019				\$3,846,223.35
Receipts thru 01/31/19	119,017.03			
Expenditures thru 01/31/19		368,228.11		
Balance, January 31, 2019				\$3,597,012.27
Michigan Transportation Funds	318,002.37			
Receipts thru 02/15/19	337.00			
Expenditures thru 02/15/19		274,094.65		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			146,142.00	
Balance, February 15, 2019	437,356.40	642,322.76	946,142.00	2,695,114.99
<u>Payables & Reserves</u>				
Payroll 02/21, and 03/07 (Est.)			165,000.00	
Soc. Sec. 02/21 and 03/07 (Est.)			12,622.50	
Reserve for workers compensation insurance			18,761.18	
Reserve for liability insurance			110,855.00	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			172,626.82	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			199,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			110.31	
Reserve for Federal Aid Match for CR360 project			12,000.00	
Reserve for Federal Aid Match for Chipseals			3,892.78	
Reserve for Construction Engineering for CR360			3,286.63	
Reserve for Design Engineering for C-1 Road Bridge			0.00	
Reserve for Office Tech services for 2018 chipseal projects			0.00	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			1,197.72	
Reserve for DEQ Permits for various culverts			10,938.46	
Reserve for 2018 General Engineering services			774.18	
Reserve for Design Engineering for CR348			20,253.25	
Reserve for 2018 Cutting Edges			0.00	
Reserve for Hannahville 2% funds - Broom			20,000.00	
Reserve for Hydraulic Detachable Gooseneck Trailer			54,825.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	
Reserve for Capital Outlay - 3 Pickup Trucks			0.00	(1,762,036.74)
				\$ 933,078.25

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0019, 19-0021, 19-0131 1-0022 and 19-0024 – Kline asked about the invoice from Miller Bradford for the rental of an excavator. Moilanen explained that it had been rented for tree cutting operations along M-35. Moved by Kakuk, seconded by Kline that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for crushing 37,500 tons of 22A gravel – Bids were opened and read aloud as follows:

Havelka Construction, Wallace, MI	\$4.23/ton for a total bid of \$158,625
Iron City Enterprises, Menominee, MI	\$3.67/ton for a total bid of \$137,625
Payne & Dolan, Gladstone, MI	\$4.47/ton for a total bid of \$167,625

Moved by Kakuk, seconded by Kline to award to the apparent low bidder, Iron City Enterprises. Carried unanimously. Kline asked if the gravel would be crushed all in one area. Moilanen responded that it would. Kline asked how long the road commission would have to use the gravel up. Moilanen stated 3 years after the crushing was complete. Kline also asked where the gravel would be crushed. Moilanen advised it would be within a 7-mile radius of Stephenson.

Permission to hire truck drivers at all shops – Moilanen asked to hire one new truck driver for each shop at this time. Kline asked if there were already applications on file for the positions. Moilanen responded that there were some applications that had been dropped off over the last several months. Moved by Kakuk, seconded by Kline to allow Moilanen to hire one new truck driver at each district. Carried unanimously.

Discuss disposal of 2003 Tahoe – Moilanen explained that the vehicle was in extremely poor condition and had over 500,000 miles on it. Moved by Kline, seconded by Kakuk to have the vehicle sold for scrap. Carried unanimously.

Discuss request from Menominee Conservation District to use Stephenson cold storage building for their tree sale in April – Moved by Kline, seconded by Kakuk to allow the use of the building. Carried unanimously.

Discuss candidates for Engineer-Manager position – Moilanen advised that 4 applications had been received for the position, and that Candidates #1, 2 & 4 all seemed to be qualified for the position. He asked the board which candidates they would like to offer an interview to. Moved by Kakuk, seconded by Kline to invite Candidate #2 and Candidate #4 to interview, with the interviews being scheduled during a special meeting on either February 28th or March 1st. Carried unanimously.

Any other business – Moilanen advised that truck #390 had recently overturned and was totaled due to a bent frame. The Wisconsin Surplus Auction has a low mileage 1997 International 4900 plow truck for sale with a plow, wing & spreader, located in Lyons, WI. Moved by Kakuk, seconded by Kline to bid up to \$25,000 for this truck. Carried unanimously.

Moilanen asked permission to hire a temporary part time, up to 20 hours per week, parts runner at a rate of \$10 to \$12 per hour with no benefits. The position would be evaluated after winter to determine if it should be made a year-round job. Moved by Kakuk, seconded by Kline to have Moilanen fill this position. Carried unanimously.

Larry Phelps asked Moilanen what his planned retirement date was. Moilanen responded no later than February 28, 2020. Mr. Phelps stated that he thought the board should also consider offering an interview to Candidate #1, explaining that when the county board was looking for a County Administrator, they found it to be advantageous to have more choices. After further consideration it was moved by Kakuk, seconded by Kline to rescind the above motion to interview Candidates #2 & 4, and to further move to offer interviews to Candidates 1, 2 & 4. Seconded by Kline. Carried unanimously.

Public Comment – Jim Moraska stated that the Powers shop had done a good job with clean up after the recent storms. Mr. Moraska also asked if LaBelle Road would be a candidate for a Category A Grant and provided a list of businesses located on the road. Savord will provide Mr. Moraska with the Category A contact person at MDOT. The cost of paving LaBelle Road, from US 41 to Arkens Road was also discussed. Moilanen said that to pave 3” from US 41 to just past Bill Kirschner’s driveway, and then 2” thick from that point to Arkens Road would likely be between \$370,000 to \$520,000, depending on the price of the asphalt.

Mike Costello stated that he and other family members are in the process of trying to get a portion of US41 declared a Memorial Highway in honor of his uncle, Sam Costello, that was killed in the Korean war. He noted that he had already talked to Beau LaFave regarding this and had been told that he needs a statement or resolution of support from local government entities. He will provide Moilanen a packet of information for review. Moilanen asked Mr. Costello if he had been in contact with MDOT, and he replied that he had not contacted them yet.

Mr. Costello also noted that the crew had been doing a great job maintaining State Road.

Jeremy Havelka asked if there were any exemptions to needing an oversize permit. Moilanen responded that there were no exemptions.

There being no further business, Kakuk declared the meeting adjourned at 9:40 a.m.

Road Commission Finance Director / Clerk

Chair