

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, November 13, 2018.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Adam Olson, Larry Barker, Nancy Helgren, Dana Dziedzic, Larry Phelps, and Charlene Peterson. Jerry Piche joined the meeting at 9:10 a.m.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 10/09/18 and 10/23/18 – There being no additions or corrections, it was moved by Kline, seconded by Anderson that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, October 8, 2018				\$2,960,818.56
Receipts thru 10/31/18	784,216.45			
Expenditures thru 10/31/18		340,945.83		
Balance, October 31, 2018				\$3,404,089.18
Michigan Transportation Funds	402,679.40			
Receipts thru 11/12/18	0.00			
Expenditures thru 11/12/18		420,969.58		
Set aside for purchase of graders in 2020			800,000.00	
State Maint. & Equip. Advances			145,806.00	
Balance, November 12, 2018	1,186,895.85	761,915.41	945,806.00	2,439,993.00
<u>Payables &amp; Reserves</u>				
Payroll 11/15, and 11/29 (Est.)			150,000.00	
Soc. Sec. 11/15 and 11/29 (Est.)			11,475.00	
Reserve for workers compensation insurance			18,761.16	
Reserve for liability insurance			77,598.50	
Reserve for rental grader leases - John Deere (Oct 2015)			38,167.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			258,940.23	
Reserve for Forest Funds			161,011.03	
Reserve RR X'ing closure funds for Meyer Twp. projects			169,788.35	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			1,602.98	
Reserve for Federal Aid Match for CR360 project			13,800.00	
Reserve for Federal Aid Match for Chipseals			14,463.16	
Reserve for 20% share of BIA County Line Road project			0.00	
Reserve for Construction Engineering for CR360			9,637.59	
Reserve for Design Engineering for C-1 Road Bridge			1,273.90	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Office Tech services for 2018 chipseal projects			2.86	
Reserve for Construction Inspection on 2018 chipseal projects			0.00	
Reserve for Bridge scour protection			22,986.50	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			1,197.72	
Reserve for Construction inspection on Shakey Lakes Culvert project			0.00	
Reserve for DEQ Permits for various culverts			12,402.00	
Reserve for 2018 General Engineering services			823.92	
Reserve for Fuel Station Equipment upgrade			0.00	
Reserve for 2018 Cutting Edges			31,934.96	
Reserve for Hydraulic Detachable Gooseneck Trailer			54,825.00	
Reserve for 3 Heavy Duty Tandem Dump Trucks			730,704.00	
Reserve for Capital Outlay - Tilt Bed Trailer			27,195.00	
Reserve for Capital Outlay - 3 Pickup Trucks			120,507.00	(1,931,333.89)
				\$ 508,659.11

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 19-0002, 19-0004, 19-1031 and 19-0006 – Moved by Kline, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Award RFP for the design of CR348 project – Moilanen stated that three proposals had been received as follows:

Coleman Engineering	\$32,900
UP Engineers & Architects	\$37,890
Aecom	\$39,547

Moved by Anderson, seconded by Kline to accept the proposal from Coleman Engineering. Carried unanimously.

Any other business – Moilanen informed the board that the request for a \$20,000 2% Grant from the Hannahville Indian Community for a road broom had been approved. Chair Kakuk signed the grant agreement. Moilanen then asked for permission to go out for bids for the broom. Moved by Anderson, seconded by Kline to go out to bid for a new or used road broom. Carried unanimously.

Moilanen advised that a resolution was needed to sign any forms/contracts for the CR400 project. Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to Reconstruct and Pave CR 400 from intersection of CR 400 and Old US-2 thence 2.57 miles north (**Contract No. xx-xxxx**) within Menominee County, using Federal STP Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds, NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Federal STP Funds for the project listed above.

Seconded by Commissioner Kline and carried by the following vote: Ayes: 3; Nays: 0.

The contract number will be inserted once it is received from MDOT.

Moilanen discussed correspondence received from the Meyer Township Board regarding W. Third Street in Hermansville. The township had asked that the road commission attend their November 21, 2018 meeting to provide options for correcting the chip seal on the street. Moilanen asked permission to respond to the township with a letter stating that the board would not be attending the November meeting. Instead Moilanen would compile a list of options for the road, including costs, to be discussed with the township board at the 2019 annual meeting. Moved by Anderson, seconded by Kline to have Moilanen send the letter to Meyer Township. Carried unanimously.

Kakuk encouraged all present to attend the Menominee County Board meeting being held tonight at 6 p.m., to voice their opinions on the proposed change to the road commission from a 3 member to a 5 member board.

There being no further business, Kakuk declared the meeting adjourned at 9:15 a.m.

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Road Commission Finance Director / Clerk

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Chair