

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, August 14, 2018.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Bob Desjarlais, Jim Moraska, Joe Linder, Larry Barker, Larry Phelps, Dana Dziedzic, Chuck Behrend, Dick Peterson, Ryan Riipi and Charlene Peterson.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 07/10/18 and 07/24/18 – There being no comments or questions, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, July 9, 2018				\$3,881,786.66
Receipts thru 07/31/18	58,716.05			
Expenditures thru 07/31/18		410,312.93		
Balance, July 31, 2018				\$3,530,189.78
Michigan Transportation Funds	426,682.35			
Receipts thru 08/13/18	1,553.72			
Expenditures thru 08/13/18		153,979.94		
Set aside for purchase of graders in 2020			300,000.00	
State Maint. & Equip. Advances			117,995.00	
Balance, August 13, 2018	486,952.12	564,292.87	417,995.00	3,386,450.91
<u>Payables &amp; Reserves</u>				
Payroll 08/23, and 09/06 (Est.)			150,000.00	
Soc. Sec. 08/23 and 09/06 (Est.)			11,475.00	
Reserve for workers compensation insurance			18,761.16	
Reserve for liability insurance			44,342.00	
Reserve for rental grader leases - John Deere (Oct 2015)			76,334.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			258,940.23	
Reserve for Forest Funds			193,630.35	
Reserve RR X'ing closure funds for Meyer Twp. projects			178,730.75	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			1,602.98	
Reserve for Federal Aid Match for CR360 project			28,200.00	
Reserve for Federal Aid Match for Chipseals			57,166.60	
Reserve for 20% share of BIA County Line Road project			291,238.16	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			2,764.42	
Reserve for Construction Engineering for CR360			54,018.41	
Reserve for Design Engineering for C-1 Road Bridge			9,028.90	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Design Engineering for CR 400			2,035.25	
Reserve for Office Tech services for 2018 chipseal projects			358.26	
Reserve for Construction Inspection on 2018 chipseal projects			2,772.13	
Reserve for Concrete Box Culvert - CR358			88,200.00	
Reserve for L-3 Road paving			138,883.25	
Reserve for Big Brook Creek box culvert installation			169,177.00	
Reserve for Bridge scour protection			22,986.50	
Reserve for Shakey Lakes Culvert project			513,000.00	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			1,374.72	
Reserve for Construction inspection on Shakey Lakes Culvert project			18,221.00	
Reserve for Fuel Station Equipment upgrade			1,500.00	
Reserve for Salt Spreader Support Frames			13,550.00	
Reserve for Menominee Shop Lighting upgrades			0.00	
Reserve for Capital Outlay - 3 Pickup Trucks			120,507.00	(2,471,034.10)
				\$ 915,416.81

There being no comments or questions, Kakuk declared the financial report will stand as written.

Vouchers # 18-0046, 18-0048, 18-0731 and 18-0050 – Moved by Kline, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for pulverizing for limestone jobs – Bids were opened and read aloud as follows:

Hein Reclamation & Construction	\$22,247.48
Payne & Dolan, Inc.	\$41,164.30

Moved by Anderson, seconded by Kline to award to the low bidder, Hein Reclamation & Construction. Carried unanimously.

Open bids for tilt bed trailer – Bids were opened and read aloud as follows:

Miller Bradford & Risberg – 1 <sup>st</sup> option: 40,000# trailer	\$27,195.00
2 <sup>nd</sup> option: 30,000# trailer	\$25,900.00

Redi Haul Trailers	30,000# trailer	\$25,761.44
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Moved by Anderson, seconded by Kline to have the bids tabulated for review and to award at the next meeting. Carried unanimously.

Discuss second mowing on county system – Moilanen stated that due to the rain and hot weather the grass along the roadsides was getting quite long again. The cost for mowing all the county roads again would be \$40,309.20. To mow the paved roads only would cost \$19,854.36. Moved by Kakuk, seconded by Kline to have the contractor perform a second mowing on all of the county roads. Carried unanimously.

Update on radio tower inspection – Moilanen explained that the tower is out of plumb and also twisted near the top. The inspectors will be providing a report in the next 2-3 weeks. They were asked to include in the report the cost comparison between repairing or replacing the tower, and also include an estimate of the life span of both options.

Update on Shakey Lakes Dam project – Moilanen advised that the project was moving along well. The contractor needed to cut out section of each of the pipes. The new pipes that are in have been grouted and backfilled.

Discuss/approve 2017/2018 Budget Amendment #1 – Moved by Anderson, seconded by Kline to adopt the 2017/2018 Budget Amendment # 1 as presented. Carried unanimously.

	FY 2015/2016	FY 2016/2017	Budget 2017/2018	Budget 2017/2018	Budget 2017/2018
	Actual	Actual	Recommended	Amended Amount #1	Total
<b>REVENUES</b>					
Mich. Transportation Funds	\$3,595,851	\$4,530,436	\$4,451,500	\$359,238	\$4,810,738
Special State Funds	771,291	278,142	561,245	584,664	\$1,145,909
Federal Funds	1,482,466	1,124,245	1,677,418	(254,500)	\$1,422,918
County Raised Funds	1,334,993	1,587,804	1,951,790	(598,790)	\$1,353,000
Gain/Loss Equip. Disposal	164,512	(427)	0	325,155	\$325,155
Other Contributions	785,777	0	0	30,000	\$30,000
<b>TOTAL REVENUES</b>	<b>\$8,134,891</b>	<b>\$7,520,200</b>	<b>\$8,641,953</b>	<b>\$445,767</b>	<b>\$9,087,720</b>
<b>EXPENDITURES</b>					
Primary Roads	3,142,137	2,231,819	4,749,477	(423,100)	\$4,326,377
Local Roads	2,504,146	3,273,733	2,345,397	0	\$2,345,397
State T/L Maintenance	720,332	713,518	706,000	0	\$706,000
TWA/Other T/L Maintenance	86,852	45,291	15,000	50,000	\$65,000
Equipment Expense (Net)	(362,872)	(289,513)	(280,000)	140,000	(\$140,000)
Administrative Expense (Net)	420,960	425,046	237,000	0	\$237,000
Distributive Expense	0	0	1,550,000	(15,000)	\$1,535,000
Capital Outlay (Net)	768,928	161,371	(315,000)	800,000	\$485,000
Miscellaneous	65,054	86,313	86,313	0	\$86,313
Special Projects	0	0	0	0	\$0
Contingencies	0	0	0	0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$7,345,534</b>	<b>\$6,647,578</b>	<b>\$9,094,187</b>	<b>\$551,900</b>	<b>\$9,646,087</b>
YEAR END					
Budgeted Net Revenue (Expenditures)	9/30/2018		(\$452,234)		(\$558,367)
YEAR END					
Current Estimated Operating Surplus (Deficit)	9/30/2017	\$872,622			
DATE					
Accumulated Avail. Surplus (Deficit)	DATE				
from Prior Yrs.	9/30/2016	\$3,715,411			
	9/30/2017	\$4,588,032			
Projected Surplus at End of Budget Year (2017/2018)			\$4,135,798		\$4,029,665

Discuss/vote on ballot for CRASIF Board of Trustees – Moilanen explained that there are 3 openings on the CRASIF Board of Trustees, and that 3 candidates were running to fill them: Ken Hulka, Dorothy Maxwell, and S. Mike Scott. Moved by Anderson, seconded by Kline to vote for the 3 candidates. Carried unanimously.

Discuss correspondence from Attorney Gerald Mason regarding L-1 Lane – Moilanen advised that the letter was regarding the length of L-1 Lane and whether or not it extended to the Mattson property. Moilanen stated that prior to taking any action on the road, the board should seek a legal opinion from MCRCSIP's Attorney William Henn with regards to the issues associated with this roadway. Moved by Kakuk, seconded by Anderson to have Moilanen seek the legal opinion as suggested. Motion carried by the following vote: 2 yes (Kakuk & Anderson), 0 no. Kline abstained from the vote as Mr. Mattson is a personal acquaintance.

Review/sign Form 2067 – Annual Certification of Employee-related Conditions - Moved by Anderson, seconded by Kakuk to have Kakuk & Savord sign the form and submit it to MDOT. Carried unanimously.

Set date for meeting to approve 2017/2018 Budget Amendment #2 – Moved by Anderson, seconded by Kline to schedule a special meeting on Thursday, September 27, 2018 at 9:00 a.m. for the purpose of reviewing and approving the 2017/2018 Budget Amendment #2. Carried unanimously.

Sign contract with Hebert Construction to install box culvert on Big Brook – Three copies of the contract were signed by the board. A signed copy will be forwarded to Hebert Construction Company.

Sign contract with Payne & Dolan for L-3 Road paving – Three copies of the contract were signed by the board. A signed copy will be forwarded to Payne & Dolan, Inc.

Any other business – Moilanen presented the board with copies of a contract to sign with Daggett Township for the L-3 Road paving project. The contracts will be forwarded to Daggett Township for their signature, along with the invoice for the project.

Kakuk stated he had a request for a sign on CR358 where the culvert is being replaced. Moilanen will have the foreman check on this.

Kakuk also noted that the Shakey Lakes dam project was going well.

Larry Phelps asked for an explanation of the amount listed on the financial report for the Shakey Lakes dam projects. Moilanen explained that the contractor had already been paid for a portion of the work.

Public Comment – Joe Linder thanked the board for the great job that the crew did on 34 Road, but asked why the gravel was trucked in from such a distance. Moilanen explained that the road commission only had gravel left in two pits in the county.

Bob Desjarlais also thanked the board for the 3-Way graveling that was done in Lake Township. He asked why Cheese Factory Road was graveled prior to the culverts being replaced. Moilanen explained that while it would have been ideal for the pipes to have been replaced first, there hasn't been time to replace culverts due to the focus on the roads damaged with the storm and all of the 3-Way graveling that needed to be completed.

Jim Moraska asked which tower was being inspected. Moilanen responded that it was the radio tower in Bagley. Mr. Moraska also asked when East LaBelle Road would be pulverized. Moilanen advised that the deadline for completing this work is September 6<sup>th</sup>. Mr. Moraska asked why the road commission didn't crush gravel in the Aerts pit. Moilanen stated that there was only about 6000 cyds available there, available for crushing. Mr. Moraska also advised that Spalding Township would be requesting reimbursement for the cost to repair the culvert that was undermined on the Sand Road.

Joe Linder asked for a quote to have the road commission haul limestone if the township had it crushed. Moilanen advised that it would be \$6.64/cyd. under the 3-Way Program.

Dick Peterson stated that the Shakey Lakes Dam had been designed back in 1963 and that log trucks are now designed to haul heavier loads. He asked if the dam should now be designed to accommodate these heavier loads. Moilanen responded that the dam has been inspected during the

reconstruction process and was built up to hold the heavier loads. Mr. Peterson then asked if the road over the dam was now equivalent to a Class A road. Moilanen responded that it can accommodate legal loads.

Bob Desjarlais asked that if a township crushes their own gravel, would the road commission haul it for free. Moilanen replied no, not under the 3-Way Program, and reminded him that the township would need to have the gravel tested at their own expense. Mr. Desjarlais asked if the township could have the gravel trucked themselves. Moilanen stated that they could but that the road commission would inspect the work.

There being no further business, Kakuk declared the meeting adjourned at 9:57 a.m.

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Road Commission Finance Director / Clerk

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Chair