

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 10, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Vicki Kline, Charlene Peterson, Jerry Piche, Joe Linder, Lowell Bengry, and Larry Barker.

Absent: None

Public comments – Lowell Bengry wanted to thank the crew for the nice job done with the ditching on G-12.

Public appearances – None.

Additions/corrections to minutes for 09/05/17 and 09/28/17 – There being no additions or corrections, Anderson declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 4, 2017				\$3,035,935.78
Receipts thru 09/30/17	128,038.76			
Expenditures thru 09/30/17		370,469.47		
Balance, September 30, 2017				\$2,793,505.07
Michigan Transportation Funds	411,120.06			
Receipts thru 10/09/17	0.00			
Expenditures thru 10/09/17		170,234.14		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, October 9, 2017	539,158.82	540,703.61	239,679.00	2,794,711.99
<u>Payables &amp; Reserves</u>				
Payroll 10/19, and 11/02 (Est.)			135,000.00	
Soc. Sec. 10/19 and 11/02 (Est.)			10,327.50	
Reserve for workers compensation insurance			17,928.65	
Reserve for liability insurance			65,128.02	
Reserve for rental grader leases - John Deere (Oct 2015)			76,334.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			32,618.26	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			1,918.33	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			15,928.66	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			23,100.54	
Reserve for Design Engineering for CR 360			541.18	
Reserve for Design Engineering for C-1 Road Bridge			28,761.34	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Crushing & Stockpiling 15,000 tons 23A Limestone			43,211.76	
Reserve for 2nd Roadside Mowing on Paved Roads			0.00	
Reserve for Vega Road box culvert			26,400.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for Shakey Lakes Culvert Repair			497,000.00	
Reserve for Capital Outlay-Equipment (3 plow trucks)			322,203.00	(2,122,458.23)
				\$ 672,253.76

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0058, 17-0060, 17-0831 and 18-0002 – Moved by Kakuk, seconded by Kline that the vouchers be approved and ordered paid. Carried unanimously.

Discuss invoice form CRA for annual service charges – Moilanen explained that the annual service charge billing has now been changed to coincide with CRA’s fiscal year. This billing of \$8,465.61

is for the period of 10/01/17 – 09/30/18 and also includes NACE membership and State Trunkline Contract fees. Moved by Kakuk, seconded by Kline to pay the invoice. Carried unanimously.

Discuss CRA standardized permits – Moilanen advised the board that CRA is almost finished working on the set of standardized permits and permit fees. Once the process is complete, the road commission will need to decide whether or not to adopt the standardized forms. Moilanen also noted that Menominee County Road Commission currently does not charge for a permit to work in the road right of way, but the new fee schedule has a charge of \$50 for this type of permit.

Discuss sending letter to Oakland County regarding swap of federal aid funds – Moilanen stated that he would like to send a letter to Oakland County Road Commission thanking them for swapping our 2017 federal aid funds and advising them that we will not be participating in the swap for the next 2 -3 years, but would still like to keep the option open for future years. Moved by Kakuk, seconded by Kline to have Moilanen send the letter. Carried unanimously.

Permission to bid concrete box culvert for CR358 over Big Brook – Moved by Kline, seconded by Kakuk to have Moilanen go out to bid for the box culvert. Carried unanimously.

Discuss purchase of wetland mitigation from Delta County Road Commission for CR360 project – Moilanen explained that the Delta County Road Commission has wetlands available for purchase to use as mitigation for the CR360 project. Moved by Kline, seconded by Kakuk to have Moilanen discuss purchasing .37 acres of wetlands from the Delta County Road Commission for mitigation for the CR360 project. Carried unanimously.

Any other business – Moilanen presented the board with a quote from Petroleum Equipment Service for updating the Stephenson and Powers fuel systems. The current equipment was installed in the early 1990's. Cost for the upgrades for both shops would total \$39,935.00. Moved by Anderson, seconded by Kakuk to have Moilanen schedule the upgrades. Carried unanimously.

Moilanen advised that Aquila Resources has filed for its wetlands permit from the DEQ, and that the application indicates that a portion of River Road would be closed for the duration of time that the mine was operating. Moved by Kakuk, seconded by Kline to have Moilanen send a letter to the DEQ stating that the Menominee County Road Commission has not received a formal request from Aquila Resources to close the road, and as such, has not taken any action to allow for the closure. Carried unanimously. Jerry Piche added that he agreed that it was a good idea for the road commission to take their time with making any decisions regarding the road closure.

Public Comment – Joe Linder stated that they had received positive comments at their last board meeting from residents regarding the work done on J-1 Road. Mr. Linder asked where the road commission would be getting the gravel for the upcoming 3-Way projects. Moilanen stated that there was gravel put up in the Fredrickson, Fishell and Bartoszek pits, and also some crushed limestone available.

There being no further business, Anderson declared the meeting adjourned at 9:24 a.m.

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Road Commission Finance Director / Clerk

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Chair