

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 13, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Bob Desjarlais, Charlene Peterson, Larry Barker, Tom Nemetz, Josh Nemetz, Mike Zemba, Jerry Piche, Joe Linder and Chuck Behrend.

Absent: - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 05/09/17 and 05/23/17 – There being no additions or corrections Anderson declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 08, 2017				\$3,367,503.42
Receipts thru 05/31/17	52,639.95			
Expenditures thru 05/31/17		277,208.55		
Balance, May 31, 2017				\$3,142,934.82
Michigan Transportation Funds	392,410.18			
Receipts thru 06/12/17	21,227.21			
Expenditures thru 06/12/17		117,246.24		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, June 12, 2017	466,277.34	394,454.79	239,679.00	3,199,646.97
<u>Payables &amp; Reserves</u>				
Payroll 06/15, and 06/29 (Est.)			135,000.00	
Soc. Sec. 06/15 and 06/29 (Est.)			10,327.50	
Reserve for workers compensation insurance			8,964.33	
Reserve for liability insurance			21,709.34	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			121,001.15	
Reserve for Design Engineering for CR 360			16,926.42	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for Shakey Lakes Culvert Repair			497,000.00	
Reserve for HMA Base Crushing Modified			0.00	
Reserve for purchase of 2017 culvert needs			15,833.01	
Reserve for Capital Outlay-Equipment (3 plow trucks)			716,373.00	
Reserve for Capital Outlay-Equipment (paint cart)			6,836.00	(2,729,499.33)
				\$ 470,147.64

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0040, 17- 0531 and 17-0042 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Permission to bid limestone crushing – Moilanen stated that crushed limestone was needed for the shoulders on G-12 and to finish J-1 Road. Moved by Kakuk, seconded by Skrobiak to have

Moilanen go out to bid for 23-A crushed limestone. Carried unanimously.

Permission to bid gravel crushing for 3-Way Road Program – Moved by Anderson, seconded by Kakuk to have Moilanen go out to bid for crushed gravel for the 2018 3-Way Road Funding Program as needed based on projects identified by the townships. Carried unanimously.

Permission to sell surplus items – Moilanen advised that there were some surplus office furniture items that were no longer needed. Moved by Kakuk, seconded by Anderson to have the items listed for sale by bid until June 22, and if not sold by that time to dispose of the items. Carried unanimously.

Permission to send employees to Electrical Systems Troubleshooting Class being held at Dickinson County Road Commission – Moilanen noted that the class was being put on by Ferris State University. Moved Kakuk, seconded by Skrobiak to send the 3 mechanics and the stock clerk for this training. Carried unanimously.

Sign request to MDOT for annual \$10,000 Engineering Reimbursement – Moved by Anderson, seconded by Kakuk to sign the request and have Savord submit it to MDOT for the reimbursement. Carried unanimously.

Permission to bid/quote chips for chip seal projects – Moilanen stated that approximately 1800 ton of chips were needed for the chip seal projects on G-08, CR350 and Holmesbrook Road and noted that the Village of Daggett may want some chip sealing done also. Moved by Skrobiak, seconded by Kakuk to have Moilanen go out to bid or obtain quotes, depending upon total cost, for the chip seal projects, including trucking, if necessary. Carried unanimously.

Discuss/vote on ballot for MCRCSIP Board of Directors At-Large positions – Moved by Anderson, seconded by Skrobiak to place votes for Lester Livermore and Russell Williams for the 2 open positions. Carried unanimously:

Any other business – Moilanen advised that he had been notified by Sheriff Kenny Marks that the Rebels Motorcycle Club in Hermansville may be calling the road commission for permission to close First Street in Hermansville in front of their clubhouse for a function on July 4<sup>th</sup>. Sheriff Marks also noted that Meyer Township officials were opposed to the closure on that day as it would interfere with their annual 4<sup>th</sup> of July celebration. Moilanen noted that he had not yet heard from the club.

Moilanen stated that his recommendation for the shoulders on G-08 was to shoulder the road with top soil and then seed & mulch prior to the chip seal. Moved by Kakuk, seconded by Skrobiak to do the shouldering with top soil as recommended. Carried unanimously.

Moilanen informed the board that CRA Director Denise Donohue would be visiting the road commission office later in the day.

Kakuk stated that he had received several calls on downed trees from the storm. He also noted that the new paint in the offices looked good.

Skrobiak asked if CR579 in Hermansville was federal aid eligible. Moilanen stated that the portion from CR388 to US2 was federal aid eligible, but the remainder of the road was not.

Jerry Piche asked for an explanation of the work that is being done on the Shakey Lakes culverts that will cost \$497,000. Moilanen explained that all pipes were being relined, and how the work would be done.

Public Comment – Larry Barker asked when the blacktopping projects would begin. Moilanen replied that the Holmesbrook Road construction would be complete after next week, weather permitting, and then the crew would move on to O-1 Road and Bay de Noc with a projected completion date of by Labor Day.

Joe Linder asked when dust oiling would be done. Moilanen stated that some of the roads needed to be graded yet.

Bob Desjarlais asked where the limestone would come from for Holmesbrook Road. Moilanen replied that it was coming from Havelka's pit off of CR358.

Skrobiak asked if the roadside mowing had started yet. Moilanen stated that the contractor had started on the county system this week and that MDOT had asked that mowing start on the state Trunkline on June 19<sup>th</sup>.

Kakuk asked if the road commission board needed to attend the hearing in Hermansville on June 22<sup>nd</sup> regarding the potential railroad crossing closures. Moilanen replied that it was optional for the board to attend and that he would be there to provide information only.

Mike Zemba asked why there were no funds reserve on the financial report for Chalk Hills Road. Moilanen noted that the road is federal aid eligible and that he would check past work plans regarding discussions of this road. Mr. Zemba also asked if the road commission still puts down maintenance gravel. Moilanen answered that it was done at the foreman's discretion. It was also noted that Zemba Lane was scheduled to be graveled in the next few weeks.

There being no further business, Anderson declared the meeting adjourned at 9:29 a.m.

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Road Commission Finance Director / Clerk

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Chair