

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 9, 2017.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Joe Linder, Larry Barker, Chuck Behrend, and David Wesoloski. Bob Desjarlais and Charlene Peterson joined the meeting at 9:10 a.m.

Absent: - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 03/07/17 – There being no additions or corrections, it was moved by Kakuk, seconded by Skrobiak that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 03, 2017				\$3,482,922.49
Receipts thru 04/30/17	91,558.75			
Expenditures thru 04/30/17		407,827.54		
Balance, April 30, 2017				\$3,166,653.70
Michigan Transportation Funds	398,535.53			
Receipts thru 05/08/17	2,370.67			
Expenditures thru 05/08/17		200,056.48		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			89,679.00	
Balance, May 08, 2017	492,464.95	607,884.02	239,679.00	3,127,824.42
<u>Payables &amp; Reserves</u>				
Payroll 05/18, and 06/01 (Est.)			135,000.00	
Soc. Sec. 05/18 and 06/01 (Est.)			10,327.50	
Reserve for workers compensation insurance			20,706.00	
Reserve for liability insurance			10,854.67	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2016 Federal Aid Match			106.85	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			118,270.31	
Reserve for Design Engineering for CR 360			23,600.00	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for crushing & stockpiling 30,000 tons of 22A gravel			0.00	
Reserve for Bridge scour protection			476,765.00	
Reserve for Shakey Lakes Culvert Repair			497,000.00	
Reserve for HMA Base Crushing Modified			18,734.00	
Reserve for purchase of 2017 culvert needs			59,000.42	
Reserve for Capital Outlay-Equipment (3 plow trucks)			716,373.00	
Reserve for Capital Outlay-Equipment (paint cart)			6,836.00	(2,796,230.48)
				\$ 331,593.94

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 17-0034, 17-0036, 17- 0430 and 17-0037 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Sign contracts with Hebert Construction Co. for Scour Protection – Local Roads, Scour Protection – Primary Roads, and Shakey Creek Culvert Repairs – Moved by Skrobiak, seconded by Kakuk to sign the contracts. Carried unanimously.

Update on Central UP Road Rally scheduled for June 24, 2017 – Moilanen presented the map and schedule that had been provided by the chairman of the CUPRally 2017. Moved by Anderson, seconded by Kakuk to approve the rally schedule and map as presented. Carried unanimously.

Discuss request for road closure barricades for 5k Run/Walk being held July 1, 2017 in Stephenson – Moved Kakuk, seconded by Skrobiak to approve the request for road closure barricades to close a portion of Old US41 and CR356 for the event. Carried unanimously.

Discuss correspondence received regarding decertified road in Harris Township – Moilanen provided photos of Bartosz Lane that runs approximately 1 mile to the west, and noted that the road had been decertified in December, 2003 a landowner on the road has requested a letter on road commission letterhead stating that the road was decertified. The landowner would also like the name and phone number of the person at MDOT that deals with ACT51 certification. Moved by Anderson, seconded by Kakuk to have Moilanen send the landowner the letter with the requested information. Carried unanimously.

Discuss local road improvement requests/donation of pit run gravel for road improvements – Moilanen advised that a landowner on P-1 Road and another on Nowak Road had both offered to donate pit run gravel for grade lifts on these roads. He had also received requests for road improvements on Chicken Farm Lane and Hanson Lake Lane. All of these roads, where the improvements are needed, are areas with access to farm fields, seasonal camps and no year round residents. Moilanen presented video of the condition of all 4 roads. Discussion was held regarding the need for the trees to be cut out of the right-of-way prior to adding pit run on. Since no full time residents are affected by the spring conditions of these roads, the matter was tabled at this time.

Discuss/adopt revised culvert replacement policy – Moved by Kakuk, seconded by Skrobiak to adopt the following policy, carried unanimously:

**MENOMINEE COUNTY ROAD COMMISSION  
CULVERT INSTALLATION AND/OR REPLACEMENT POLICY**

**PURPOSE**

The purpose of this policy is to identify the conditions whereby a Township will participate in the costs associated with the installation and/or replacement of a culvert on the County Road System. This policy is intended to supersede all previous policies in regards to this matter.

**CULVERT INSTALLTION AND/OR REPLACEMENT OF AN EXISTING CULVERT**

It is the policy of the Menominee County Road Commission that all culvert installations and/or replacements will be addressed in the following manner:

**FEDERAL AID ELEGIBLE ROADS**

- On the federal aid eligible system (Rural Major and Minor Collectors at the present time), the Menominee County Road Commission shall bear all the costs including labor, equipment and materials necessary to install and/or replace culverts on these roads. If a Township wishes to expedite the installation and/or replacement of any culvert on the federal aid eligible road system, the Township can pay the cost of the culvert, with the Road Commission supplying the labor and equipment.

**NON-FEDERAL AID ELEGIBLE ROADS (Some Primary and All Local Roads)**

- On the Non-federal aid eligible system (Some Primary and All Local Roads), if a culvert installation and/or replacement is done in conjunction with a construction project to improve the roads (i.e. Reconstruction, repaving, etc.), the Township shall bear the costs including labor, equipment and materials necessary to install and/or replace culverts on these roads.

If the culvert installation and/or replacement is not done in conjunction with a road improvement project, the Menominee County Road Commission shall bear all the costs including labor, equipment and materials necessary to install and/or replace culverts on these Non-federal eligible roads.

Discuss options for tree removal in the right-of-way – Moilanen noted that due to low levels of staffing other county road commissions have contracted out tree cutting in the right-of-way. Some options include creating an RFP to have the work done by contractors or the possibility of renting a processor to be operated by road commission staff.

Any other business – Moilanen stated that CRA has changed their logo and were now providing updated name badges for meetings. Moved by Anderson, seconded by Kakuk to order the new badges for Moilanen, Savord and the commissioners. Carried unanimously.

Moilanen advised that the tank currently used to store the dust control brine was in very poor condition and needed to be replaced. Moved by Anderson, seconded by Kakuk to have Moilanen look for a used minimum 8,500 gallon tank to replace the current trailer. Carried unanimously.

Moilanen noted that he had received a request from the Village of Carney for the road commission to attend their meeting on May 22, 2018 at 6:30 p.m., to explain different road maintenance procedures to them such as ditching and chip sealing. Moilanen and any available road commissioners will attend the meeting.

Kakuk brought up the poor condition of most of the pickup trucks in the fleet and also the brooms and noted that new vehicles were going to be needed soon. Moilanen added that he had been watching for good used pickups also. Discussion was held regarding new versus used, and what type of pickups should be looked for. Moilanen will continue to research what types of vehicles are available, both new and used.

Kakuk asked if 32 Road had been graded. Moilanen replied that it had.

Skrobiak asked if the “Do Not Pass” and “Pass With Care” signs had been replaced on Cheese Factory Road and also noted that the street name sign needed to be straightened up. Moilanen will check on this. Skrobiak also stated he had received a call on the Big Cedar River Bridge in Gourley Township on CR551. Moilanen will look at this also.

Public Comment – David Wesoloski advised that putting crushed limestone on 6.25 Lane had been postponed by the township and that it would likely be done as part of the 3-Way Road program in 2018. He also noted that he had received complaints from a resident about the trees being cut on Bay de Noc Drive and that he had advised her that they were in the right of way and were being cut due to the upcoming construction projects.

Joe Linder asked what the \$500,000 repair was on the Shakey Lakes dam. Moilanen advised that the pipes were being relined due to holes in them and this needed to be done as prior inspections showed this to be a safety issue. Charlene Peterson asked if the repair was already done. Moilanen replied that it was not started yet due to the high water levels.

Charlene Peterson thanked the road commission for the quick response in removing trees that were down on the roads during the recent winds.

Joe Linder asked for an update on the proposed mine road reroute. Moilanen replied that the road commission had not taken action to approve the reroute of River Drive. The mine also indicated that they may just use the existing road once they received the final permit from the DEQ. Charlene Peterson stated that the first 3 permits had been issued, but that they carried many conditions that had to be met before the mine could proceed with operations.

Bob Desjarlais asked if there would be any cost to the township for laying the donated gravel on P-1 Road. Moilanen stated that the road commission has not made a decision to do the work yet.

There being no further business, Anderson declared the meeting adjourned at 10:11 a.m.