

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 14, 2017.

Vice Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Pat Kleikamp, Bob Desjarlais, Trevor Powell, David Wesoloski, Nancy Helgren, Larry Barker, Chuck Behrend, Jeremy Havelka, Jerry Piche, Ray Furmanski, and Charlene Peterson.

Absent: William Anderson (excused)

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 01/10/17 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, January 9, 2017				\$2,555,493.70
Receipts thru 01/31/17	149,826.38			
Expenditures thru 01/31/17		357,379.42		
Balance, January 31, 2017				\$2,347,940.66
Michigan Transportation Funds	316,242.79			
Receipts thru 02/13/17	2,318.86			
Expenditures thru 02/13/17		101,389.13		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			85,114.00	
Balance, February 13, 2017	468,388.03	458,768.55	235,114.00	2,329,999.18
<u>Payables & Reserves</u>				
Payroll 02/23, and 03/09 (Est.)			135,000.00	
Soc. Sec. 02/23 and 03/09 (Est.)			10,327.50	
Reserve for workers compensation insurance			20,706.00	
Reserve for liability insurance			121,479.20	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			345,253.64	
Reserve for Forest Funds			161,012.59	
Reserve for 2015 Federal Aid Match			0.00	
Reserve for 2016 Federal Aid Match			42,773.54	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			14,760.66	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			30,326.80	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for 2016 bridge inspections			840.00	
Reserve for Scour Protection bid documents & oversight			3,931.50	
Reserve for Vega Road box culvert			26,400.00	
Reserve for crushing & stockpiling 30,000 tons of 22A gravel			111,900.00	
Reserve for preparation of bid pkg for Shakey Lakes culvert reline			2,900.00	
Reserve for Capital Outlay-Equipment (3 plow trucks, paint cart)			680,000.00	(1,827,742.97)
				\$ 502,256.21

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 17-0020, 17-0022, 17-0131, and 17-0024 – Skrobiak asked for further clarification on the invoice for green strobe lights. Moilanen explained that these were purchased for the front & back of the 6 trucks that plow on the state highway, for better visibility. Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Scour Protection – Local Bridges – Bids were opened and read aloud as follows:

Hebert Construction Co., Iron River, MI	\$315,510.00
FA Industrial Services, Inc., Iron River, MI	\$335,905.00

Super Excavators, Inc., Menominee Falls, WI	\$469,940.00
Havelka Construction, Wallace, MI	\$493,517.00

Moved by Skrobiak, seconded by Kakuk to have the bids tabulated and award to the low bidder, Hebert Construction Co. Carried unanimously.

Open bids for Scour Protection – Primary Bridges – Bids were opened and read aloud as follows:

Hebert Construction Co., Iron River, MI	\$171,255.00
FA Industrial Services, Inc., Iron River, MI	\$199,684.00
Super Excavators, Inc., Menominee Falls, WI	\$399,336.00
Havelka Construction, Wallace, MI	\$396,969.45

Moved by Kakuk, seconded by Skrobiak to have the bids tabulated and award to the low bidder, Hebert Construction Co. Carried unanimously.

Award bid for three tandem dump trucks – Following discussion of the bid discrepancies noted by the two bidders, potential resale value of the trucks, and the aluminum cabs used on the Peterbilt trucks, it was moved by Kakuk, seconded by Skrobiak to award the bid to JX Peterbilt Green Bay, DePere, WI. Carried unanimously.

Sign contract with Iron City Enterprises for crushing 30,000 tons of 22A gravel – Three copies of the contract were signed. One will be returned to Iron City Enterprises for their records.

Permission to hire consultant for gravel testing – Moved by Skrobiak, seconded by Kakuk to allow Moilanen to hire DGR Engineering to perform testing on the 30,000 tons of 22A gravel that will be crushed by Iron City Enterprises. Carried unanimously.

Discuss and vote on proposed amendments to the County Road Association of Michigan constitution and bylaws –

Proposed Amendment #1: Allow Bay County to move from the Blue Water Highway Council and Association of Southern MI Road Agencies to the East Central Council and Northern MI Association of Road Commissions. Moved by Kakuk, seconded by Skrobiak to vote “yes” on the amendment. Carried unanimously.

Proposed Amendment #2: Updated Vision and Mission for the Association. Moved by Skrobiak, seconded by Kakuk to vote “yes” on the amendment. Carried unanimously.

Proposed Amendment #3: Addition of a standing Education Committee. Moved by Kakuk, seconded by Skrobiak to vote “yes” on the amendment. Carried unanimously.

Proposed Amendment #4: Change Association fiscal year to begin on October 1 of each year. Moved by Skrobiak, seconded by Kakuk to vote “yes” on the amendment. Carried unanimously.

The following items were also received from CRA to be voted upon:

Vote on candidates nominated for CRA Board of Directors three year term beginning April 1, 2017: Moved by Kakuk, seconded by Skrobiak to vote for James Iwanicki. Carried unanimously.

Proposed Amendment #1: Addition of a standing Superintendents Association of Michigan Committee. Moved by Kakuk, seconded by Skrobiak to vote “yes” on the amendment. Carried unanimously.

Proposed Amendment #2: Acknowledge the membership of associate members that wish to further the objectives and purposes of the association. Moved by Skrobiak, seconded by Kakuk to vote “yes” on the amendment. Carried unanimously.

Discuss MCRCSIP’s proposed ROW policy – Moilanen explained that MCRCSIP would like each individual road commission to pass a resolution dealing with right of way permits for communication providers. It was also noted that the road commission should prepare a letter to send to township boards asking that they inform the road commission anytime they issue a permit to do work in the road right of way within their respective townships. Moved by Kakuk, seconded by Skrobiak to have a resolution prepared to be acted upon at the March 7, 2017 regular meeting, and the letter prepared to present to townships at the annual meetings. Carried unanimously.

Approve final schedule for annual road commission/township meetings – Moved by Kakuk, seconded by Skrobiak that the schedule for these meeting will be posted as follows. Carried unanimously.

<u>Monday, February 20, 2017</u>	<u>Road Commission Office</u>
Faithorn Township	6:00 P.M.
Meyer Township	6:30 P.M.
Gourley Township	7:00 P.M.
Harris Township	7:30 P.M.
<u>Tuesday, February 21, 2017</u>	<u>Road Commission Office</u>
Nadeau Township	9:00 A.M.
Holmes Township	9:30 A.M.
Daggett Township	10:00 A.M.
Stephenson Township	10:30 A.M.
<u>Wednesday, February 22, 2017</u>	<u>Spalding Township Hall</u>
Spalding Township	6:00 P.M.
<u>Thursday, February 23, 2017</u>	<u>Road Commission Office</u>
Lake Township	8:30 A.M.
Mellen Township	9:00 A.M.
Ingallston Township	9:30 A.M.
Cedarville Township	10:00 A.M.
Menominee Township	10:30 A.M.

Discuss construction engineering proposals for No. 5 Road and No. 10 Lane bridges over Little River – Moilanen stated that he had received the following two proposals:

Coleman Engineering	\$ 98,960.00
UP Engineering & Architects	\$110,550.00

The proposal from UP Engineering & Architects was a not to exceed price, the proposal from Coleman Engineering was not a not to exceed price and hence could contain additional costs. Since it is estimated that the inspection may take as many as 50 hours per week during the construction phase of the bridges, it was moved by Kakuk, seconded by Skrobiak to award to UP Engineering & Architects. Carried unanimously.

Any other business – Skrobiak noted that he had received a request for gravel on Morel Lane in Harris Township.

Kakuk stated he had received a request for plowing up to the bridge on Miscauno Island Road. Moilanen advised that the unplowed portion was a private road and that the road commission does not have jurisdiction there.

Kakuk advised that he had attended the recent MTA meeting and had advised the township officials to start planning their projects for the 2018 3-way road funding program.

Kakuk noted he had received complaints of bad areas on Belgiumtown Road.

Public Comment – Bob Desjarlais asked if the road commission had ever considered moving the Shakey Lakes dam further down river to straighten out the road. Moilanen responded that it is his understanding that the dam is actually owned by Menominee County and that the road commission just provides inspection of the dam and maintenance of the dam and road.

There being no further business, Kakuk declared the meeting adjourned at 9:34 a.m.

Road Commission Finance Director / Clerk

Chair