

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 13, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jerry Piche, Joe Linder, Larry Barker and David Wesoloski.

Absent: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 11/08/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, November 7, 2016				\$2,863,166.71
Receipts thru 11/30/16	25,550.46			
Expenditures thru 11/30/16		416,144.47		
Balance, November 30, 2016				\$2,472,572.70
Michigan Transportation Funds	245,850.07			
Receipts thru 12/12/16	16,661.46			
Expenditures thru 12/12/16		120,562.13		
Set aside for purchase of graders in 2020			150,000.00	
State Maint. & Equip. Advances			85,114.00	
Balance, December 12, 2016	288,061.99	536,706.60	235,114.00	2,379,408.10
<u>Payables &amp; Reserves</u>				
Payroll 12/15, and 12/29 (Est.)			135,000.00	
Soc. Sec. 12/15 and 12/29 (Est.)			10,327.50	
Reserve for workers compensation insurance			6,902.00	
Reserve for liability insurance			97,183.36	
Reserve for rental grader leases - John Deere (Oct 2015)			114,501.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,012.59	
Reserve for 2015 Federal Aid Match			189.00	
Reserve for 2016 Federal Aid Match			43,544.78	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			20,000.00	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			21,000.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			5,630.54	
Reserve for County Line Road - 20% Share of Phase 1			0.00	
Reserve for 2016 bridge inspections			840.00	
Reserve for rental of Cat Mulcher (1 month)			0.00	
Reserve for crushing & stockpiling 15,000 tons of 22A gravel			0.00	
Reserve for Scour Protection bid documents & oversight			9,500.00	
Reserve for Vega Road box culvert			26,400.00	
Reserve for Capital Outlay-Equipment (3 plow trucks, paint cart)			680,000.00	(1,763,597.82)
				\$ 615,810.28

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 17-0008, 17-0010, 17-1130, and 17-0012 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Discuss/approve 2017 Regular Meeting schedule - Moved by Anderson, seconded by Skrobiak to approve the following schedule with dates and times subject to change if deemed necessary. Carried unanimously.

Tuesday, January 3, 2017	9:00 a.m. (Reorganizational Meeting)
Tuesday, January 10, 2017	9:00 a.m.
Tuesday, February 14, 2017	9:00 a.m.

Tuesday, March 7, 2017	9:00 a.m.
Tuesday, April 4, 2017	9:00 a.m.
Tuesday, May 9, 2017	9:00 a.m.
Tuesday, June 13, 2017	9:00 a.m.
Tuesday, July 11, 2017	9:00 a.m.
Tuesday, August 8, 2017	9:00 a.m.
Tuesday, September 5, 2017	9:00 a.m.
Tuesday, October 10, 2017	9:00 a.m.
Tuesday, November 14, 2017	9:00 a.m.
Tuesday, December 12, 2017	9:00 a.m.

Discuss/approve preliminary 2017 Township/Road Commission Annual meetings schedule – Moved by Kakuk, seconded by Skrobiak to schedule the meetings the week of February 20, 2017. Savord will send notices to the townships during December. Carried unanimously.

Discuss/pass resolution to sign necessary forms and contracts for the C-1 Road Bridge project –

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries C-1 Road over Ten Mile Creek in Harris Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner Kakuk and carried by the following vote: Ayes: 3; Nays: 0.

Permission to hire consultant to design the C-1 Road Bridge – Moved by Skrobiak, seconded by Anderson to have Moilanen prepare an RFP for the design of the C-1 Road Bridge. Carried unanimously.

Permission to bid gravel crushing – Moved by Anderson, seconded by Skrobiak to have Moilanen go out to bid for gravel crushing needs for 2017. Carried unanimously.

Discuss participation in Great Lakes Council public service announcements – Since these public service announcements air on WLUC TV6 in Marquette, and many Menominee County residents are unable to view this channel, it was moved by Kakuk, seconded by Anderson to not participate in the cost of these announcements. Carried unanimously.

Discuss/act on MERS Service Credit Purchase Process Opt-Out form – Moved by Anderson, seconded by Skrobiak to not allow employees to purchase additional service credit towards their MERS pension. Carried unanimously.

Any other business – Skrobiak asked if the Snow Road could be pulverized at the same time that Holmes Brook Road was done. Moilanen replied that since Snow Road was so uneven it would need grade work and probably new culverts. Snow Road is approximately 3.5 miles long in Holmes Township and other projects would have to be bumped in order to pave it at an approximate cost of \$700,000.

Kakuk noted that he had received a call from a seasonal resident off of Jimtown Road that wanted to know when he would be plowed out so he could leave to go back to Florida. Moilanen noted that the crews were doing cleanup work today.

Skrobiak asked for an update on J-1 Road. Moilanen responded that the road commission and township were waiting for more limestone to be crushed.

Kakuk stated that he had a request from Carney-Nadeau Schools to have J-1 Road graded. Moilanen noted that the Powers District foreman had talked to them also and had explained to them that grading could no longer be done this winter as the roads were frozen.

Public Comment – Joe Linder asked if the road commission would be crushing gravel in the Tebo pit.

Moilanen explained that it would depend on how the winter budget ended, and if there were funds available he would like to crush gravel there for use with the next 3-Way Road Funding projects. Mr. Linder asked if the road commission was interested in having limestone crushed for other projects. Moilanen responded that it may need to go out on bids if we did.

David Wesoloski asked if the road commission had the final cost on the two local bridges scheduled for the upcoming construction season so that the township could budget their cost share. Moilanen stated that the bids for the two projects would be let in January and the final cost could be provided at that time. Mr. Wesoloski asked if the cost share would need to be paid up front. Moilanen advised that the township would be billed their portion of the cost each time a pay estimate was put through.

There being no further business, Kakuk declared the meeting adjourned at 9:26 a.m.

---

Road Commission Finance Director / Clerk

---

Chair