

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 12, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Gerald Piche, Joe Linder, Sandy Davis, John Davis, Larry Barker, Edith Vincent and Dana Dziedzic.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 06/14/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 13, 2016				\$2,679,631.65
Receipts thru 06/30/16	2,450.47			
Expenditures thru 06/30/16		355,257.50		
Balance, June 30, 2016				\$2,326,824.62
Michigan Transportation Funds	294,166.68			
Receipts thru 07/11/16	38,365.88			
Expenditures thru 07/11/16		55,609.33		
State Maint. & Equip. Advances			101,568.00	
Balance, July 11, 2016	334,983.03	410,866.83	101,568.00	2,502,179.85
<u>Payables & Reserves</u>				
Payroll 07/14, and 07/28 (Est.)			130,000.00	
Soc. Sec. 07/14 and 07/28 (Est.)			9,945.00	
Reserve for workers compensation insurance			13,804.00	
Reserve for liability insurance			36,443.76	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			610.00	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			30,111.34	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for gravel testing - Fredrickson pit			1,585.00	
Reserve for 2016 Culverts & Bands			0.00	
Reserve for crushing & stockpiling 15,000 tons of 22A gravel			37,200.00	
Reserve for crushing & stockpiling 22,500 tons of 22A gravel			55,800.00	
Reserve for Hannahville 2% funds - color copier			0.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,542,817.96)
				\$ 959,361.89

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0046, 16-0047, 16-0630 and 16-0049 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Discuss revising Mailbox Repair Policy to cover all seasons – Moilanen explained that at the June 14, 2016 meeting the policy was revised to increase the amount the road commission would allow for reimbursement of damaged mailboxes. It was later noticed that the policy pertained to the road commission's winter operations only. Moilanen noted that occasionally mailboxes were damaged by summer construction and roadside mowing operations, also. Moved by Anderson, seconded by

Skrobiak to replace “Road Commission’s winter operations” with “Road Commission’s operations” in the fifth paragraph of the policy. Carried unanimously.

Discuss 2017 County Local Federal Fund Exchange Pilot Program – Moilanen explained that County Road Association of Michigan and MDOT had agreed to allow up to 5 pairs of road commissions (or a rural task force, if all members agree) to exchange federal aid funds. The funds would still have to be used toward improvements on federal aid eligible roads, but they would not have to run through the MDOT project approval and bid letting, which would allow for greater flexibility and less turn-around time for projects to begin. Delta & Dickinson County have shown interest in having the local RTF participate in this pilot program. Moved by Anderson, seconded by Skrobiak to have Moilanen pursue this opportunity. Carried unanimously.

Discuss attendance and voting delegates at 2016 MERS Annual Conference – Moilanen asked permission for himself and Savord to attend the MERS Annual Conference being held in Traverse City on September 28-29, 2016, schedule permitting. Voting delegates also need to be named. Moved by Anderson, seconded by Skrobiak to grant permission for attendance and to name Darrell Moilanen as the Officer Delegate and Lisa Savord as the alternate Officer Delegate. Carried unanimously.

Discuss type of information to be included on county map – Moved by Anderson, seconded by Skrobiak to have “Sponsored by Menominee County Road Commission” printed on the maps, along with 3 – 4 photos of county scenery and road commission operations. Carried unanimously.

Permission to run ad for sale of old office equipment – Moilanen noted that the road commission currently has a black & white copier and an all in one printer that are not being used, and asked permission to advertise for bids for the sale of these items. Moved by Kakuk, seconded by Skrobiak to advertise the items for sale on bids, with the right to accept or reject any bids received. Carried unanimously.

Any other business – Moilanen advised the board that there would be a demo of a rubber track skid steer/brush chopper on Thursday morning by the Cedarville Township Hall, should the board want to attend. If the demo goes well, the equipment could be rented for work along the state highway.

Moilanen noted that a letter had been received from some residents on Miscauno Island Drive, asking why the road commission was only maintaining a portion of the road. Moved by Kakuk, seconded by Anderson to have Moilanen compose a letter to explain that the portion the residents were concerned with was not within the road commission’s jurisdiction and to respond to other questions that they had. Carried unanimously.

Skrobiak noted that Gustafson Road was quite rough and that the edges of the road appeared to be higher than the road, causing water to pool on the road. Moilanen advised that a portion of the road was within the Village of Carney’s jurisdiction.

Moilanen updated the board on the 3rd Street project in Meyer Township and stated that the ditching and culvert replacement were done. The road has been pulverized in the near future and crushed limestone will be added, leaving the road ready to be chip sealed when the township was ready to do so. It was also noted that the construction crew was back to work on J-1 Road in Nadeau Township and that Holmesbrook Road, work on the state trunk line, and some roads damaged during spring break up were still on the list to be completed this year.

Skrobiak stated that he had received requests from some residents on CR374 to have “Hidden Entrance” signs installed in the area of the hill. He will provide Moilanen with a list of the driveways involved and Moilanen will check to see where the signs may be needed.

Kakuk advised he had received a call from Mike Kornuski asking for the speed limit on 2.5 Lane to be lowered to 25 mph. Moilanen will send a letter to the township asking if they would like to request that a speed study be done.

Kakuk also noted that people did not seem to be stopping at the Stop sign on Frenchtown Road in Daggett and asked if additional signage, such as “Stop Ahead” signs, could be installed. Moilanen replied that since it was within the Village of Daggett, the village would have to request the signage.

Public Comment - Jerry Piche stated that the condition of many of the roads in the county seemed to be getting worse and that Ekberg Road was in need of gravel. He has also received complaints with the roadside mowing not being done soon enough. Joe Linder added that 28 Road was rutted and needed gravel also. Moilanen replied that 28 Road was one of the projects on the list to be worked on due to spring break up conditions.

Joe Linder advised that he knew of a source for crushed limestone at a cost of \$13.00/cyd delivered and asked if that could be used on a portion of the J-1 Road project. Moilanen will work up an estimate to determine the cost difference between using the limestone or crushed gravel, including grading, compacting, etc.

Joe Linder stated he had received complaints from a resident about the poor condition of his land that is adjacent to No. 34 Road. Moilanen explained that most of this area was low land area.

Kakuk asked if the mowing in the county was complete. Moilanen advised that the contractor should be finishing up on the county system this week. Mr. Linder added that he had received a complaint that the mowing was very uneven in the Talbot area, possibly due to dull blades on the mower.

John Davis stated that L-1 Lane, off of Birch Creek Road, was in need of grading. He added that there were 8" ruts in the road and that it hadn't been graded yet this year. Moilanen will have the foreman check on this.

Joe Linder stated the north end of 34 Road needed a culvert replaced and asked when that could be done. Moilanen stated that it was on the list of culverts to replace, and would be completed as soon as time permitted. Mr. Linder stated that he thought it should be done before winter if at all possible.

Edith Vincent asked when the driveway at W4255 CR358 would be fixed. Moilanen replied that the road commission had a dispute filed with Bacco Construction and that once that was resolved the driveway would be taken care of. Ms. Vincent also inquired about the concrete box culvert on CR358 over the Big Brook.

Dana Dziedzic introduced herself as a candidate for State Representative for the 108th District and thanked the road commission for all the work that it does.

There being no further business, Kakuk declared the meeting adjourned at 9:58 a.m.

Road Commission Finance Director / Clerk

Chair