

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 14, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Gerald Piche and Joe Linder.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 05/10/16 and 05/26/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 9, 2016				\$2,662,752.38
Receipts thru 05/31/16	195,658.89			
Expenditures thru 05/31/16		372,483.58		
Balance, May 31, 2016				\$2,485,927.69
Michigan Transportation Funds	301,832.87			
Receipts thru 06/13/16	7,578.53			
Expenditures thru 06/13/16		115,707.44		
State Maint. & Equip. Advances			101,568.00	
Balance, June 13, 2016	505,070.29	488,191.02	101,568.00	2,578,063.65
<u>Payables &amp; Reserves</u>				
Payroll 05/19, and 06/02 (Est.)			130,000.00	
Soc. Sec. 05/19 and 06/02 (Est.)			9,945.00	
Reserve for workers compensation insurance			6,902.00	
Reserve for liability insurance			24,295.84	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			610.00	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			30,111.34	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for gravel testing - Fredrickson pit			1,585.00	
Reserve for 2016 Culverts & Bands			25,239.23	
Reserve for crushing & stockpiling 15,000 tons of 22A gravel			37,200.00	
Reserve for crushing & stockpiling 22,500 tons of 22A gravel			55,800.00	
Reserve for Hannahville 2% funds - color copier			11,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,560,007.27)
				\$1,018,056.38

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0040, 16-0042, 16-0531 and 16-0044 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Vega Road concrete box culvert – Bids were opened and read aloud as follows:

U.P. Concrete Pipe Co., Inc., Escanaba, MI           \$26,400.00

Moved by Anderson, seconded by Skrobiak to award the bid to U.P. Concrete Pie Co., Inc. Carried unanimously.

Discuss/approve 2015/16 Budget Amendment # 1 – Moilanen explained that adjustments had been made to reflect the actual cost of winter operations and also the cost for projects that have now been bid out, rather than using the estimated amounts.

Menominee County Road Commission					
FISCAL 2015/2016 RECOMMENDED BUDGET - 1ST AMENDMENT					
	FY 2013/2014	FY 2014/2015	Budget 2015/2016	Budget 2015/2016	Budget 2015/2016
	Actual Prior	Actual	Recommended	Amended Amount #1	Total
<b>REVENUES</b>					
Mich. Transportation Funds	3,404,361	3,499,482	3,437,725	72,058	3,509,783
Special State Funds	1,019,777	924,039	1,183,564	(412,585)	770,979
Federal Funds	425,122	2,019,512	744,000	964,010	1,708,010
County Raised Funds	1,700,041	1,453,306	1,644,435	(435,255)	1,209,180
Gain/Loss Equip. Disposal	24,330	99,041	30,000	0	30,000
Other Contributions	<u>311,281</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>\$6,884,913</u></b>	<b><u>\$7,995,380</u></b>	<b><u>\$7,039,724</u></b>	<b><u>\$188,228</u></b>	<b><u>\$7,227,952</u></b>
<b>EXPENDITURES</b>					
Primary Roads	3,463,587	3,707,856	2,933,494	529,089	3,462,583
Local Roads	1,573,025	2,945,339	2,183,146	(929,000)	1,254,146
State T/L Maintenance	801,103	666,626	658,654	46,845	705,499
TWA/Other T/L Maintenance	59,849	60,389	13,500	71,700	85,200
Equipment Expense (Net)	(108,446)	(143,893)	(187,000)	(50,000)	(237,000)
Administrative Expense (Net)	350,016	420,837	209,500	500	210,000
Distributive Expense	0	0	1,335,000	5,000	1,340,000
Capital Outlay (Net)	(186,003)	63,924	52,000	15,000	67,000
Miscellaneous	83,590	223,590	0	0	0
Special Projects	0	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$6,036,718</u></b>	<b><u>\$7,944,666</u></b>	<b><u>\$7,198,294</u></b>	<b><u>(\$310,866)</u></b>	<b><u>\$6,887,428</u></b>
YEAR END					
Budgeted Net Revenue (Expenditures)	9/30/2016		<u>(\$158,570)</u>		<u>\$340,524</u>
YEAR END					
Current Est. Operating Surplus (Deficit)	9/30/2015	\$50,714			
DATE					
Accumulated Avail. Surplus (Deficit)	from Prior Yrs.	9/30/2014	<u>\$2,875,341</u>		
		9/30/2015	<u>\$2,926,055</u>		
DATE					
Projected Surplus at End of Budget Year (2015/2016)			<u>\$2,767,485</u>		<u>\$3,266,579</u>

Moved by Anderson, seconded by Skrobiak to adopt the 2015/16 Budget Amendment # 1 as presented. Carried unanimously.

Discuss 2016 MCRCSIP Board of Directors election – Moved by Kakuk, seconded by Skrobiak to vote for Dennis Stanek and Joseph Valente for the two open Upper Peninsula positions. Carried unanimously.

Moved by Anderson, seconded by Kakuk to vote for Dorothy Pohl for the one open At-Large position. Carried unanimously.

Discuss correspondence requesting higher compensation for damaged mailbox – Moilanen explained that the road commission currently offers to either replace damaged mailboxes or reimburse the property owners a flat amount of \$25. This amount has not changed since 2008. Moilanen recommended that the reimbursement amount be increased to \$40 to keep up with current costs. Anderson asked if that would also apply to the state trunkline system. Moilanen replied that MDOT has their own policy regarding damaged mailboxes. Moved by Kakuk, seconded by Skrobiak to increase the reimbursement for mailboxes damaged by road commission operations on county roads from \$25 to \$40 effective immediately. Carried unanimously.

Review/sign Form 2067 – Annual Certification of Employee-related Conditions – Moilanen

explained that MDOT Form 2067 was a statement regarding whether the road commission offered health insurance benefits to its employees, and that the form had to be refiled each year. Moved by Anderson, seconded by Skrobiak to sign the form and submit to MDOT. Carried unanimously.

Any other business – Moilanen asked for permission to send 3 mechanics and the stock clerk to a training being held at Dickinson County Road Commission for DEF Tier 4 Control Systems on July 19, 2016 at an approximate cost of \$200 per attendee. Moved by Anderson, seconded by Skrobiak to send the 4 employees to the training. Carried unanimously.

Moilanen advised that Iron City Enterprises had signed the contracts for crushing 15,000 tons and 22,500 tons of 22A gravel. Moved by Anderson, seconded by Skrobiak that the road commission also sign the contracts. Carried unanimously.

Moilanen presented the board with correspondence received from Scott and Mike Snyder requesting that gravel be put down on Aderman Lane in Holmes Township. Moilanen estimated the cost for the gravel needed would be approximately \$1,500. Moved by Anderson, seconded by Kakuk to have Moilanen contact Holmes Township officials to see if they would be willing to participate in the cost of the graveling. Carried unanimously.

Moilanen stated that he had received a request from the Hannahville Indian Community to allow them to erect signs in the right of way on Hannahville Road for their farmer's market. Since there were no objections from the road commission board to the signs, Moilanen will research what type of permit, if any, should be issued.

Kakuk gave an update on the recent UP Road Builders Conference that he had attended. Presentations included the use of a drone for filming roadways, wetland banking, management and board responsibilities, and active shooter & meth lab problems.

Anderson stated he had received a request for Jim Moraska, Spalding Township supervisor, for ditching, shouldering and centerline painting on the streets in Spalding. He also noted that the yard at the Powers shop was in need of mowing and that the old v-plows should be moved away from the highway frontage. Moilanen will have the foreman get the grass mowed and the plows moved.

Jerry Piche inquired what the proper distance was for mailboxes from the edge of the roadway. Moilanen replied that they were supposed to be off of the shoulder.

Joe Linder noted that there was a blind exit where the driveway for the Nadeau Township hall comes onto US 41 and asked if warning signs could be posted. Moilanen explained that would be under the jurisdiction of MDOT and he will provide Mr. Linder with contact information.

Public Comment - Eric Olson from Payne & Dolan had joined the meeting and explained that they would be crushing limestone in the Kraniak pit in the Carney area and wanted to let the road commission know that they could also make crushed limestone available to us if we needed it. Moilanen asked what the price per ton would be, Mr. Olson replied it was between \$5.75 to \$6 per ton. He also noted that Payne & Dolan will have a portable scale on site. Jerry Piche asked what the ratio of tons to cubic yards was. Mr. Olson stated that is depended on how much fines was in the material, but an average was 1.75 tons per cubic yard. Joe Linder asked if the road commission could do a demo using the crushed limestone instead of crushed gravel on J-1 Road on Hoduski's hill. Moilanen responded he would prefer not to use it at this location.

Joe Linder advised that the owner of the Kraniak pit had asked that if they provided the crushed limestone at no charge, would the road commission be willing to haul, spread & roll it on the portion of the county road going into the pit. Moilanen replied that could be done.

There being no further business, Kakuk declared the meeting adjourned at 9:57 a.m.

The board then departed on their road tour to Miscauno Island Drive.