

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, May 10, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend and Larry Barker.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 04/05/16 and 04/26/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, April 4, 2016				\$2,568,340.68
Receipts thru 04/30/16	135,597.43			
Expenditures thru 04/30/16		448,260.28		
Balance, April 30, 2016				\$2,255,677.83
Michigan Transportation Funds	312,998.14			
Receipts thru 05/09/16	139,419.12			
Expenditures thru 05/09/16		45,342.71		
State Maint. & Equip. Advances			112,998.00	
Balance, May 9, 2016	588,014.69	493,602.99	112,998.00	2,549,754.38
<u>Payables & Reserves</u>				
Payroll 05/19, and 06/02 (Est.)			130,000.00	
Soc. Sec. 05/19 and 06/02 (Est.)			9,945.00	
Reserve for workers compensation insurance			29,370.00	
Reserve for liability insurance			12,147.92	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			610.00	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on River Drive project			0.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			30,111.34	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for gravel testing - Fredrickson pit			4,225.00	
Reserve for 2016 Culverts & Bands			48,186.94	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,491,915.06)
				\$1,057,839.32

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0035, 16-0036, 16-0038 and 16-0430 – Moved by Anderson, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Discuss request from Stephenson High School Track & Field for barricades to close roads for 5K Run/Walk – Moved by Anderson, seconded by Skrobiak to provide the barricades as requested for the July 4, 2016 event. Carried unanimously.

Sign Hannahville Indian Community 2% grant agreement – Moilanen advised that the Hannahville Indian Community had awarded a 2% Grant to the road commission in the amount of \$11,000 for the purchase of a color copier. Chair Kakuk signed 2 copies of the agreement.

Any other business – Moilanen stated that the form had been received from MDOT to request the

Annual Engineering Reimbursement. Moved by Anderson, seconded by Skrobiak to request the \$10,000 reimbursement from MDOT for engineering expenses. Carried unanimously.

Moilanen advised the board that Stephenson National Bank was making some changes to their business customer online banking program and were requesting that the road commission assign someone as the System Administrator for the road commission's online banking access. Moved by Anderson, seconded by Skrobiak to appoint Lisa Savord as System Administrator. Carried unanimously.

Moilanen asked the board if a special meeting could be scheduled later in the month for the purpose of opening bids for gravel crushing in the north end of the county. It was decided that a special meeting would be held on Thursday, May 26, 2016 at 9:00 a.m.

Skrobiak asked why MDOT was doing traffic counts on State W-2 Road. Moilanen responded that MDOT does traffic counts on various county roads throughout the state and that the data from these counts is then posted on their website.

Skrobiak asked if any work was planned for O-1 Road, south of G-18. Moilanen stated that there was nothing on the schedule for that road at this time. Skrobiak asked if O-1 Road and Whispering Pines Road could be graded. Moilanen will let the foreman know.

Skrobiak also noted that there is a large pothole on G-18 near the Porcupine camp, in the eastbound lane. Moilanen stated that the summer hires would be starting soon and that they would be spending some of their time pothole patching. Skrobiak asked when dust control would be starting. Moilanen replied that the truck was currently at Plutchak Fab being sandblasted & painted and that the backup truck was having some mechanical problems that were being worked on by our mechanics, but that the problems should be resolved within the next week.

Kakuk noted that there were some cracks and divots in G-12 and asked if they would be filled before the road was chip sealed. Moilanen replied that either the crack filling crew for the contractor or our patch truck would be sent out if necessary. Moilanen will look at the area.

Kakuk also stated that the crew was doing a great job with the shouldering work. Moilanen added that G-12, Rangeline and CR338 were done and that the work was moving along good.

There being no further business, Kakuk declared the meeting adjourned at 9:23 a.m.

Road Commission Finance Director / Clerk

Chair