

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 5, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Paul Shroud, Joe Linder, Jerry Piche, Darlene Nerat, John Nerat, Larry Barker and Ken Goffin.

Absent: None.

Public comments – Ken Goffin asked what was being discussed regarding the Menominee Township projects. Moilanen explained that several roads have areas that are rutted due to spring break up this year and that they needed to be repaired. Because of this extra work the road commission may have to delay the construction on Menominee Township’s projects. Mr. Goffin asked that if the projects weren’t going to be scheduled, could the road commission still lay gravel for them on various roads. Moilanen replied that it may be possible to do the graveling or replacing the culverts for the O-1 and Bay de Noc projects if time permits.

Paul Shroud stated that he lived on Beattie Creek Lane #8 and asked if the road commission could look at the drainage on the road. Currently there are areas of his lawn that flood. He would like ditching done on the road and a culvert installed that would drain to the west. Also, he noted that there is no ditch on the north side of the road. He stated that there is a culvert that is plugged. Moilanen will look at the area to see if anything can be done to improve the drainage.

Darlene Nerat advised that she had received complaints that there are large potholes on 2.5 Road, west of CR577, that need patching and that the speed limit on the road is 35 mph in one direction and 40 mph in the opposite direction. Moilanen will have the foreman check on the potholes.

Public appearances – None.

Additions/corrections to minutes for 03/08/16, 03/09/16, and 03/31/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 7, 2016				\$2,355,656.26
Receipts thru 03/31/16	103,029.05			
Expenditures thru 03/31/16		260,975.10		
Balance, March 31, 2016				\$2,197,710.21
Michigan Transportation Funds	370,630.47			
Receipts thru 04/04/16	0.00			
Expenditures thru 04/04/16		0.00		
State Maint. & Equip. Advances			101,568.00	
Balance, April 4, 2016	473,659.52	260,975.10	101,568.00	2,466,772.68
<u>Payables & Reserves</u>				
Payroll 04/07, and 04/21 (Est.)			150,000.00	
Soc. Sec. 04/07 and 04/21 (Est.)			11,475.00	
Reserve for workers compensation insurance			19,580.00	
Reserve for liability insurance			143,031.96	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			8,250.52	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on CR358			0.00	
Reserve for Construction Engineering on River Drive project			117.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			0.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			32,712.94	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,592,486.78)
				\$ 874,285.90

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0031, 16-0033, and 16-0331 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Award bids for 2016 culverts & bands – Bids had been opened at the March 8, 2016 regular meeting and tabulated. Moved by Anderson, seconded by Skrobiak to award the bid for 2016 culverts & bands to Contech Construction Products, Kimberly, WI and to purchase any specialty or emergency culverts from UP Concrete Pipe Co., Escanaba, MI. Carried unanimously.

Discuss spring break-up road conditions – Moilanen presented a list of 15 roads that were in need of repair following spring breakup. The work is expected to take several weeks to complete. Shouldering on the federal aid chip seal projects also needs to be scheduled. Moved by Anderson, seconded by Skrobiak to delay the Menominee Township projects for this year. Carried unanimously.

Discuss cost to remodel men's rest room at Stephenson shop – The following written quotes have been received:

Jim's Plumbing, Wallace	\$14,774.00
Nerat's Plumbing & Heating, Menominee	\$10,061.00
G. Eichorn & Sons, LLC, Powers	\$ 5,075.00

The quote from G. Eichorn & Sons, LLC did not include a description of the fixtures that they planned to install.

A quote was also received from Svinicki Tile Co., Stephenson for \$3,364.00 to install new tile in the area once the plumbing work is completed.

Moved by Anderson, seconded by Skrobiak to have Moilanen contact G. Eichorn & Sons, LLC to get clarification on their quoted components. Once received Moilanen can award the work to the vendor that is providing the best quote based on providing the type of fixtures requested. The entire project, including the floor tiling, is not to exceed \$19,000. Carried unanimously.

Permission for Ayres Associates to conduct 12 month bridge inspections – Moved by Kakuk, seconded by Anderson to hire Ayres Associates for the bridge inspections at a total cost of \$2,100. Carried unanimously.

Permission to send 3- 5 trucks out to be sandblasted and painted – Moilanen explained that Units # 380, 381 and 379 had not been repainted yet. Skrobiak asked what work was done to the trucks during the process. Moilanen replied that the frame and box would be sandblasted and painted and the wiring & lights are reinstalled. Moved by Kakuk, seconded by Skrobiak to have the work done. Carried unanimously.

Discuss wages/benefits of Engineer Manager & Finance Director/Clerk – Both Savord and Moilanen requested that the board convene to closed session for this discussion. It was decided that this item would be moved to the end of the agenda.

Any other business – Moilanen stated that resolutions would need to be adopted if the road commission wished to apply for bridge replacement funds through the Local Bridge Program.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 22.5 Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Skrobiak offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on C-1 Road over Ten Mile Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Anderson and carried by the following vote: 3 Ayes; 0 Nays.

Moilanen asked for permission to have blinds installed on the new windows in the office and one window in the front entryway. Moved by Kakuk, seconded by Skrobiak to grant permission to have the blinds installed at a cost not to exceed \$5,000. Carried unanimously.

Public Comment – Joe Linder stated that Hoduski’s hill should be cut back on the J-1 Road project. He also asked why the graders aren’t cutting back the edges of the gravel roads for better drainage. Moilanen advised him to call the office whenever he noticed a need for that. Mr. Linder asked what the cost of dust control would be this year. Moilanen replied that the vendor had held the prices the same as last year’s. Mr. Linder asked if the road commission would consider using crushed limestone instead of gravel. Moilanen responded that the cost would be higher than crushed gravel and that the crushed limestone tends to pack much harder than gravel, making it more difficult to grade in the future. Mr. Linder stated he would like to see the limestone tested on the J-1 Road project. Moilanen responded that he would like to first test it on a shorter dead end road. Kakuk added that you need to be careful that there is not too much silt in the limestone. Mr. Linder confirmed that he would like to see the product tested.

Ken Goffin asked when the bridges would be replaced if the Local Bridge Program funding was

approved. Moilanen explained that the applications are due on May 2, 2016 and that the road commission could submit up to 5 bridges a year for consideration. The approval committee meets in October, 2016 with the funding being awarded in January, 2017 for projects to be funded/built in 2019. Mr. Goffin asked what was being done on CR338 over Kelly Creek. Moilanen replied that DEQ permits were being applied for and that a concrete box culvert was recommended. The road commission has up to 5 years to have the culvert installed.

Joe Linder asked when the road commission crew would be back to work on J-1 Road. Moilanen stated that it would be scheduled after the shouldering for the chip seal projects, work on CR551 in Cedarville Township and possibly work on Old US 2 in Meyer Township. If Holmes Township decides to chip seal Holmesbrook Road this year, it would need to be done prior to the J-1 Road construction also.

Discuss wages/benefits of Engineer Manager & Finance Director/Clerk – Moved by Skrobiak, seconded by Kakuk to move to closed session at 9:56 a.m. Carried unanimously.

Moved by Anderson, seconded by Skrobiak to return to open session at 10:09 a.m. Carried unanimously.

Moved by Anderson, seconded by Skrobiak to set the Finance Director/Clerks annual salary to \$58,697.60 effective April 5, 2016, with a 3.3 % increase effective April 1, 2017 and a 3.2% increase effective April 1, 2018, and adopt the contract modification as presented. Carried unanimously.

Moved by Anderson, seconded by Kakuk to set the Engineer-Manager's annual salary to \$91,208.00 effective April 5, 2016, with a 1.1% increase effective January 1, 2017, for the duration of his employment agreement and also to accept a change in compensation in regards to separation of employment with the road commission and adopt the contract modification as presented. Carried unanimously.

There being no further business, Kakuk declared the meeting adjourned at 10:17 a.m.

Road Commission Finance Director / Clerk

Chair