

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 9, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Gerry Christeans, Bonnie Nyquist, Jessica Nyquist, Edith Vincent, Larry Barker, David Wesoloski, Chuck Behrend, Jerry Piche, Ken Goffin, John Strohl and Kevin Havelka.

Absent: William Anderson (excused).

Public comments – Gerry Christeans asked if G-12 from Stephenson to M-35 could be given a higher status when it comes to plowing. His concern is that it is used as a main route for many emergency services such as fire, rescue and police and that it is difficult for these types of vehicles to travel when the road is snow covered, especially if there is drifting. Moilanen responded that during regular hours of operation G-12 is one of the high priority routes for plowing, but if it snows after hours, the state highways take priority until the full crew begins working in the morning. The road commission would have to change its current protocol to accommodate plowing this road at night and assign an additional driver. Moilanen also noted that there could be other main routes that would need this change also. Skrobiak asked if salting would help. Moilanen replied that you would then have to keep scraping and salting throughout the storm to keep the road from icing up. He noted that the road already gets sanded and that our drivers already work up to 16 hour shifts during a storm. Kakuk stated that he would like to have this request researched more prior to the board making any decision on changing the plowing protocol. Mr. Christeans asked that the board please talk to emergency personnel to get their input prior to making a decision. Mr. Christeans left the meeting at 9:13 a.m.

Ken Goffin, Menominee Township Supervisor, asked the board to reconsider their decision not to cost share on reconstruction projects. He stated that Menominee Township would like to reconstruct all of Bay de Noc Road, but can't afford to pay for the whole project. He asked that since the road commission already has to pay the fixed costs of having personnel and equipment, what difference does it make if they are working on construction or road maintenance? Moilanen replied that if the crew were doing only construction projects, that the general road maintenance would fall behind. Mr. Goffin replied that if the road commission would provide a share of the cost for construction that more work would be able to be done. He also noted that Menominee Township already has their own gravel to use. Moilanen asked that the township draft a letter to the road commission outlining what part of the construction process they are requesting that the road commission cost share in, so that the road commission board can consider their request at a future meeting. Mr. Goffin left the meeting at 9:22 a.m.

Public appearances – None.

Additions/corrections to minutes for 01/12/16–There being no additions or corrections, it was moved by Skrobiak, seconded by Kakuk that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, January 11, 2016				\$2,001,994.33
Receipts thru 01/31/16	52,204.54			
Expenditures thru 01/31/16		248,377.19		
Balance, January 31, 2016				\$1,805,821.68
Michigan Transportation Funds	277,109.54			
Receipts thru 02/08/16	139,548.47			
Expenditures thru 02/08/16		44,250.47		
State Maint. & Equip. Advances			112,998.00	
Balance, February 08, 2016	468,862.55	292,627.66	112,998.00	2,065,231.22
<u>Payables & Reserves</u>				
Payroll 02/11, and 02/25 (Est.)			150,000.00	
Soc. Sec. 02/11 and 02/25 (Est.)			11,475.00	
Reserve for workers compensation insurance			29,370.00	
Reserve for liability insurance			119,193.30	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	

Reserve for Forest Funds		161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects		34,602.30	
Reserve for 2014 Federal Aid Match		1,230.00	
Reserve for 2015 Federal Aid Match		7,864.91	
Reserve for 2016 Federal Aid Match		295,000.00	
Reserve for Construction Engineering on CR358		5,654.37	
Reserve for Construction Engineering on River Drive project		117.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs		897.75	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges		32,712.94	
Reserve for DEQ Permit Engineering - Various locations		5,022.12	
Reserve for County Line Road - 20% Share of Phase 1		130,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)		19,136.87	(1,587,526.75)
			\$ 477,704.47

There being no questions or comments, Kakuk declared the financial report accepted as read. Kakuk thanked Edith Vincent, Daggett Township Clerk, for the township's payment toward No. 25 Road.

Vouchers # 16-0021, 16-0131 and 16-0023 – Moved by Kakuk, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for gravel crushing – Moilanen stated that the bids were for 30,000 tons of 22A crushed gravel. Moilanen also noted that the bid from Havelka Construction, Wallace, MI had been received at 9:02 a.m., which was past the 9:00 a.m. deadline, and asked if the board wanted the bid to be included in the opening. Kakuk stated that due to the weather and that it was only 2 minutes late, he felt the bid should be opened. Bids were opened and read aloud as follows:

Havelka Construction, Wallace, MI \$4.25/ton for a total bid of \$127,500.00
 Iron City Enterprises, Menominee, MI \$3.24/ton for a total bid of \$ 97,200.00
 Associated Constructors, Negaunee, MI \$4.82/ton for a total bid of \$144,600.00
 Northstar Crushing, Gladstone, MI \$5.30/ton for a total bid of \$159,000.00

Moved by Kakuk, seconded by Skrobiak to award to the low bidder, Iron City Enterprises. Carried unanimously.

Discuss nominations for upcoming vacancy on the Menominee County Planning Commission – Moilanen explained that William Anderson currently served on the Planning Commission and that his term will be expiring on 04/30/2016. The Menominee County Board is asking for 2 or more nominations from the road commission to fill the new three year term from 05/01/16 – 04/30/19. Since William Anderson is not in attendance at today's meeting, it was decided to table this item until the March 8, 2016 monthly meeting.

Permission to hire summer temporary employees – Moilanen stated that for the past few years we had hired summer temporary employees to work on the crack filling machine, paint the railroad crossing and other minor maintenance items, and asked for permission to hire temporary employees for the 2016 summer season. Moved by Skrobiak, seconded by Kakuk to allow Moilanen to hire up to 10 temporary summer employees. Carried unanimously. Kevin Havelka asked what the age requirements were for these positions. Moilanen stated that they would have to be at least 18 years of age and have a high school diploma or GED. John Strohl asked what the wage would be. Moilanen responded that they start at \$10.00 per hour.

Discuss Sinkler Lane – Moilanen explained that the road commission has been maintaining .9 mile of Sinkler Lane, but that we only have .8 mile certified as being under our jurisdiction. Moved by Kakuk, seconded by Skrobiak to have Moilanen prepare a resolution for the March 8 meeting to take an additional 200 feet into the county system to resolve the Sinkler Lane access issue. Carried unanimously.

Discuss/vote on CRA Ballot for 3 year term on Board of Directors – Moved by Kakuk, seconded by Skrobiak to cast the vote for Michael Maloney. Carried unanimously.

Permission to bid CRS-2 Emulsion for patch truck – Moved by Skrobiak, seconded by Kakuk to have Moilanen advertise for bids. Carried unanimously.

Permission to bid 2016 culverts & bands - Moved by Kakuk, seconded by Skrobiak to have Moilanen advertise for bids. Carried unanimously.

Permission to bid pickup & disposal of scrap iron - Moved by Skrobiak, seconded by Kakuk to have Moilanen advertise for bids. Carried unanimously.

Permission to bid dust control brine - Moved by Skrobiak, seconded by Kakuk to have Moilanen

advertise for bids. Carried unanimously.

Permission to bid concrete box culverts for various locations - Moved by Kakuk, seconded by Skrobiak to have Moilanen advertise for bids. Carried unanimously.

Discuss proposed work for 2016 – Moilanen presented the board with a list of proposed work for 2016 along with a listing of Federal Aid projects for 2017 – 2020. Moved by Kakuk, seconded by Skrobiak to accept the lists as presented. Carried unanimously.

Discuss reproduction of county map – Moilanen advised that the last time the maps had been ordered was in 2008, when we ordered 4000 maps at a cost of \$2 each. We currently have about 500 of the maps left, which should last about a year. It took more than 9 months to get the maps designed and printed the last time. Moved by Kakuk, seconded by Skrobiak to get cost proposals for updating and printing the county map. Carried unanimously.

Discuss request from Menominee Conservation District to use our building for their annual spring tree sale – Moved by Kakuk, seconded by Skrobiak to allow the use of the building. Carried unanimously.

Any other business – Moilanen stated that Daggett Township had signed the contract for the reconstruction and paving of No. 25 Road and presented the contract to the commissioners for their signature.

Moilanen stated that MCRC SIP had a workshop scheduled for April 12, 2016 on Road Site Crash Assessment training for all road commission managers and asked if the April 12 regular meeting could be changed to either April 13 or 14 so that he could attend the training. Kakuk and Skrobiak are okay with the change to either date. Anderson will be contacted to see which date works best for him.

Due to a recent incident, it was deemed necessary to pursue better security at the road commission's locations. Moved by Kakuk, seconded by Skrobiak to install security cameras at all locations and a door access system installed at the Stephenson office building, with the cost not to exceed \$20,000. Further security measures will also be looked into. Carried unanimously.

Skrobiak stated that he had received compliments on the snow plowing on the north end of the county. He also had requests for more sand on the hills on CR551 and on the corners near the Marsicek & Hanchek farms.

Kakuk voiced his concern over the lack of speed with the new John Deere graders. He noted that the John Deere's could only move about 13-15 mph, while the Caterpillar graders are capable of traveling at 28-30 mph. Moilanen stated that there was a call in to John Deere to see if anything could be done to increase the speed capabilities, but we had not received a response yet.

Jerry Piche stated he had received another call complaining about the agricultural traffic and condition of a road in the Daggett area. Moilanen advised that the road was not within the road commission's jurisdiction and that the resident would need to call the Village of Daggett officials.

Mr. Piche commented that it was too bad that the incident with shots being fired at the building had to have happened and noted that he was in agreement that measures should be taken to improve security at the road commission's facilities.

Mr. Piche also thanked Mr. Christeans for a good presentation on his concerns earlier in the meeting and the road commission for listening and explaining their position on the matter.

Public Comment –John Strohl commented that the Village of Daggett jurisdiction begins about ¼ mile west of Menza Lane.

David Wesoloski thanked Moilanen for all the time he puts into the planning of road projects. He also noted that Birch Creek Road was in poor condition and hoped it would be added to the TIP.

There being no further business, Kakuk declared the meeting adjourned at 9:59 a.m.