

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 15, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jerry Piche, Edith Vincent, David Wesoloski, Joe Linder, Larry Barker and Chuck Behrend.

Absent: None

Public comments – Jerry Piche stated that a person from Representative Ed McBroom’s office may be attending the meeting. Moilanen replied that he had spoken with Representative McBroom the previous evening and that he didn’t believe anyone from his office would be attending since the road they were contacted about was not an agenda item.

Public appearances – None.

Additions/corrections to minutes for 11/10/15 and 11/23/15–There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, November 09, 2015				\$1,985,791.42
Receipts thru 11/30/15	129,692.45			
Expenditures thru 11/30/15		236,555.52		
Balance, November 30, 2015				\$1,878,928.35
Michigan Transportation Funds	276,423.31			
Receipts thru 12/14/15	67,192.88			
Expenditures thru 12/14/15		86,614.18		
State Maint. & Equip. Advances			112,998.00	
Balance, December 14, 2015	473,308.64	323,169.70	112,998.00	2,022,932.36
<u>Payables & Reserves</u>				
Payroll 12/17, and 12/31 (Est.)			150,000.00	
Soc. Sec. 12/17 and 12/31 (Est.)			11,475.00	
Reserve for workers compensation insurance			9,790.00	
Reserve for liability insurance			95,354.64	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			7,864.91	
Reserve for 2016 Federal Aid Match			279,000.00	
Reserve for Construction Engineering on CR358			6,953.10	
Reserve for Construction Engineering on River Drive project			366.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			897.75	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			32,712.94	
Reserve for DEQ Permit Engineering - Various locations			9,937.92	
Reserve for Hannahville 2% funds- crack filling machine			30,000.00	
Reserve for Capital Outlay - crack filling machine			21,478.95	
Reserve for Capital Outlay - 3 crew cab pickups			118,956.60	
Reserve for Capital Outlay - Eng-Mgr Vehicle			51,697.85	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,195,137.97)
				\$ 827,794.39

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0009, 16-0011, 16-1130 and 16-0013 – Skrobiak asked for clarification on a payment made to DGR Engineering. Moilanen explained that it was for work on multiple DEQ permits. Moved by Anderson, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Discuss/approve 2016 Regular Meeting Schedule – Moved by Anderson, seconded by Skrobiak to

approve the following schedule with dates and times subject to change if deemed necessary. Carried unanimously.

Monday, January 4, 2016 (Reorganizational Meeting)	9:00 a.m.
Tuesday, January 12, 2016	9:00 a.m.
Tuesday, February 9, 2016	9:00 a.m.
Tuesday, March 8, 2016	9:00 a.m.
Tuesday, April 12, 2016	9:00 a.m.
Tuesday, May 10, 2016	9:00 a.m.
Tuesday, June 14, 2016	9:00 a.m.
Tuesday, July 12, 2016	9:00 a.m.
Tuesday, August 9, 2016	9:00 a.m.
Tuesday, September 6, 2016	9:00 a.m.
Tuesday, October 11, 2016	9:00 a.m.
Tuesday, November 8, 2016	9:00 a.m.
Tuesday, December 13, 2016	9:00 a.m.

Discuss correspondence regarding Sinkler Lane – Moilanen explained that the original McNitt map designated .65 mile of Sinkler Lane to be under the road commission’s jurisdiction. Since there was no available turn around at the point, the road commission has been maintaining approximately .8 mile. The individual purchasing the property at the end of the road had been told that the road does not provide access to the property and he is asking that the road commission extend their jurisdiction to his property line. Moilanen will measure the length of the portion of the road that the road commission currently maintains to determine exactly where our jurisdiction ends and will then discuss with the landowner.

Discuss correspondence requesting Weigh Master patch – A letter had been received from Rick Boyer of Lathrop Village, MI asking if the road commission would be willing to provide him with a weighmaster patch for his collection. Moved by Anderson, seconded by Skrobiak to decline the request. Carried unanimously.

Any other business – Moilanen stated the following resolutions would be needed to process the paperwork for upcoming Federal Aid jobs:

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to Crack Fill, Chip Seal, Fog Seal and install pavement markings on various roads within Menominee County, using STP and/or State D Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP and/or State D Funds for the project listed above.

Seconded by Commissioner Skrobiak and carried by the following vote: Ayes: 3; Nays: 0.

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries No. 5 Mile Road over the Little River in Menominee Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

Seconded by Commissioner Skrobiak and carried by the following vote: Ayes: 3; Nays: 0.

Commissioner Skrobiak moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries No. 10 Mile Road over the Little River in Menominee Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

Seconded by Commissioner Anderson and carried by the following vote: Ayes: 3; Nays: 0.

Kakuk advised that he had been contacted by Daggett Township Supervisor Jim Revall regarding the invoice Moilanen had recently sent him for No. 25 Road, asking why the amount of the invoice was different from the original cost estimate. Moilanen will check on this and get back to Mr. Revall.

Kakuk asked for an update on the River Drive dispute. Moilanen replied that a letter had been sent out to the contractor but no response had been received yet.

Kakuk noted that the tree that was to be cut down on by Arlen Bright's property had gone down on its own during a recent storm.

Skrobiak asked for an update on J-1 Road. Moilanen stated that there are gravel pits lined up near the project but it has been too wet to haul. Hopefully the crew will be able to go back once the ground is frozen.

Public Comment – Dave Wesoloski wished everyone Happy Holidays.

Jerry Piche asked if the gravel roads would be graded again before the ground freezes. Mr. Piche also noted that he had received a complaint regarding No. 25 Road claiming there was an excessive amount of farm traffic. The individual also had contacted Representative Ed McBroom. Moilanen stated that the portion of the road where the complaint was being made was within the Village of Daggett and that speed limit signs are posted in that area.

There being no further business, Kakuk declared the meeting adjourned at 9:20 a.m.

Road Commission Finance Director / Clerk

Chair