

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, September 29, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present was Larry Barker.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss/approve 2014/2015 Budget Amendment #2 – Moved by Skrobiak, seconded by Anderson to adopt the 2014/2015 Budget Amendment # 2 as presented. Carried unanimously.

	FY 2013/2014	Budget 2014/2015	Budget 2014/2015	Budget 2014/2015	Budget 2014/2015
	<u>Actual</u>	<u>Recommended</u>	<u>Amended Amount #1</u>	<u>Amended Amount #2</u>	<u>Total</u>
<b>REVENUES</b>					
Mich. Transportation Funds	\$3,404,361	\$3,634,201	(\$229,783)	\$54,930	\$3,459,348
Special State Funds	1,019,777	556,752	299,667	63,191	919,611
Federal Funds	425,122	2,187,159	5,785	(141,399)	2,051,545
County Raised Funds	1,700,041	1,133,516	202,454	105,602	1,441,572
Gain/Loss Equip. Disposal	24,330	0	0	0	0
Other Contributions	311,281	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$6,884,913</b>	<b>\$7,511,628</b>	<b>\$278,123</b>	<b>\$82,324</b>	<b>\$7,872,076</b>
<b>EXPENDITURES</b>					
Primary Roads	3,463,586	3,267,451	(84,255)	185,487	3,368,683
Local Roads	1,573,024	2,387,915	45,560	69,365	2,502,840
State T/L Maintenance	801,103	600,000	58,654	0	658,654
TWA/Other T/L Maintenance	59,849	13,000	50,500	(3,110)	60,390
Equipment Expense (Net)	(108,446)	(70,000)	(20,000)	(250,000)	(340,000)
Administrative Expense (Net)	350,016	189,500	0	28,875	218,375
Distributive Expense	0	1,336,000	0	(102,000)	1,234,000
Capital Outlay (Net)	(186,003)	(125,000)	250,000	(20,083)	104,917
Miscellaneous	83,590	0	0	83,590	83,590
Special Projects	0	0	0	0	0
Contingencies	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$6,036,718</b>	<b>\$7,598,866</b>	<b>\$300,459</b>	<b>(\$7,876)</b>	<b>\$7,891,449</b>
	<b>YEAR END</b>				
Budgeted Net Revenue (Expenditures)	9/30/2015	<b>(\$87,238)</b>			<b>(\$19,373)</b>
	<b>YEAR END</b>				
Current Estimated Operating Surplus (Def)	9/30/2014	<b>\$848,194</b>			
Accumulated Avail. Surplus (Deficit)	<b>DATE</b>				
from Prior Yrs.	9/30/2013	<b>\$2,060,972</b>			
	9/30/2014	<b>\$2,875,340</b>			
<b>Projected Surplus at End of Budget Year (2014/2015)</b>		<b>\$2,788,102</b>			<b>\$2,855,967</b>

Discuss/Award bid for crack filling machine - Moved by Anderson, seconded by Skrobiak to award the bid to Sherwin Industries, Inc. of Milwaukee, WI for \$51,478.95. Carried unanimously.

Discuss Hannahville 2% Grant application – Moved by Anderson, seconded by Kakuk to request

\$25,000 to be used toward the purchase of a new pickup for the Powers District foreman. Carried unanimously.

Discuss new vehicle type for Engineer/Manager – Kakuk suggested that the new vehicle be similar to the current vehicle and noted that it has been a good vehicle overall. Moved by Anderson, seconded by Skrobiak that the board and Moilanen will visit various dealerships in the area, on a date yet to be determined, to see what types of vehicles are available and then go out to bid. Carried unanimously.

Discuss Powers District Foreman vacancy – Moved by Kakuk, seconded by Anderson that the position will remain a management, at-will, position with a Class A CDL being desirable. Benefits would be the same as the current management employees with the exception of the pension plan. The opening will be advertised in local newspapers and also posted internally. Carried unanimously. Also moved by Skrobiak, seconded by Kakuk to have Savord request a Projection Study from MERS regarding pension options. Carried unanimously.

Discuss staffing at district shops – Moilanen presented the board with a handout showing current staffing at the 3 shops and discussed current posting for grader operators. Temporary winter plow drivers were also discussed and it was noted that there may be a need for 1-2 additional temps depending on how the grader postings were filled.

Permission to hire consultant for DEQ permits – Moilanen noted that several DEQ permits will be needed for culverts needing to be replaced on future projects. Permits may also be needed for the beaver dam problem on CR360 and for the relining of the pipes at the Shakey Lakes Dam. Moved by Anderson, seconded by Kakuk to grant Moilanen permission to hire a consultant to acquire the permits. Carried unanimously.

Permission to sign contract with MI Department of Treasury for financial audit – It was noted that the Department of Treasury rate has remained the same as last year. Moved by Anderson, seconded by Kakuk to have Savord sign the contract. Carried unanimously.

Other Business – Skrobiak stated that he had received a request from the owner of the Four Corners Bar, located on CR380, to have pedestrian signs put up in the area of the bar due to customers parking on both sides of the roadway and the high speed of the traffic in the area. Moilanen will check on which sign would be the most appropriate for the area. Skrobiak also noted that the bar was having a party on the upcoming weekend and there was concern about pedestrians crossing the road at that time. Moilanen will have the Powers foreman provide 6 warning barrels for the event.

Kakuk stated that there was a need for deer crossing signs in the area of CR 358, Badish Road and K-3 Lane. Moilanen will check on this.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:45 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair