

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 8, 2015.

Chair Kakuk called the meeting to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend and John Strohl.

ABSENT: None.

The Pledge of Allegiance was recited.

Kakuk turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2015/2016. Moilanen briefly reviewed several line items including projected projects and revenues and proposed Capital Outlay for the upcoming year. John Strohl commented that the recent ad for bids for graders stated that 1-6 graders would be needed, and asked how many graders had actually been purchased. Moilanen responded that 6 graders had been purchased.

Moilanen called for any further questions or comments about the proposed 2015/2016 budget.

Moilanen called a second time for questions or comments about the proposed 2015/2016 budget.

Moilanen called a third time for questions or comments about the proposed 2015/2016 budget.

There being none, the hearing was closed at 8:52 a.m.

Kakuk announced a recess until the regular meeting at 9:00 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 8, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, John Strohl, Larry Barker, David Wesoloski, Jerry Piche, John and Darlene Nerat.

Absent: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 08/12/15 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 31, 2015				\$1,725,823.31
Receipts thru 08/31/15	24,685.56			
Expenditures thru 08/31/15		288,082.82		
Balance, August 31, 2015				\$1,462,426.05

Michigan Transportation Funds	268,572.43			
Receipts thru 09/07/15	94,553.00			
Expenditures thru 09/07/15		103,170.75		
State Maint. & Equip. Advances			134,296.00	
Balance, September 7, 2015	387,810.99	391,253.57	134,296.00	1,588,084.73
<u>Payables & Reserves</u>				
Payroll 09/10, and 09/24 (Est.)			133,000.00	
Soc. Sec. 09/10 and 09/24 (Est.)			10,174.50	
Reserve for workers compensation insurance			9,790.00	
Reserve for liability insurance			59,596.65	
Reserve for rental grader leases (Oct 2010)			65,053.62	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			16,449.60	
Reserve for 2016 Federal Aid Match			279,000.00	
Reserve for Construction Engineering on CR358			10,815.83	
Reserve for Construction Engineering on River Drive project			525.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			13,798.76	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			4,750.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			54,837.60	
Reserve for Hannahville 2% funds- crack filling machine			30,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			115,528.00	(1,006,002.43)
				\$ 582,082.30

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0053, 15-0831, and 15-0055 – Moved by Anderson, seconded by Skrobiak that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2015/2016 Budget and general Appropriations Act –

GENERAL APPROPRIATIONS ACT

Moved by Commissioner Anderson, seconded by Commissioner Skrobiak, that the 2015/2016 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2013/2014	FY 2014/2015	Budget 2015/2016
	<u>Actual Prior</u>	<u>Estimated</u>	<u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$3,404,361	\$3,404,418	\$3,437,725
Special State Funds	1,019,777	856,419	1,183,564
Federal Funds	425,122	2,192,944	744,000
County Raised Funds	1,700,041	1,335,970	1,644,435
Gain/Loss Equip. Disposal	24,330	0	30,000
Other Contributions	<u>311,281</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$6,884,913</u>	<u>\$7,789,751</u>	<u>\$7,039,724</u>
<u>EXPENDITURES</u>			
Primary Roads	3,463,587	3,183,196	2,933,494
Local Roads	1,573,025	2,433,475	2,183,146
State T/L Maintenance	801,103	658,654	658,654
TWA/Other T/L Maintenance	59,849	63,500	13,500
Equipment Expense (Net)	(108,446)	(90,000)	(187,000)

Administrative Expense (Net)	350,016	189,500	209,500
Distributive Expense	0	1,336,000	1,335,000
Capital Outlay (Net)	(186,003)	125,000	52,000
Miscellaneous	83,590	0	0
Special Projects	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,036,718</u>	<u>\$7,899,325</u>	<u>\$7,198,294</u>
	YEAR END		
Budgeted Net Revenue (Expenditures)	9/30/2016		<u>(\$158,570)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2015	<u>(\$109,574)</u>	
Accumulated Avail. Surplus (Deficit)	DATE		
from Prior Yrs.	9/30/2014	<u>\$2,875,341</u>	
	9/30/2015	<u>\$2,765,767</u>	
Projected Surplus at End of Budget Year (2015/2016)			<u>\$2,607,197</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer – Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director–Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Open bids for crack filling machine – Moilanen explained that no bids had been received yet. One vendor, Crafcro, Inc., had called Moilanen on Friday and stated that they were intending to submit a bid, but delivery of it was delayed due to the Labor Day holiday. Moved by Kakuk, seconded by Skrobiak to have Moilanen and Savord open the bid once received and place it as an agenda item at the next meeting. Carried unanimously.

Discuss request from City of Stephenson for enforcement of their Seasonal Load Limits Ordinance – Moilanen explained that the City of Stephenson had updated their Seasonal Load Limits Ordinance to coincide with the Michigan Vehicle Code Act 300 of 1949, Sections 257.722 and 272.724 and would now like the road commission’s weigh master to enforce the ordinance. Moved by Anderson, seconded by Skrobiak to have the weigh master enforce the ordinance. Carried unanimously.

Update on status of 3 Way Road Funding projects – Moilanen stated that the work in Meyer, Cedarville and Nadeau Townships would be carried over into the next fiscal year as the crew would be shouldering on the state trunk line during the month of September, and also doing some ditching and culvert replacements on the county system. Anderson asked if there would be ditching done behind Fazer’s store in Spalding. Moilanen stated that the area was going to be looked at also.

Discuss sending letter of appreciation to Delta County Road Commission for providing their crew and equipment for chip sealing Maple Lane – Moved by Skrobiak, seconded by Anderson to send the letter thanking the Delta CRC for their help in the project. Carried unanimously.

Act on distribution of Forest Funds - Moved by Anderson, seconded by Skrobiak to allocate the Forest Funds as follows. Carried unanimously.

CR358 (US41 to M-1 Rd.)	7,704.13
CR358 (M-1 Rd to K-1 Rd)	51,288.75
River Drive	8,358.08
CR 577 (18 th Ave to 38 th Ave)	19,926.58
CR 577 (Klippel Ln to Chalk Hills Rd)	22,272.06
Pach Lane Bridge	10,609.68
Vega Road at Old US 2	29,836.98
S. Pinewoods Loop	3,905.34
Landeck Lane	5,110.98
Holmes Brook Road	<u>7,648.57</u>
Total	\$ 166,661.15

Discuss use of temps/contractors for winter maintenance – Moilanen stated that there may be as many as 6 or more plow route vacancies this winter and asked permission to hire temporary plow drivers. It was also noted that there was a need for mechanics and possibly another equipment operator. Moved by Anderson, seconded by Skrobiak to hire up to 6 temporary and 3 permanent employees if needed. Carried unanimously.

Schedule meeting to discuss/approve final amendment of the 2014/2015 Budget– It was moved by Anderson, seconded by Kakuk to hold a special meeting on Tuesday, September 29, 2015 at 9:00 a.m. to discuss the final amendment of the 2014/2015 Budget and any other business to come before the board at that time. Carried unanimously.

Discuss road by St. Joh Neumann Church in Hermansville – Moved by Kakuk, seconded by Skrobiak to discontinue plowing the road that goes around the Hermansville Catholic Church as it is not a county road. Letters will be sent to the church and the resident whose driveway goes off of the road to notify them of the change. Carried unanimously.

Sign contracts with Bacco Construction Company for paving Eustis Road and No. 25 Road – Three copies of each contract were signed.

Any other business – Moilanen asked for permission to go out for bids for the purchase of 3 new ¾ ton diesel pickups and a vehicle for the Engineer-Manager. Moved by Anderson, seconded by Kakuk to grant permission. Carried unanimously.

Skrobiak stated that Miscauno Island Road was in need of grading and that there was also a tree down on the road that needed to be removed.

Kakuk added that 23.5 Road off of Badish Road also needed grading due to washouts from the recent rains.

Jerry Piche commented that 34.5 Road and Piche Lane also needed grading due to washouts. He also stated that a lot of local farmers used Old US 41 between Nadeau and Carney to avoid being on the highway. The road is in bad shape due to the operations of Performance Lumber. Moilanen replied that the road was under the jurisdiction of the Village of Carney and that Performance Lumber may be pursuing an abandonment of the portion of the road by their business. They would then provide a turn around on each side.

Public Comment – David Wesoloski stated that Scott Construction had completed the chip seal on Bay de Noc Road and that they had done a nice job. As soon as the township receives the invoice for the project they will provide a copy to the road commission to be submitted for payment through the 3-Way Road Funding program. Mr. Wesoloski also noted that he had again received a complaint on River Drive regarding the ride quality.

Darlene Nerat stated that a nice job had been done on Sobieski Road.

Larry Barker asked if the culverts on O-1 Drive would be replaced yet this fall. Moilanen stated that he and the district foreman would be meeting with Menominee Township Supervisor Ken Goffin to discuss the scope of the project.

John Strohl asked if the CR358 and No. 25 Road construction projects in Daggett Township had been designed for agricultural traffic. Moilanen replied that they were designed as all season roads for truck traffic. Mr. Strohl also asked what the new vehicle for the engineer-manager would be. Moilanen stated that would be up to the board. Mr. Strohl asked how it was determined if a road

was primary or local, and if the designation could be changed. Moilanen explained that MDOT had had made those decision back in the 1950's and that the road commission would have to petition MDOT to change the status of a road listing the reasons for the request, such as a new business moving in, etc. Mr. Strohl stated that CR358, west of US 41, was paved about 10 years ago and needs to be repaved. Moilanen replied that it should be crack filled and chip sealed, but was otherwise in pretty good condition. He also noted that the legislators were the ones that needed to address the loading on agricultural equipment as they are currently allowed by law to run as heavy as they wish.

There being no further business, Kakuk declared the meeting adjourned at 9:45 a.m.

Road Commission Finance Director / Clerk

Chair