

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 14, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joe Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jerry Piche, Jim Hoffman, Larry Barker, David Wesoloski, John Nerat, Darlene Nerat and Chuck Behrend.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 06/09/15 – Moved by Skrobiak, seconded by Anderson that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 8, 2015				\$1,758,163.08
Receipts thru 06/30/15	323,439.25			
Expenditures thru 06/30/15		246,307.51		
Balance, June 30, 2015				\$1,835,294.82
Michigan Transportation Funds	255,296.05			
Receipts thru 07/13/15	25,867.12			
Expenditures thru 07/13/15		445,208.08		
State Maint. & Equip. Advances			134,296.00	
Balance, July 13, 2015	604,602.42	691,515.59	134,296.00	1,536,953.91
<u>Payables &amp; Reserves</u>				
Payroll 07/16, and 07/30 (Est.)			133,000.00	
Soc. Sec. 07/16 and 07/30 (Est.)			10,174.50	
Reserve for workers compensation insurance			19,580.00	
Reserve for liability insurance			35,757.99	
Reserve for rental grader leases (Oct 2010)			65,053.62	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,708.92	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			71,652.57	
Reserve for 2016 Federal Aid Match			279,000.00	
Reserve for Construction Engineering on CR358			45,260.42	
Reserve for Construction Engineering on River Drive project			525.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			29,060.49	
Reserve for Construction Engineering on Vega Road project			0.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			57,560.00	
Reserve Category A Grant funds for Vega Road project			0.00	
Reserve for Hannahville 2% funds- crack filling machine			30,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			21,032.00	(1,000,446.08)
				\$ 536,507.83

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0043, 15-0044, 15-0630 and 15-0046 – Skrobiak asked about the payments to the Marinette Eagle-Herald and Menominee County Journal. Moilanen replied that this was to advertise for bids for dead deer removal on the state trunk line and the cost of the ads is covered by MDOT. Moved by Anderson, seconded by Skrobiak that the vouchers be approved. Carried unanimously.

Discuss/approve 2014/2015 Budget Amendment # 1 - Moved by Anderson, seconded by Skrobiak to adopt the budget as amended. Carried unanimously.

	FY 2013/2014	Budget 2014/2015	Budget 2014/2015	Budget 2014/2015
	<u>Actual</u>	<u>Recommended</u>	<u>Amended Amount #1</u>	<u>Total</u>
<b><u>REVENUES</u></b>				
Mich. Transportation Funds	\$3,404,361	\$3,634,201	(\$229,783)	\$3,404,418
Special State Funds	1,019,777	556,752	299,667	856,419
Federal Funds	425,122	2,187,159	5,785	2,192,944
County Raised Funds	1,700,041	1,133,516	202,454	1,335,970
Gain/Loss Equip. Disposal	24,330	0	0	0
Other Contributions	<u>311,281</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>\$6,884,913</u></b>	<b><u>\$7,511,628</u></b>	<b><u>\$278,123</u></b>	<b><u>\$7,789,751</u></b>
<b><u>EXPENDITURES</u></b>				
Primary Roads	3,463,586	3,267,451	(84,255)	3,183,196
Local Roads	1,573,024	2,387,915	45,560	2,433,475
State T/L Maintenance	801,103	600,000	58,654	658,654
TWA/Other T/L Maintenance	59,849	13,000	50,500	63,500
Equipment Expense (Net)	(108,446)	(70,000)	(20,000)	(90,000)
Administrative Expense (Net)	350,016	189,500	0	189,500
Distributive Expense	0	1,336,000	0	1,336,000
Capital Outlay (Net)	(186,003)	(125,000)	250,000	125,000
Miscellaneous	83,590	0	0	0
Special Projects	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$6,036,718</u></b>	<b><u>\$7,598,866</u></b>	<b><u>\$300,459</u></b>	<b><u>\$7,899,325</u></b>
<b>Budgeted Net Revenue (Expenditures)</b>		<b><u>(\$87,238)</u></b>		<b><u>(\$109,574)</u></b>
<b>Current Estimated Operating Surplus (Deficit)</b>	<b>\$848,194</b>			
<b>Accumulated Avail. Surplus (Deficit)</b>				
from Prior Yrs.	<b><u>\$2,027,146</u></b>			
	<b><u>\$2,875,340</u></b>			
<b>Projected Surplus at End of Budget Year (2014/2015)</b>		<b><u>\$2,788,102</u></b>		<b><u>\$2,765,766</u></b>

Set date for Special Meeting to open grader bids - Moved by Anderson, seconded by Skrobiak to hold a special meeting on Tuesday, August 4, 2015 at 9:00 a.m. Carried unanimously.

Review/sign Form 2067 – Annual Certification of Employee-related Conditions – Moved by Skrobiak, seconded by Anderson to sign the form and submit it to MDOT. Carried unanimously.

Discuss payment plan request from Daggett Township for No. 25 Road project – Moilanen explained that Daggett Township had planned to pave No. 25 Road as their 3-Way Road Funding project. It was then determined that reconstruction work needed to be done prior to paving, which would add nearly \$75,000 to the cost of the project. The township would like to carry over approximately \$100,000 of the project cost to be paid in 2016 when funds become available. Moved by Anderson, seconded Skrobiak that if the paving is done this year, to allow Daggett Township to pay the remaining balance of approximately \$100,000 in 2016. Carried unanimously.

Sign contract with Ingallston Township for S. Pinewoods Loop & Landeck Lane – Moved by Skrobiak, seconded by Anderson to sign the contract. Carried unanimously.

Sign contract with Harris Township for Eustis Road – Moved by Anderson, seconded by Skrobiak to sign the contract. Carried unanimously.

Discuss beaver damage & nuisance payment – Moilanen advised that beavers were plugging the culverts & grates on CR360 causing a drainage issue. Many of the other road commissions in the UP have experienced this type of problem and have hired trappers to get rid of the beavers. Moved by Skrobiak, seconded by Anderson to have Moilanen get a DNR Permit to trap the beavers and hire

a trapper, paying \$30 per animal trapped. Carried unanimously.

Update on River Drive speed study test – Moilanen stated that a speed study test had been completed on River Drive by Michigan State Police Spl/Sgt John Bruno. Spl/Sgt Bruno's study revealed that the 85<sup>th</sup> percentile speed for northbound traffic was 55 mph and the 85<sup>th</sup> percentile speed for southbound traffic was 54 mph. It was also noted that a 5 year crash history shows no crashes related to speed. Spl/Sgt Bruno's recommendation is that a lower speed limit was not warranted at this time. Ken Goffin, Menominee Township Supervisor and William Cech, Menominee County Commissioner have both been advised of the results.

Any other business – Moilanen advised the board that the annual Safety Training day will be held on Tuesday, October 27, 2015 at 7:30 a.m. at the same location as last year.

Skrobiak noted that the curve signs and Do Not Pass signs on CR374 may need replacement as they are hard to see at night.

Kakuk stated that the paving on S. Pinewoods Loop was finished and a nice job had been done. He also added that the CR358 projects were coming along well also.

Jerry Piche asked for an explanation of the Reserve for RR X'ing closure funds for Nadeau Township that is listed on the financial report. Moilanen replied that there were incentive payments received when the railroad crossing at 35.5 Road was closed in Nadeau Township, and that it was agreed that these funds would be used for other road improvements within Nadeau Township. The Nadeau Township board is using the funds towards 4<sup>th</sup> Street and M-4 Lane. If there are still funds remaining after that they will be used for J-1 Road.

Mr. Piche noted that there was a lot of road damage being done by the contractors working on the ATC power lines and asked who would be responsible for paying for the repairs. Moilanen stated that the cost of the repairs would be reimbursed by MJ Electric. Most of the damage was occurring due to trucking activities during the heavy rains.

Public Comment – Larry Barker asked for an update on the status of the proposed ORV trails within the county. Moilanen advised that the road commission had passed a resolution allowing signage to be installed along the trails, and many of the signs have already been put up. The Hannahville Indian Community would like there to be a trail head at the Island Resort & Casino for a trial period. Mr. Barker asked if they would be using 7 Mile Marsh Road as part of the trail. Moilanen stated that it was currently planned to use Hannahville Road, 38 Road and CR535.

David Wesoloski asked for an update on the River Drive ride quality. Moilanen noted that Dan Kari from MDOT had advised that money from the project could not be reimbursed back to the township, but must go back against the project. Mr. Kari also stated that diamond milling with repaving must be done in 100' minimum sections. There will be an MDOT ride quality specialist in the area in the next few weeks to also look at the issue.

Mr. Wesoloski also noted that the crack filling on N. Bay de Noc Drive was done and that the chip seal would be completed soon also.

Per Mr. Wesoloski, Menominee Township has again crushed a stock pile of gravel and would be establishing the price per cyd at their next meeting. He also noted that when the work is done on O-1 Drive, the township would like the shoulders widened out to better allow for parking near the township hall.

Kakuk advised Moilanen that Payne & Dolan had approximately 1500 cyds of crushed gravel left over from the CR358 project that they would be willing to sell to the road commission at their cost. Moilanen will contact Tom Ritter regarding this.

There being no further business, Kakuk declared the meeting adjourned at 9:36 a.m.