

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 9, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Chuck Behrend, Joe Skrobiak, David Wesoloski, John Nerat, Darlene Nerat, Bill Nicholson, Jerry Piche and Joe Linder.

Absent: None

The Pledge of Allegiance was recited.

Public comments – Bill Nicholson thanked the board for the paving project on CR577 from Klippel Lane to Chalk Hills Road. He asked if the road sign on US41 for Chalk Hills Road could be changed to include other names that the road is known by. Moilanen replied that he should first check with Debra Wormwood to see how they identify the road for emergency personnel.

Joe Linder stated that Nadeau Township would like to reconstruct J-1 Road, from CR374 north to CR380 as their 3-Way Road Funding project and asked Moilanen to prepare a cost estimate for the project.

Public appearances – None.

Additions/corrections to minutes for 11/11/14 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, November 30, 2014				\$1,970,030.77
Receipts thru 11/30/14	102,503.50			
Expenditures thru 11/30/14		311,074.73		
Balance, November 30, 2014				\$1,761,459.54
Michigan Transportation Funds	244,897.51			
Receipts thru 12/08/14	0.00			
Expenditures thru 12/08/14		428,349.51		
State Maint. & Equip. Advances			124,162.00	
Balance, December 8, 2014	347,401.01	739,424.24	124,162.00	1,453,845.54
<u>Payables & Reserves</u>				
Payroll 12/18, and 01/01 (Est.)			128,000.00	
Soc. Sec. 12/18 and 01/01 (Est.)			9,792.00	
Reserve for workers compensation insurance			8,389.65	
Reserve for liability insurance			91,710.64	
Reserve for rental grader lease (Dec 2009)			0.00	
Reserve for rental grader leases (Oct 2010)			62,964.72	
Reserve for Forest Funds			166,661.15	
Reserve RR X'ing closure funds for Nadeau Twp. projects			65,614.35	
Reserve for 2014 Federal Aid Match			30,673.05	
Reserve for RR&R project (CR577, 18th Ave to 38th Ave)			3,187.70	
Reserve for RR&R project (CR577, Klippel Ln to Chalk Hills Rd)			2,881.70	
Reserve for Construction Engineering on CR577 projects A & B			3,005.41	
Reserve for design of Stephenson heating system replacement			1,158.69	
Reserve for Construction Engineering on CR358			70,955.00	
Reserve for non-scheduled items inventory			1,800.00	
Reserve for gravel crushing			0.00	
Reserve for 2015 Three-Way Road Program			200,000.00	
Reserve for Hannahville 2% funds- culvert steamer			9,000.00	
Reserve for Capital Outlay - Equipment			18,634.00	
Reserve for Capital Outlay - Boiler replacement			81,314.60	(955,742.66)
				\$ 498,102.88

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 15-0008, 15-0010, 15-1130, and 15-0011 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Discuss correspondence from JS Electronics regarding condition of radio tower – Moilanen advised that a letter had been received from JS Electronics citing several structural problems that need to be addressed with the radio tower, including paint, guy wires and clamps, and possible corrosion inside the supports. If the tower is to continue to be used it will need repairs in the near future and possible replacement in the next few years. Moilanen stated that another alternative would be to discontinue use of the tower and go to 800 MHz radios for the road commission crew. Since the county sheriff department/central dispatch also uses the tower, Moilanen will contact Brian Bousley and Debra Wormwood to be advise them of the issues and get their input. The board asked Moilanen to check on the cost of the repairs versus the purchase of the new 800 MHz radios so a decision can be made at an upcoming meeting.

Permission to request RFP's for bridge inspections – Moilanen noted that the bridge inspections are due every two years. Moved by Kakuk, seconded by Betzinger to have Moilanen send out the RFP's. Carried unanimously.

Permission to request RFP's for No. 10 Road bridge design – The bridge has been funded for the 2017 construction season. Surveys and design will need to be completed so the project can be bid in late 2016. Moved by Anderson, seconded by Kakuk to have Moilanen send out the RFP's for the design of the bridge. Carried unanimously.

Permission to request RFP's for No. 5 Road bridge design – This bridge will also be funded for the 2017 construction season. Surveys and design will need to be completed so the project can be bid in late 2016. Moved by Anderson, seconded by Kakuk to have Moilanen send out the RFP's for the design of the bridge. Carried unanimously.

Review/approve 2015 Regular Meeting Schedule – Moved by Betzinger, seconded by Kakuk to approve the following 2015 meeting schedule, with the dates and times of the meetings subject to change if needed. Carried unanimously.

Monday, January 5, 2015	9:00 a.m. (Reorganizational Meeting)
Tuesday, January 13, 2015	9:00 a.m.
Tuesday, February 10, 2015	9:00 a.m.
Tuesday, March 10, 2015	9:00 a.m.
Tuesday, April 7, 2015	9:00 a.m.
Tuesday, May 5, 2015	9:00 a.m.
Tuesday, June 9, 2015	9:00 a.m.
Tuesday, July 14, 2015	9:00 a.m.
Tuesday, August 11, 2015	9:00 a.m.
Tuesday, September 8, 2015	9:00 a.m.
Tuesday, October 13, 2015	9:00 a.m.
Tuesday, November 10, 2015	9:00 a.m.
Tuesday, December 8, 2015	9:00 a.m.

Review/approve preliminary schedule for 2015 Township/Road commission meetings – The annual meetings are tentatively scheduled for January 19, 20 and 22, 2015. Moved by Betzinger, seconded by Kakuk to have Savord send notices to the township officials of the meeting dates and asking for a response of whether they will be able to attend or not. The final schedule will be posted once the townships respond. Carried unanimously.

Sign contract with Village of Daggett for CR358 engineering cost sharing – Moved by Anderson, seconded by Kakuk to sign the contract. Carried unanimously.

Discuss APWA, ARTBA, and NACE national membership fees – Moilanen explained that a notice had been received from CRA of Michigan asking if the road commission wanted to pay for memberships in each of the organizations. One membership to NACE is included with the CRA of Michigan dues. Moved by Kakuk, seconded by Betzinger to have Moilanen receive the membership in NACE and to not pay for any additional memberships in APWA or ARTBA. Carried unanimously.

Discuss weighmaster duties and training for 2015 spring weight restrictions – Moilanen noted that the weighmaster that had been employed for the spring of 2014, Gary Sevon, had done a good job and was available for the spring of 2015. There is a three day seminar being held in January to update attendees on any new changes to the laws. Moved by Betzinger, seconded by Kakuk to hire Gary Sevon as weighmaster for 2015 and to send him to the 2015 Truck Traffic Enforcement seminar. Carried unanimously.

Discuss UP Engineers & Architect's construction engineering proposal for Pach Bridge dated September 5, 2014 – Moilanen stated that the bid opening for this project is scheduled for January 9, 2015 and that the pre-construction meeting will need to be held shortly thereafter. UP Engineers & Architects proposal is for \$36,400.00 for the construction engineering, including the pre-construction meeting. Moved by Betzinger, seconded by Kakuk to approve the proposal. Carried unanimously.

Permission to hire DGR Engineering for traffic counts for 2015 chip seal projects – Moilanen advised the board that traffic counts had to be completed within one year of the start of the projects. There will be 3 locations that need the traffic counts for the \$400,000 federal aid funded chip seal projects. Moved by Anderson, seconded by Kakuk to have Moilanen hire DGR Engineering to provide the necessary traffic counts. Carried unanimously.

Permission to hire a consultant for Wendricks Truss Category A Grant plan preparation – The job was broken down into three separate projects by MDOT, which will need to be bid out by March, 2015. There will be some tree cutting to be done by the road commission crew in addition to the grant funded projects. Moved by Kakuk, seconded by Betzinger to hire a consultant to prepare the plans. Carried unanimously.

Any other business – Moilanen stated that he had contacted MDOT regarding the petition received requesting a change in the location of the 55 MPH speed limit signs along US 41 in Carney and they will be sending someone to the area see if any changes should be made.

Moilanen asked if the board would like to hold a special meeting to open and award the bids for the purchase of 3 culvert steamers before the end of the month. There is a 4 – 6 week lead time on receiving the steamers. Moved by Kakuk, seconded by Betzinger to hold a special meeting on Tuesday, December 23, 2014 at 9:00 a.m. for the purpose of opening and awarding the bid. Carried unanimously.

Savord advised the board that the CRA of Michigan annual conference will be held February 17-19, 2015 in Lansing and asked that the board advise her by January 13, 2015 whether or not they will attend.

Betzinger stated that he had received an article from the CRA of Michigan offering suggestions on shoveling the end of a driveway to help avoid having to shovel again once the snowplow passes by. The article will be submitted to the Menominee County Journal & Luft's Advertiser for publication.

Gerald Piche asked if the consultant being hired for the Category A grant would be writing the grant. Moilanen responded that the grant writing, application and approval were already completed. The consultant would be preparing the construction plans for the projects. Kakuk asked if we would have to build a turn-around for the plow truck on the portion of Vega Road that was being changed. Moilanen stated that Wendricks Truss owns the home on that portion of the road and he would be discussing with them whether or not they would like that piece of road to be abandoned.

Gerald Piche asked if the speed limit signs in Carney being looked at were on the north or south end of town. Moilanen said that MDOT will be reviewing both.

Public Comment – David Wesoloski asked what the date was for the meeting between Menominee Township and the road commission. Moilanen informed him that it was tentatively set for January 22, 2015 at 10:30 a.m. Mr. Wesoloski also asked if the townships would be required to pay in advance for their share of the 3-Way projects. Moilanen stated that would be up to the county board. He will discuss this with Brian Bousley prior to the annual township meetings. Mr. Wesoloski also noted that Supervisor Ken Goffin would like to meet with Moilanen regarding upcoming chip seal projects. Moilanen stated that he is compiling a map showing which roads are candidates for chip sealing.

Joe Linder asked how much of Guard Street is within the Village of Carney and what portion of it the village was considering abandoning because of the poor condition of the road in the area of Performance Lumber. Moilanen stated that he thought it was the portion that was adjacent to the

Performance Lumber property. The village has not yet decided what action, if any, they will take. Mr. Linder asked if the road were to be abandoned, would it then be closed to through traffic. Moilanen advised that "Dead End" signs would be posted. Gerald Piche noted that the conversation needs to continue until the problem is solved.

Joe Linder asked what constituted a railroad crossing when it comes to receiving closure incentive funds. Moilanen stated that he was unsure if the railroad crossing leading to the township property would be considered a public crossing. Moilanen will provide Mr. Linder with contact information for Kris Foondle from MDOT as he will be able to answer any questions the township may have.

Bill Nicholson asked if records were available showing when a road was paved and for what length. Moilanen replied he had that information for approximately that last ten years. Mr. Nicholson asked if Snow Road was on the plans to be paved in the future. Moilanen stated that it was not scheduled in the near future and that 5 ½ miles of the road was in poor condition, making it very costly to repair.

Joe Skrobiak asked about the condition of the roads this winter. Moilanen replied that without a revenue increase since 1997, the road commission was doing the best they could with the reduced staffing and aging equipment. Mr. Skrobiak asked if anyone was lobbying the legislature for a funding increase. Moilanen stated that CRA of Michigan has been working on it as well as Governor Snyder. Bill Nicholson asked if passing a millage in the county had been considered. Moilanen advised that would help with funding road projects, but not with equipment purchases or maintenance, unless the millage language specifically states it can be used for such expenses.

There being no further business, Anderson declared the meeting adjourned at 10:01 a.m.

Road Commission Finance Director / Clerk

Chair