

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 10, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Gerald Piche, Chuck Behrend, Larry Barker, David Wesoloski and Bonnie Nyquist.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 05/06/14 and 05/20/14 –There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 5, 2014				\$1,970,613.84
Receipts thru 05/31/14	59,708.53			
Expenditures thru 05/31/14		321,590.51		
Balance, May 31, 2014				1,708,731.86
Michigan Transportation Funds	283,788.30			
Receipts thru 06/09/14	529,459.30			
Expenditures thru 06/09/14		104,565.63		
State Maint. & Equip. Advances			128,438.00	
Balance, June 9, 2014	872,956.13	426,156.14	128,438.00	2,288,975.83
<u>Payables & Reserves</u>				
Payroll 06/19, and 07/03 (Est.)			125,000.00	
Soc. Sec. 06/19 and 07/03 (Est.)			9,562.50	
Reserve for workers compensation insurance			8,389.67	
Reserve for liability insurance			22,927.66	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for design of CR 358 (US41 to K-1 Road)			5,225.00	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			123,250.00	
Reserve for design of Pach Lane bridge			1,000.00	
Reserve for Hannahville 2% funds-crack filling machine rental			18,862.50	
Reserve for 2013 Federal Aid match			30.96	
Reserve for 2014 Federal Aid Match			53,302.80	
Reserve for Construction Engineering on River Drive project			28,213.71	
Reserve for RR&R project (CR577, 18th Ave to 38th Ave)			225,000.00	
Reserve for RR&R project (CR577, Klippel Ln to Chalk Hills Rd)			300,000.00	
Reserve for design of RR&R projects			8,333.00	
Reserve for 2015 Three-Way Road Program			200,000.00	
Reserve for 2014 Culvert needs			0.00	
Reserve for Capital Outlay - Equipment			18,634.00	
Reserve for Capital Outlay - Boiler replacement			55,000.00	(1,510,026.78)
				\$ 778,949.05

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0040, 14-0041, 14-0531 and 14-0044 – Moved by Kakuk, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for 22-A gravel crushing – Bids were opened and read aloud as follows:

Northstar Crushing & Screening, Gladstone	\$2.89/ton; \$ 86,700 total
Iron City Enterprises, Menominee	\$2.48/ton; \$ 74,400 total
Payne & Dolan, Gladstone	\$3.35/ton; \$100,500 total
Havelka Construction, Wallace	\$3.25/ton; \$ 97,500 total

Moved by Betzinger, seconded by Kakuk to award to the low bidder, Iron City Enterprises, pending tabulation of the bids. Carried unanimously.

Discuss request from Wendricks Truss to support application for a TADF Category “A: Grant and submittal of Letter of Interest – Moilanen explained that Wendricks Truss of Hermansville was planning a building expansion and would also like to pursue a Category “A” Grant to improve a portion of Vega Road and 43 Road. Moved by Anderson, seconded by Kakuk to authorize Moilanen to prepare a Letter of Interest in support of the project. Carried unanimously.

Discuss 2014-15 CRASIF Board of Trustees election – Following discussion of the candidates, it was moved by Betzinger, seconded by Kakuk to vote for Bob Ottenhoff, Doug Robidoux and Jerry Smigelski. Carried unanimously.

Discuss 2014-15 MCRC SIP Board of Directors election – Following discussion of the candidates, it was moved by Betzinger, seconded by Kakuk to vote for Russ Gronevelt. Carried unanimously.

Discuss request for annual Engineering Reimbursement from MDOT – Moved by Kakuk, seconded by Betzinger to request the \$10,000 reimbursement from MDOT for engineering expenses. Carried unanimously.

Sign contract with Spalding Township for double chip seal of No. 36.5 Road – Moved by Kakuk, seconded by Anderson to sign the contract. Carried unanimously.

Act on resolutions granting a Construction easement to the BIA for 400 Road and Wandahsega Lane projects –

Commissioner Betzinger moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission is a local government entity in the State of Michigan, and

WHEREAS, the entire project length of the County Road 400 project and Right of Way is owned by the Menominee County Road Commission, and

WHEREAS, the Bureau of Indian Affairs requires granting of a Construction Easement order to authorize road improvements on the following parcels in Menominee County;

To include County Road 400 located on the section line between Section 17 and 20 & Section 18 and 19 of T39N and R25W in Harris Township, Menominee County, Michigan.

The road is locally known as 400 Road. BIA Project I.D.No. F60-61205

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Road Commissioners hereby approves and grants a Construction Easement for BIA road improvements on the above parcel of land.

BE IT FURTHER RESOLVED that the Chair or Vice Chair are hereby authorized to execute documentation required concerning the project, for and on behalf of the Menominee County Road Commission. Seconded by Commissioner Kakuk and carried by the following vote: Ayes:3; Nays:0.

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, the Menominee County Road Commission is a local government entity in the State of Michigan, and

WHEREAS, the entire project length of the Wandahsega Lane project and Right of Way is owned by the Menominee County Road Commission, and

WHEREAS, the Bureau of Indian Affairs requires granting of a Construction Easement order to authorize road improvements on the following parcels in Menominee County;
To include Wandahsega Lane located on the east-west ½ line of the southwest (SW ¼) of Section 12, T38N and R25W in Harris Township, Menominee County, Michigan.
The road is locally known as Wandahsega Lane. BIA Project I.D. No. F60-47115

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Road Commissioners hereby approves and grants a Construction Easement for BIA road improvements on the above parcel of land.

BE IT FURTHER RESOLVED that the Chair or Vice Chair are hereby authorized to execute documentation required concerning the project, for and on behalf of the Menominee County Road Commission. Seconded by Commissioner Kakuk and carried by the following vote: Ayes:3; Nays:0.

Discuss/sign Annual Certification of Employee-related Conditions – Moved by Kakuk, seconded by Betzinger to have the Chair and the Finance Director/Clerk sign the certification and file it with MDOT. Carried unanimously.

Discuss compliance with PA 506 – Savord explained that to be compliant with PA 506 the road commission would have to post certain items on a public website, including the road commissions current fiscal budget, the number of active transportation employees by job class and wage, the names and contact information for the governing body of the road commission, a financial dashboard and Certification of Employee-related Conditions. It was noted that some of these items are already posted on the road commission's tab of the county web site. Moved by Anderson, seconded by Kakuk to have Savord post all items necessary for compliance with PA 506 on the road commission tab of the Menominee County web site. Carried unanimously.

Discuss uncollectable items in Account Receivable – Moilanen stated that Faithorn Township has an outstanding accounts receivable balance of \$33,826.01 that was now more than 30 years old. The amount was incurred due to a project on a portion of CR577 and the township has been unable to pay the balance. Moved by Betzinger, seconded by Kakuk to have Savord write off the amount as uncollectable. Carried unanimously.

Discuss streets in Ingalls, Spalding Township & Nadeau Township – The board took the following action: Moved by Kakuk, seconded by Betzinger to decertify Herbert Street, north of US 41 in Spalding Township; to add gravel and begin maintaining the street in Ingalls off of CR348 near the Herson residence; and to take no action on the request from Donald LaHay to start maintaining a road in Nadeau Township as there is no evidence that the road exists. Carried unanimously.

Sign contract with MI Dept. of Treasury for financial audit for FYE 09/30/2014 – Moved by Anderson, seconded by Kakuk to have Savord sign the contract. Carried unanimously.

Discuss upcoming CRASIF/MCRCSIP annual conference – Anderson and Kakuk will be attending this conference. Moved by Kakuk, seconded by Anderson that Moilanen and Savord may also attend if their schedules permit. Carried unanimously.

Discuss/approve quote from DGR Engineering for testing of crushed gravel – Moved by Betzinger, seconded by Kakuk to hire DGR Engineering to test the gravel to be crushed in 2014 at a cost of \$140 per gradation/fracture test, plus expenses. Carried unanimously.

Any other business – Moilanen asked permission to hire Ayres & Associates to perform the 2014 bridge inspections on the eight bridges in the county that need to be inspected annually. Moved by Betzinger, seconded by Kakuk to hire Ayres & Associates for the inspections. Carried unanimously.

Kakuk asked of the Menominee County Road Commission had any interest in purchasing a dump truck that he has for sale, as Baraga County Road Commission has already expressed interest in purchasing the vehicle, but he would give Menominee CRC first chance. Moilanen responded that he is in the process of evaluating our future equipment needs.

Gerald Piche thanked the road commission for the work being done with grading and patching the roads.

Public Comments – Larry Barker noted that there had been culverts replaced on CR366 and asked if any other work was scheduled to be done. Moilanen responded that there was none scheduled at this time.

Dave Wesoloski asked when Menominee Township would begin receiving bills for Bay de Noc road. Savord replied that billing would take place after month end, once all the inventory transactions had been entered.

Moilanen informed the board that the contractor would begin mowing on the county system Monday, June 16.

There being no further business, Anderson declared the meeting adjourned at 9:42 a.m.

Road Commission Finance Director / Clerk

Chair