

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, January 14, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Mike Tanguay, David LeBoeuf, David Wesoloski, Gerald Piche, Darlene Nerat and John Nerat.

Absent: None

The Pledge of Allegiance was recited.

Public comments – Mike Tanguay addressed the board regarding the chip seals on M-3 Drive and N-1 Road. He stated that the chips were cutting his bicycle tires and ruining them. He already has had to replace several tires. He had sent an email to MDOT and they suggested that he come to the road commission with his concerns. He brought with him a sample of the chips and stated that they seemed more like crushed glass than stone. He also felt that the excess chips had not been swept off the road. Menominee Township had contracted to have the chip seals applied. The board of road commissioners will discuss the issue with the Menominee Township board at the annual township meeting. A possible solution would be to apply a fog seal on the roads.

Public appearances – None.

Additions/corrections to minutes for 12/10/13 and 01/02/14 –There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, December 9, 2013				\$1,412,609.32
Receipts thru 12/31/13	42,002.05			
Expenditures thru 12/31/13		231,355.39		
Balance, December 31, 2013				1,223,255.98
Michigan Transportation Funds	263,505.86			
Receipts thru 01/13/14	108,248.66			
Expenditures thru 01/13/14		122,704.76		
State Maint. & Equip. Advances			117,398.00	
Balance, January 13, 2014	413,756.57	354,060.15	117,398.00	1,354,907.74
<u>Payables & Reserves</u>				
Payroll 01/16, and 01/30 (Est.)			125,000.00	
Soc. Sec. 01/16 and 01/30 (Est.)			9,562.50	
Reserve for workers compensation insurance			10,897.36	
Reserve for liability insurance			107,768.97	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of CR 358 (US41 to K-1 Road)			3,825.00	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			123,250.00	
Reserve for design of Pach Lane bridge			14,000.00	
Reserve for Hannahville 2% funds-crack filling machine rental			18,862.50	
Reserve for 2013 Federal Aid match			30.96	
Reserve for Capital Outlay - Boiler replacement			55,000.00	(776,067.52)
				\$ 578,840.22

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0012, 14-0014, 14-1231, 14-0017 and 14-0018 – Moved by Kakuk, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Discuss correspondence from Spalding Township Supervisor regarding reverter clause in deed for town hall/fire department– Moilanen stated that the property had been deeded to the township by the road commission on 11/13/79 for \$1.00, with a reverter clause stating that if the property is not used for public use then it would revert back to the road commission. The township would like the reverter clause removed from the deed. David LeBoeuf stated that the township does not want to continue to invest money in the property if they do not own it outright. Moilanen stated that the clause could be changed so that if the property was ever sold to a private party the road commission would receive a portion of the proceeds from the sale to cover the cost of the donated land. Betzinger stated that those funds could then be put back into the roads in Spalding Township. The topic will be discussed further at the annual meeting between Spalding Township and the road commission.

Permission to bid Emulsion and quote pea stone for the patch truck – Moved by Kakuk, seconded by Betzinger to grant permission. Carried unanimously.

Permission to bid culverts for 2014 – Moved by Anderson, seconded by Kakuk to grant permission. Carried unanimously.

Permission to bid gravel crushing if needed – Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Permission to attend various meetings and conferences throughout 2014 – Moved by Kakuk, seconded by Betzinger to grant permission for staff to attend all regular conferences and meetings. Any additional meetings will be approved as they come up. Carried unanimously.

Discuss federal aid projects for 2014 - 2018 – Moilanen advised the board that any federal aid funds would have to be used in the year that they are available or be lost. They can no longer be carried over to future years, which will mean large projects, such as CR358, will have to be broken down between two or more years. Moilanen presented two options for applying the federal aid funds over the next few years. Moved by Kakuk, seconded by Anderson to have Moilanen proceed with the second scenario, which will have the CR358 project completed in two years. Carried unanimously.

Discuss the 2014 construction season - Moilanen presented a list of proposed work for the 2014 season. Betzinger asked how the River Drive reconstruction project was being funded. Moilanen explained that it was funded with federal funds, and that the matching dollars would come from township contribution and road commission funds. It was noted that funding for Bay de Noc Drive would be 100% township funds.

Discuss approve 2013 ACT51 Report – The report shows a decrease in the fund balance of \$6,839.76 and a transfer of \$868,111.96 from the Road Commission Fund to the Local Road Fund to cover expenses. Moved by Anderson, seconded by Kakuk to approve the ACT 51 Report as presented. Carried unanimously.

Discuss request from the Menominee Conservation District to use road commission cold storage building for the 2014 tree sale – Moved by Kakuk, seconded by Betzinger to have Moilanen send a letter to the conservation district allowing use of the building. Carried unanimously.

Discuss proposal for the design of the River Drive project – Moilanen clarified that the proposal was for project construction engineering and inspection, not design. Moved by Kakuk, seconded by Betzinger to accept the proposal from UP Engineers and Architects. Carried unanimously.

Any other business – Moilanen requested permission to create a retirement recognition program. Moved by Kakuk, seconded by Betzinger to grant permission. Carried unanimously.

Betzinger asked when the River Drive project would be started. Moilanen replied that the pre-construction meeting is being held in early February and the work schedule would be determined at that time.

Gerald Piche applauded Mike Tanguay for the research he did regarding the chip seals and for the way he presented the issue to the road commission.

Kakuk asked what would be done to respond to a letter received from Graham Transport regarding broken windows on some of their vehicles. Moilanen replied that MCRCSIP had been contacted and we are waiting for a reply from them as to how they want us to proceed. Kakuk asked if the vehicles had been parked within the right of way. Moilanen responded that it is likely that they were.

Public Comment – David Wesoloski stated there will be an MTA workshop in May for elected officials regarding roads within their townships. He also asked that Savord send him an invoice for Menominee Township’s cost share of River Drive as each pay estimate is processed. He noted that even though the townships put money into the roads, the roads are still under the jurisdiction of the road commission.

David LeBoeuf asked if CR577 in Faithorn Township had been single or double chip sealed. Moilanen replied that as a paved road, it had received a single chip seal with fog seal.

John Nerat asked if there had been any complaints of cars or trucks having tire damage due to the chip seals. Moilanen responded that he had not received any. Mr. Nerat also asked if using MDOT specs for the bids for chip seals would be better. Moilanen stated that it would make it more difficult for local contractors to bid on non-federal aid road projects.

There being no further business, Anderson declared the meeting adjourned at 10:11 a.m.

Road Commission Finance Director / Clerk

Chair