

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 09, 2013

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Chuck Behrend, Chuck Schwenner, John and Darlene Nerat, David Wesoloski, Larry Barker, Joe Linder, Darcy Rutkowski and Jason Schnorr.

Absent: None

Public comments – Joe Linder stated that the Nadeau Township Board did not make a decision at their July 8, 2013 meeting regarding the proposed abandonment of a railroad crossing on No. 35.5 Road. Before a decision is made, they would like the road commission to prepare a cost estimate for their August 12 township board meeting to place a grade lift and improve 4<sup>th</sup> Street from No. 34.5 Road to the Bertil Johnson residence. Moilanen will provide the estimate to Supervisor Linder prior to the August meeting. Supervisor Linder left the meeting at 9:07 a.m.

Public appearances – None.

Additions/corrections to minutes for 06/11/13 and 07/08/13 –There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 10, 2013				\$1,376,863.02
Receipts thru 06/30/13	85,535.80			
Expenditures thru 06/30/13		147,482.93		
Balance, June 30, 2013				1,314,915.89
Michigan Transportation Funds	294,412.52			
Receipts thru 07/08/13	0.00			
Expenditures thru 07/08/13		196,370.99		
State Maint. & Equip. Advances			142,930.00	
Balance, July 08, 2013	379,948.32	343,853.92	142,930.00	1,270,027.42
<u>Payables &amp; Reserves</u>				
Payroll 07/18, and 08/01 (Est.)			120,000.00	
Soc. Sec. 07/18 and 08/01 (Est.)			9,180.00	
Reserve for workers compensation insurance			13,897.34	
Reserve for liability insurance			35,922.99	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			2,960.00	
Reserve for Mussel Surveys on bridges			6,305.00	
Reserve for gravel crushing			128,831.33	
Reserve for culverts/bands			5,000.00	
Reserve for design of CR 358 (US41 to K-1 Road)			14,925.00	
Reserve for Forest Funds			161,015.11	
Reserve for roadside mowing on county system			33,591.00	
Reserve for dump box repairs/paint on plow trucks			50,000.00	
Reserve for 2013 Federal Aid match			55,205.00	(867,278.04)
				\$ 402,749.38

Anderson asked about the reserve for the mussel surveys. Moilanen replied that the surveys were required by the DEQ before rip-rap can be placed under certain bridges in the county. There being no further questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0047, 13-0048, 13-0630, and 13-0051 – Betzinger asked if the cost of the traffic counters had been covered by the Hannahville 2% Grant Funds. Moilanen stated that the grant had covered all but approximately \$60 of the cost. Betzinger also asked what the check to the Grand

Trunk Western Railroad was for. Moilanen stated that there are two railroad crossings in the county, one on Elmwood Road and one on Kloman Road, that the railroad can, by law, charge the road commission an annual maintenance fee for. Moved by Anderson, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed abandonment of railroad crossing on No. 35.5 Road – Moved by Betzinger, seconded by Anderson to wait for a response from Nadeau Township before making a decision on the proposed abandonment. Carried unanimously.

Discuss/approve Amendment #1 of the 2012/2013 Budget – Moilanen stated that this amendment to the 2012/2013 Budget was to adjust for winter maintenance overages and for projects anticipated to be completed this fiscal year. Moved by Anderson, seconded by Betzinger to approve Amendment #1 of the 2012/2013 Budget as presented. Carried unanimously.

	FY	FY	Budget	Budget	Budget
	2010/2011	2011/2012	2012/2013	2012/2013	2011/2012
	<u>Actual Prior</u>	<u>Actual Prior</u>	<u>Recommended</u>	<u>Amended Amt #1</u>	<u>Total</u>
<b>REVENUES</b>					
Mich. Transportation Funds	\$3,258,454	\$3,281,484	\$3,284,026	\$0	\$3,284,026
Special State Funds	763,667	244,870	295,016	102,499	397,515
Federal Funds	548,342	296,904	1,293,400	(782,000)	511,400
County Raised Funds	1,357,916	1,107,155	781,091	22,066	803,157
Gain/Loss Equip. Disposal	0	637	0	22,066	1,041
Other Contributions	<u>15,500</u>	<u>408</u>	<u>10,000</u>	<u>331,495</u>	<u>341,495</u>
<b>TOTAL REVENUES</b>	<b><u>\$5,943,880</u></b>	<b><u>\$4,931,458</u></b>	<b><u>\$5,663,533</u></b>	<b><u>(\$303,874)</u></b>	<b><u>\$5,338,634</u></b>
<b>EXPENDITURES</b>					
Primary Roads	\$1,607,568	\$1,766,170	\$3,084,233	(\$865,000)	\$2,219,233
Local Roads	2,208,998	2,665,157	1,260,000	505,000	1,765,000
State T/L Maintenance	534,905	551,983	540,000	0	540,000
TWA/Other T/L Maintenance	15,509	13,226	12,000	0	12,000
Equipment Expense (Net)	69,263	(97,597)	(201,000)	45,000	(156,000)
Administrative Expense (Net)	369,865	405,736	220,900	4,900	225,800
Distributive Expense	971,231	0	1,240,000	0	1,240,000
Capital Outlay (Net)	505,489	(241,797)	(80,195)	24,779	(55,416)
Miscellaneous	19,507	84,891	2,000	(600)	1,400
Special Projects	0	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$6,302,333</u></b>	<b><u>\$5,147,768</u></b>	<b><u>\$6,077,938</u></b>	<b><u>(\$285,921)</u></b>	<b><u>\$5,792,017</u></b>
	YEAR END				
Budgeted Net Revenue (Expenditures)	9/30/2013		<u>(\$414,405)</u>		<u>(\$453,383)</u>
	YEAR END				
Current Estimated Operating Surplus (Deficit)	9/30/2012	(\$216,310)			
Accumulated Avail. Surplus (Deficit)	DATE				
from Prior Yrs.	9/30/2011	<u>\$2,284,123</u>			
	9/30/2012	<u>\$2,067,812</u>			
Projected Surplus at End of Budget Year (2012/2013)			<u>\$1,653,407</u>		<u>\$1,614,429</u>

Update on cost of straw/hay for mulch – Moilanen stated that due to a shortage, it was difficult to find hay for mulch when finishing the CR338 project and that when hay was located the price was \$3.50/bale. Back in May, 2007 the road commission had set the price that they would pay at \$2/bale. Moilanen asked if the commissioners wanted to increase the price for all future purchases. It was decided to leave it as is for now, as there seems to be a better crop this year.

Update on truck repairs/painting - Moilanen stated that the lowest quote to replace the rusted cross members, sandblast and paint the frames and boxes was from Truck Equipment from Green Bay, WI at a cost of \$7,782.00/truck. Moved by Anderson, seconded by Betzinger to accept this quote. Carried unanimously.

Discuss Pach Road Bridge design – Moilanen stated that he had received the following three proposals:

UP Engineers & Architects	\$32,000.00
Ayres & Associates	\$33,650.00
AECOM	\$34,377.00

Moved by Betzinger, seconded by Anderson to accept UP Engineers & Architects proposal. Carried unanimously.

Discuss 38<sup>th</sup> Senate District request for Special Road Projects – Moilanen explained that there was possibly \$10,000,000 available from the state’s general fund surplus that would come to the Upper Peninsula for road projects. Senator Tom Casperson had asked the UP Road Commissions to submit a list of possible projects. The managers of the UP Road Commissions met in Ishpeming on July 1<sup>st</sup> to choose which projects would be submitted to Senator Casperson. The following three projects in Menominee County were chosen for submittal:

- Crush, shape & pave CR577, from 18<sup>th</sup> Ave. to 38<sup>th</sup> Ave.
- Crush, shape & pave CR577, from Klippel Lane to Chalk Hills Road
- Crush, shape & pave CR551 from N. side of Big Cedar Bridge to No. 36 Road

Moved by Anderson, seconded by Betzinger to approve the submission of the above projects for possible funding under this program. Carried unanimously.

Any other business – Moilanen asked for permission to hire DGR Engineering for the inspection of the federal aid chip seal projects at a rate of \$30/hour and .50/mile. Moved by Kakuk, seconded by Betzinger to hire DGR Engineering. Carried unanimously.

Moilanen stated he had received a request from K-2 Towers to purchase the road commission’s radio tower. The road commission and Menominee County Central Dispatch would still be able to keep our equipment on the tower, but K-2 Towers would also add their equipment to the tower. Betzinger questioned if the tower was capable of carrying more equipment than it already has, especially on windy days. Kakuk asked Moilanen to get more information regarding this and the proposed purchase price to present to the board at a future meeting.

Moilanen informed the board that the contractor mowing on the county system would be finished within the next few days.

Savord stated that she had received a call from Ann Revis regarding the road commission discontinuing the private driveway plowing program. Ms. Revis had stated that she was always satisfied with the work done and would like to see the board reconsider their decision to discontinue the program and would be willing to pay a higher price if necessary. Kakuk stated that he had also received a letter from Ann’s husband James with the same request. Due to funding shortages the road commission will not change their decision to discontinue the program.

Betzinger noted that the graders did not seem to be getting out very quickly to repair road washouts after the heavy rainfalls lately. Moilanen explained that the two Stephenson graders have been dedicated to the shouldering operation that is currently being done prior to the chip seal projects being started. Once the shouldering is complete, the graders will resume their usual maintenance duties.

Public Comment – Chuck Schwenner from the Menominee Conservation District and Darcy Rutkowski, project coordinator from the UP Resource Conservation and Development Council discussed their “Invasive Phragmites Control in Michigan’s Upper Peninsula” program. They are currently working on identifying areas with the invasive plant species. They were awarded a \$458,160 grant from the National Fish & Wildlife Foundation for the program. They will provide the road commission with a list of locations where the plant has already been found and would like the road commission to have its employees notify them if they come across any areas that have not already been identified. The plants are sprayed with an herbicide, usually in September, to destroy

them. This is at no cost to the property owner. They have identified that the phragmites are growing in the road commission's Stephenson sand storage area and are concerned that when the sand is used on the roads that it may help to spread the invasive plant. They would like the road commission's permission to spray the sand storage area and any other locations that are within the road commission right of way along the county roads. Moved by Anderson, seconded by Betzinger to grant permission to spray the herbicide in the sand storage yard and to allow Moilanen to sign any necessary paperwork. Carried unanimously.

David Wesoloski voiced his concern that the herbicide used may harm the local bee population since the herbicide is sprayed on the plants during their flowering stage. When the bees pollinate the flowers they can bring the herbicide back to the hives, which then gets into the wax and kills the bees off over the winter months.

Darlene Nerat thanked the road commission for their quick response to fix the sink hole on CR577 north of 38<sup>th</sup> Ave. Ms. Nerat asked if CR 338 was now ready for paving. Moilanen responded that it was.

Larry Barker asked about the lawn at the Menominee shop building. Moilanen explained that it is going to be hydro-seeded this week.

Joe Skrobiak stated, in regard to the spraying of the herbicide, that Michigan has the second highest cancer rate in the country.

There being no further business, Kakuk declared the meeting adjourned at 10:03 a.m.

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Road Commission Finance Director / Clerk

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Chair