

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, January 8, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Joe Linder, Jerry Piche, Larry Barker, Darlene Nerat, John Nerat, and Ken Goffin.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 12/11/12 and 01/02/13 –There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, December 10, 2012				\$1,231,196.37
Receipts thru 12/31/12	101,235.98			
Expenditures thru 12/31/12		233,793.26		
Balance, December 31, 2012				1,098,639.09
Michigan Transportation Funds	267,560.38			
Receipts thru 01/07/13	18,528.56			
Expenditures thru 01/07/13		56,385.78		
State Maint. & Equip. Advances			141,478.00	
Balance, January 07, 2013	387,324.92	290,179.04	141,478.00	1,186,864.25
<u>Payables & Reserves</u>				
Payroll 01/17, 01/31 and 02/14 (Est.)			190,500.00	
Soc. Sec. 01/17, 01/31 and 02/14 (Est.)			14,573.25	
Reserve for workers compensation insurance			13,461.37	
Reserve for liability insurance			106,191.00	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve for 2011/12 bridge inspections & load ratings			2,120.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			9,960.00	
Reserve for Forest Funds			161,015.11	
Reserve for 2012 Federal Aid match			69,145.00	(797,411.00)
				\$ 389,453.25

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0014, 13-0015 and 13-1231 – Moved by Anderson, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Sign Assignment of Contract form for mowing contract – Moved by Kakuk, seconded by Betzinger to have the chair sign the document allowing the transfer of the roadside mowing contract from T&S Contracting, Inc., to S&S Mowing, Inc. Carried unanimously.

Permission to bid the following items: Ganga Park Maintenance, Emulsion & chips for patch truck, 2013 bridge inspections, Dust control brine, Culverts, and pickup & removal of scrap iron – Moved by Anderson, seconded by Betzinger to grant Moilanen permission to solicit the appropriate bids, quotes or RFP’s as necessary for each of these items. Carried unanimously.

Vote on amendment to the CRAM Constitution and Bylaws – Moilanen explained that CRAM would like each member county to vote on whether the following proposed amendment to the Constitution and Bylaws should be adopted:

INSERT A NEW SUBDIVISION VIII IN ARTICLE VIII, AS FOLLOWS:

SECTION 1, VIII. FOR THE FISCAL YEAR ENDING MARCH 31, 2013, THERE SHALL BE A ONE-TIME SPECIAL ASSESMENT OF \$1,000 TO EACH MEMBER TO BE USED BY THE ASSOCIATION TO PROVIDE NECESSARY ADVOCACY RESOURCES TO BE STRATEGICALLY POISED FOR ADDRESSING TRANSPORTATION FUNDING ISSUES IN A PROACTIVE MANNER. THE AMOUNT SHALL BE BILLED TO THE MEMBERSHIP IMMEDIATELY UPON ADOPTION OF THIS AMENDMENT.

Moved by Betzinger, seconded by Anderson to vote “yes” for the proposed amendment. Carried unanimously.

Permission for road commission employees to attend various seminars and conferences in the upcoming year – Moilanen requested permission from the board for office personnel to attend various meetings/conferences throughout the upcoming year. Moved by Anderson, seconded by Betzinger to grant permission. Carried unanimously.

Discuss request from Gourley Township board to install solar powered light on Hannahville Road – Moilanen explained that the Gourley Township board had been awarded a Hannahville 2% Grant for the purchase of a solar powered flasher for Hannahville Road to replace the current electric powered light. Gourley Township is requesting that the road commission install the new light for them. Moved by Anderson, seconded by Betzinger to install the light for Gourley Township. Carried unanimously.

Discuss correspondence from MDOT regarding the proposed closing of a railroad crossing on 35.5 Mile Road – Moilanen stated that he had received a letter from MDOT showing the amount of funding available if the township agrees to close the railroad crossing on 35.5 Mile Road. A copy of the letter was presented to Nadeau Township Supervisor Joe Linder for discussion at an upcoming township meeting. Once the township decides whether or not they support the closing, Moilanen will send a response to MDOT.

Discuss future Federal Aid projects – Moilanen explained that the county task force will be meeting on January 15th and that the road commission would need to be prepared to present their proposed project listing at that time. Moved by Betzinger, seconded by Anderson to hold a Special Meeting on Thursday, January 10, 2013 at 9:00 a.m. for the purpose of reviewing all projects and preparing a for federal aid project list for 2013 – 2017. Carried unanimously.

Discuss annual meetings with township officials – Moved by Betzinger, seconded by Anderson to approve the tentative schedule as presented. Carried unanimously.

Any other business – Moilanen requested permission to hire UP Engineering & Architects to review the files on the prior three federal aid projects to be sure they are complete prior to submitting them to MDOT. The cost would be approximately \$500 per project. Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Moilanen stated that a petition had been received for the abandonment of No. 36 Road in Meyer Township. A petition to abandon the same road in Nadeau Township had also been received, but had to be returned to the petitioner due to the legal description of the road not being recorded on the petition. A special meeting would need to be held no later than January 22, 2013 on the Meyer Township petition. It was hoped that the Nadeau Township petition would be resubmitted with the proper legal description prior to the special meeting so that both petitions could be addressed at the same time. Betzinger noted he would be available to meet on either January 15th or 22nd if needed.

Public Comment – Joe Linder asked if should the railroad crossing be closed, where the money that was received would be spent. Moilanen stated that both the township and road commission boards could meet to discuss this. Mr. Linder asked if No. 34 Road was a federal aid route. Moilanen responded that it was. Mr. Linder then asked if the railroad crossing closing funds could be used as matching funds for federal aid. Moilanen stated that it would be up to the road commission board if the project would be added to the federal aid project list.

Ken Goffin asked if the area between 14th and 15th Streets could be blocked off. Moilanen stated he will research the idea for discussion at the annual township meeting.

Mr. Goffin stated that he felt that the road commission should consider adding River Drive to the federal aid project list as the road has a high traffic volume and is a safety concern. He would also like the road commission to advise the township of what their share in the cost would be so that they could determine if they would be able to commit the necessary funds.

Mr. Goffin noted that he had received cost estimates from Moilanen for CR338 and Bay de Noc Drive, which he felt were quite high. He asked if the level of work on Bay de Noc Drive could be reduced to make the project more affordable, such as eliminating the geogrid and doing a chipseal instead of paving. Betzinger asked how the base of the road was at the present time. Moilanen stated that the road is only 18 – 21 feet wide with no shoulders in most areas. He also noted that there would likely be drainage work that would need to be done as well. Moilanen also stated that if there is heavy truck or farm implement traffic, that a chipseal would not hold up to those vehicles turning on and off of the road.

Mr. Goffin asked what the road commission would be contributing as their cost share this year. Moilanen stated that this would be decided after the annual township meetings, based upon the amount of work requested by the townships.

Mr. Goffin said that he had heard Moilanen state that the road commission would likely discontinue doing construction projects in the near future. He stated that he is opposed to this idea and that he hoped the road commission would explore ways to be able to continue to perform construction work. Moilanen responded that the reason the road commission may not perform construction would be due to the reduction in the number of personnel and the age & poor condition of the road commission's equipment. Moilanen also noted that should the legislature approve additional revenue for road funding that this could change.

Joe Linder asked what the cost was to pulverize a mile of road. Moilanen stated that it would be approximately \$4,700 if a contractor did the pulverizing and our crew did the shaping & rolling, or approximately \$13,000 if a contractor was hired to do all the work. It was also noted that the cost to double chipseal a mile of road is now approximately \$50,000.

Jerry Piche introduced himself as the new County Board liaison to the road commission

There being no further business, Kakuk declared the meeting adjourned at 9:54 a.m.

Road Commission Finance Director / Clerk

Chair