

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 11, 2012.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, David Wesoloski, Larry Barker, Mark Jasper and Chuck Behrend.

Absent: None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 11/13/12 and 12/04/12 –There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, November 12, 2012				\$1,389,558.45
Receipts thru 11/30/12	38,883.41			
Expenditures thru 11/30/12		325,535.52		
Balance, November 30, 2012				1,102,906.34
Michigan Transportation Funds	224,144.67			
Receipts thru 12/10/12				
Expenditures thru 12/10/12		95,854.64		
State Maint. & Equip. Advances			141,478.00	
Balance, December 10, 2012	263,028.08	421,390.16	141,478.00	1,089,718.37
<u>Payables & Reserves</u>				
Payroll 12/20 and 01/03 (Est.)			127,000.00	
Soc. Sec. 12/20, and 01/03 (Est.)			9,715.50	
Reserve for workers compensation insurance			6,730.70	
Reserve for liability insurance			94,392.00	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve Hannahville 2% Funds-Sign Truck			0.00	
Reserve for 2011/12 bridge inspections & load ratings			5,120.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			9,960.00	
Reserve for Forest Funds			161,015.11	
Reserve for equipment (Sign Truck)			0.00	(644,378.58)
				\$ 445,339.79

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 13-0010, 13-1130 and 13-0012 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Discuss CRAM notice regarding memberships in various national organizations – Moilanen stated that his membership in NACE is provided by CRAM. Moilanen asked if any of the commissioners were interested in becoming members of NACE for an annual fee of \$150, ARTBA for an annual fee of approximately \$50 or APWA for an annual rate of \$142. Moved by Betzinger, seconded by Kakuk that no additional memberships would be paid this year. Carried unanimously.

Discuss/approve schedule for 2013 regular meetings – Moilanen stated that the following draft schedule had been prepared, taking the CRAM meeting schedule into consideration

Wednesday, January 2, 2013	9:00 a.m. (Reorganizational Meeting)
Tuesday, January 8, 2013	9:00 a.m.
Tuesday, February 19, 2013	9:00 a.m.
Tuesday, March 12, 2013	9:00 a.m.
Tuesday, April 9, 2013	9:00 a.m.
Tuesday, May 7, 2013	9:00 a.m.
Tuesday, June 11, 2013	9:00 a.m.
Tuesday, July 9, 2013	9:00 a.m.
Tuesday, August 13, 2013	9:00 a.m.
Tuesday, September 10, 2013	9:00 a.m.
Tuesday, October 8, 2013	9:00 a.m.
Tuesday, November 12, 2013	9:00 a.m.
Tuesday, December 10, 2013	9:00 a.m.

Moved by Betzinger, seconded by Kakuk to adopt the 2013 meeting schedule as presented. Carried unanimously.

Discuss Assignment of Contract between T&S Contracting and Menominee County Road Commission – Moilanen advised the board that he had been contacted by Terry Alexander, President of T&S Contracting in regards to assigning the mowing contract that is currently held between T&S Contracting and the Menominee County Road Commission to S&S Mowing, Inc. Moilanen stated that he had our attorney review the Assignment of Contract document that Mr. Alexander had provided and found it to be in good order. The board has the option of signing the agreement or rebidding the mowing contract. Moved by Kakuk, seconded by Betzinger to allow the contract to be assigned to S&S Mowing and to have Moilanen contact Mr. Alexander to have the final document prepared for signature. Carried unanimously.

Discuss CRAMMY Nomination submission – Moilanen presented the board with a draft of the proposed CRAMMY Award nomination and stated that all nominations are due to the CRAM office no later than December 28, 2012, with the awards being presented at the CRAM annual meeting in Lansing in March, 2013. Moved by Betzinger, seconded by Kakuk to have Moilanen submit the nomination paperwork as prepared. Carried unanimously.

Any other business – Kakuk advised that he had received correspondence from MCRCSIP indicating that Carl Sholander would be retiring from their board, leaving 7 months of his term open for appointment. Moilanen stated that anyone interested in the open position should announce that at the Great Lakes Council meeting in January. The MCRCSIP Board holds meetings 6 times each year.

Mark Jasper stated he had enjoyed being appointed to the road commission committee by the county board and that the road commission does a good job.

Public Comment – Larry Barker asked what the road commission’s policy was when a mailbox was damaged by the snow plow. A copy of the policy will be sent to Mr. Barker.

Dave Wesoloski asked if the meeting schedule could be changed once it was approved. Anderson stated that it could be if there was a public request to do so.

Dave Wesoloski asked if Moilanen was aware that Menominee Township may want to have work done on CR338 and Bay de Noc Drive. Moilanen replied that he had been contacted by the township supervisor and was in the process of preparing cost estimates for some of these projects. Kakuk asked if the work could be done by our forces. Moilanen stated that the design and paving would have to be contracted out, but the reconstruction work could be done by our crew.

There being no further business, Anderson declared the meeting adjourned at 9:23 a.m.