

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 11, 2012.

Chair Anderson called the meeting to order at 6:45 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak and Chuck Behrend.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2012/2013. Moilanen briefly reviewed several line items including projected projects, revenues and projects carried over from the current fiscal year. Anderson asked for an explanation of the work to be done at the railroad crossings. Moilanen responded that they were in need of new signs and that the markings needed to be repainted. Anderson asked if that was our expense or the railroad's. Moilanen stated that the work would be done at the road commission's expense.

John & Darlene Nerat, Mark Jasper and David Wesoloski joined the meeting at 6:50 p.m.

Moilanen called for any further questions or comments about the proposed 2012/2013 budget. Joe Skrobiak asked if there were any grant funds available for the railroad crossing markings. Moilanen stated that there were not grants available for any of the local roads, but that it was possible to use federal aid monies on those roads that were federal aid eligible. Mr. Skrobiak asked who pays for the railroad crossing markings within the villages. Moilanen stated that it was the villages' expense.

Moilanen called a second time for questions or comments about the proposed 2012/2013 budget. Moilanen called a third time for questions or comments about the proposed 2012/2013 budget. There being none, the hearing was closed at 6:53 p.m.

Anderson announced a recess until the regular meeting at 7:00 p.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, ~~September 13, 2011~~ September 11, 2012.

Chair Anderson called the meeting to order at 7:00 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Chuck Behrend, John Nerat, Darlene Nerat, David Wesoloski and Mark Jasper.

ABSENT: None

Public comments – Joe Skrobiak asked if Moilanen if he had received a request for dust oil in Holmes Township. Moilanen replied that he had not and he would check with the district foreman to see if he had.

David Wesoloski provided the board with a copy of a letter regarding CR 338. Discussion was held regarding the mile of the road that was unpaved. Moilanen stated that gravel had been added to that portion of the road, but that it had not yet been reconstructed. Darlene Nerat asked if that portion of

the road was federal aid eligible. Moilanen stated that it was, but that it currently was not on the township’s priority list.

Public appearances – None.

Additions/corrections to minutes for 08/14/12 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 13, 2012				\$1,207,637.37
Receipts thru 08/31/12	21,091.88			
Expenditures thru 08/31/12		256,219.68		
Balance, August 31, 2012				\$972,509.57
Michigan Transportation Funds	219,930.44			
Receipts thru 09/10/12	45,025.00			
Expenditures thru 09/10/12		41,089.42		
State Maint. & Equip. Advances			90,274.00	
Balance, September 10, 2012	286,047.32	297,309.10	90,274.00	1,106,101.59
<u>Payables & Reserves</u>				
Payroll 09/13, 09/27 (Est.)			127,000.00	
Soc. Sec. 09/13, 09/27 (Est.)			9,715.50	
Reserve for workers compensation insurance			6,730.69	
Reserve for liability insurance			58,995.00	
Reserve for rental grader lease (Dec 2009)			55,334.59	
Reserve for rental grader leases (Oct 2010)			258,125.58	
Reserve 4% set-aside for township allocations (2006/2007)			17,193.26	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for 2011/12 bridge inspections & load ratings			1,920.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for Forest Funds			161,015.98	
Reserve for equipment (Sign Truck)			117,052.00	(836,157.85)
				\$ 269,943.74

Betzinger asked the status of the sign truck. Moilanen explained that the vendor had just received the chassis a few days prior to this meeting. It was estimated that it would take approximately six weeks for them to have all the components installed and the truck ready for delivery. There being no further questions or comments, Anderson declared the financial report accepted as read.

Ray Gurgall joined the meeting at 7:07 p.m.

Vouchers # 12-0060, 12-0062, 12-0831, and 12-0863 – Moved by Betzinger, seconded by Kakuk, that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2012/2013 Budget and General Appropriations Act –

Moved by Commissioner Kakuk, seconded by Commissioner Betzinger, that the 2012/2013

Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2010/2011 <u>Actual</u> <u>Prior</u>	FY 2011/2012 <u>Est.</u> <u>Current</u>	Budget 2012/2013 <u>Recommended</u>
REVENUES			
Mich. Transportation Funds	\$3,258,454	\$3,284,026	\$3,284,026
Special State Funds	763,667	245,421	295,016
Federal Funds	548,342	808,800	1,293,400
County Raised Funds	1,357,916	1,348,381	781,091
Gain/Loss Equip. Disposal	0	0	0
Other Contributions	<u>15,500</u>	<u>3,750</u>	<u>10,000</u>
TOTAL REVENUES	<u>\$5,943,880</u>	<u>\$5,690,378</u>	<u>\$5,663,533</u>
EXPENDITURES			
Primary Roads	1,607,568	2,308,028	3,084,233
Local Roads	2,208,998	1,705,401	1,260,000
State T/L Maintenance	534,905	550,000	540,000
TWA/Other T/L Maintenance	15,509	11,900	12,000
Equipment Expense (Net)	69,263	(210,000)	(201,000)
Administrative Expense (Net)	369,865	210,925	220,900
Distributive Expense	971,231	1,365,000	1,240,000
Capital Outlay (Net)	505,489	(90,000)	(80,195)
Miscellaneous	19,507	84,500	2,000
Special Projects	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,302,333</u>	<u>\$5,935,754</u>	<u>\$6,077,938</u>
	YEAR END		
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)	9/30/2013		<u>(\$414,405)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2012	(\$245,376)	
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	DATE		
	9/30/2011	<u>\$2,284,123</u>	
	9/30/2012	<u>\$2,038,747</u>	
Projected Surplus at End of Budget Year (2012/2013)			<u>\$1,624,342</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer-Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Act on distribution of Forest Funds – Moved by Betzinger, seconded by Kakuk to allocate the Forest Funds as follows:

CR 551 N. of M35 Patches	82,276.35
S. Pinewoods Loop Construction	78,739.63
Total	\$161,015.98

Carried unanimously.

Set date for 2010/2011 2011/2012 Budget Amendment meeting – A special meeting will be held on Thursday, September 27, 2012 at 9:00 a.m., for the final amendment of the ~~2010/2011~~ 2011/2012 Budget and to open bids for the paving of Hannahville Road.

Discuss projects to submit for Hannahville 2% Grant funds – The board acted upon the following resolution:

Commissioner Betzinger offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the purchase of 4 traffic counters to be an eligible project to submit for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads in Menominee County, and

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submittal of the purchase of 4 traffic counters for funding under the 2% grant distribution application.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Update on Robin Peterson driveway culvert – Moilanen stated that following a discussion with legal counsel, legal counsel will advise Mr. Peterson that he would need to obtain an easement from Mr. Blohm to leave the culvert in at its current length. If the easement was not obtained he would have to remove the new extension and restore the culvert to its original length.

Discuss use of temps/contractors for winter maintenance – Moilanen stated that there is one retiree that will be working as a temp again this winter, but this would be the final year that he would be willing to do this. Betzinger asked if Moilanen had checked with the City of Menominee to see if they would provide service for some of the routes on the southern end. Moilanen stated he hadn't. The possibility of hiring a contractor to do one pass on some of the routes and then have the road commission forces do the final clean up on those routes was also discussed. Kakuk stated that the road commission needed to be careful for any issues with the MDOT maintenance contract when using temps and contractors. Moved by Betzinger, seconded by Kakuk to have Moilanen continue to explore options for winter maintenance. Carried unanimously.

Discuss second roadside mowing – Moved by Betzinger, seconded by Kakuk to eliminate the second mowing by the contractor on the county system for this year. Carried unanimously.

Permission to hire consultant for DEQ permit for bridge POA's – Kakuk asked Moilanen for an estimate of the cost. Moilanen stated he felt it would be around \$5,000 or less. Moved by Betzinger, seconded by Kakuk to grant permission to hire the consultant. Carried unanimously.

Discuss graveling on Constanineau Lane in Harris Township – Moilanen stated that this road had heavy rutting in the spring. There is a heavy truck repair business on the road. The road would need a grade lift and graveling at an estimated cost of \$26,000. Harris Township would share in half of the cost, with the road commission paying the other half. Moved by Kakuk, seconded by Betzinger to go forward with the work. Carried unanimously.

Permission to send employees to Drug & Alcohol Supervisor training – Moved by Kakuk, seconded by Betzinger to register Carla O'Neil, Lisa Savord, Robert Hanson, Denny Kosewski and Ray

Bettors for the training. Carried unanimously.

Discuss correspondence from MDOT – Moilanen stated that he had received a letter from MDOT regarding a request from CN Railroad to close some railroad crossings in the county. The crossings being considered for closure are Helen Street in Spalding Township and 35.5 Road in Nadeau Township. Moilanen requested permission to send a letter to the Spalding and Nadeau Township boards to solicit the townships opinion on the proposed closings. Moved by Betzinger, seconded by Kakuk to have Moilanen send the letters. Carried unanimously.

Any other business – Kakuk updated the board on the election for the CRASIF Board at their annual meeting and items that had been discussed at the NMARC Annual Conference, including the new maintenance contract with MDOT. Most counties are not signing the contract as submitted by MDOT due to language regarding benefit rates for temporary workers.

Kakuk stated that regarding possibly chip sealing an additional section of N-3 Road, south of Linsmeier Road, some of the residents on the road may want to contribute toward the cost of the project. He has advised the residents to discuss this with their township board.

Kakuk stated that Wayne Thoney had asked about the status of Old CR352. Mr. Thoney owns the land on both sides of the road and would like to put a gate up. Moilanen stated that the road was still under the road commission's jurisdiction and that the road would have to be abandoned before Mr. Thoney could install a gate.

Kakuk stated that Nick Thoney has approximately 25,000 cyds of state approved crushed gravel that he is considering selling.

Betzinger asked if all the billing for the 3-Way Road Funding Program had been submitted. Moilanen stated that the billing for the chip seal projects and the J-1 Road reconstruction would be submitted to the county board for review at their September 25 meeting. The billing for the CR551 guardrail and the reconstruction for Spring Green Road would not occur until the following fiscal year as the work was not yet complete.

Betzinger asked if the new federal transportation bill that was passed would include any funds for the road commissions. Moilanen stated that he was not aware of any funds for road commissions being allocated in the bill.

Public Comment – Mark Jasper asked what the cost of the contract for the roadside mowing was. Moilanen stated he would get him the exact number after the meeting.

Ray Gurgall stated that he felt a poor job had been done on the Vega Road. Why wasn't gravel added and ditching done prior to the chip seal process? Currently it looks like the edges are too high and drainage will be a problem. Moilanen stated that ditching will still be done on the west side of the road. The ride on the road is good now and the dust problem has been controlled. Betzinger stated that there was not enough money to have reconstructed the road prior to the chip seal. Mr. Gurgall asked who would have to pay the costs if the road fails. Moilanen stated that the road commission would pay for the repair.

Joe Skrobiak asked if maintenance gravel could be placed on State W2 in the area north of the boat launch. Moilanen will have the foreman take a look at it.

Darlene Nerat asked what the plan was for the bridge on 2.5 Road. Moilanen stated that there was patching to be done and some trees that would be cut. Ms. Nerat also requested that a ditch be cut to drain the water off the road on the SE quadrant.

Mark Jasper stated that regarding the complaint on Vega Road, that sometimes even when a road is reconstructed there can still be problems later on. For example, a good job was done when the passing lanes in Wallace were reconstructed 3 years ago but there are some dips in the road already.

There being no further business, Anderson declared the meeting adjourned at 7:58 p.m.