

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 10, 2012.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Joe Smeester, William Nicholson, Mark Jasper, Darlene Nerat and John Nerat.

ABSENT: None

Public comments – Joe Skrobiak commented on the mowing being done on the county road system and also stated that the dust control didn't seem to be holding up as long as used to. Moilanen stated this was due to the recent heavy rains and the need for grading where there were washouts.

William Nicholson asked why the county mowing had been contracted out. Moilanen replied that it was due to the age and condition of the road commission's mowers. Mr. Nicholson thanked the road commission for getting the road name signs erected for CR358 on CR557. He also asked if the road commission had ever considered using beet juice for dust control.

John Nerat stated that the mowing on No. 10 Road from CR577 to US41 was not good and asked the road commission to look at the area. Moilanen will check on this. Mark Jasper stated that he felt a good job had been done with the mowing on his road. Darlene Nerat stated that US41 looked good also.

Public appearances – None

Additions/corrections to minutes for 06/12/12 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 11, 2012				\$949,083.27
Receipts thru 06/30/12	117,649.57			
Expenditures thru 06/30/12		125,940.27		
Balance, June 30, 2012				940,792.57
Michigan Transportation Funds	268,348.94			
Receipts thru 07/09/12	0.00			
Expenditures thru 07/09/12		133,508.65		
State Maint. & Equip. Advances			90,274.00	
Balance, July 09, 2012	385,998.51	259,448.92	90,274.00	985,358.86

Payables & Reserves

Payroll 07/19, 08/02 (Est.)	130,000.00
Soc. Sec. 07/19, 08/02 (Est.)	9,945.00
Reserve for workers compensation insurance	13,461.35
Reserve for liability insurance	35,397.00
Reserve for rental grader lease (Dec 2009)	55,334.59
Reserve for rental grader leases (Oct 2010)	258,125.58
Reserve 4% set-aside for township allocations (2006/2007)	22,722.48
Reserve Hannahville 2% Funds-Sign Truck	22,500.00
Reserve for 2011/12 bridge inspections & load ratings	1,920.00
Reserve for roadside mowing	34,337.47
Reserve for 3-way gravel crushing	24,316.91
Reserve for F-4 Lane bridge (Harris Twp)	575.25
Reserve for Forest Funds	161,015.98

Reserve for equipment (Sign Truck)	117,052.00	(886,703.61)
		\$ 98,655.25

Betzinger asked when the sign truck was scheduled to be delivered. Moilanen replied that it should arrive in August. There being no further questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 12-0049, 12-0050, and 12-0630 – Betzinger asked for clarification on an invoice from Weller Truck Parts. Moilanen explained that the invoice was for a repair on Unit #393. Kakuk asked where the pit run gravel from the Bellefeuil pit had been used. Moilanen replied that it was used for the grade lift on Kluba Lane. Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Permission to bid paving of Hannahville Road from Casino Lane to CR551 – Moved by Betzinger, seconded by Kakuk to have Moilanen solicit bids for the paving. Carried unanimously.

Permission to bid and/or purchase of guardrail for CR551 culvert replacement & pavement patch projects – Moved by Betzinger, seconded by Kakuk to allow Moilanen to solicit bids for the guardrail. Carried unanimously.

Discuss/approve 2011/2012 Budget Amendment #1 – Moved by Kakuk, seconded by Betzinger to adopt the Budget Amendment as presented. Carried unanimously.

Menominee County Road Commission  
FISCAL 2011/2012 BUDGET AMENDMENT # 1

	FY 2010/2011	Budget 2011/2012	Budget 2011/2012	Budget 2011/2012
	<u>Actual Prior</u>	<u>Recommended</u>	<u>Amended Amount #1</u>	<u>Total</u>
<b><u>REVENUES</u></b>				
Mich. Transportation Funds	\$3,258,454	\$3,239,426	44,600	\$3,284,026
Special State Funds	763,667	241,023	4,398	245,421
Federal Funds	548,342	1,388,800	(580,000)	808,800
County Raised Funds	1,357,916	1,331,781	16,600	1,348,381
Gain/Loss Equip. Disposal	0	5,000	(5,000)	0
Other Contributions	<u>15,500</u>	<u>0</u>	<u>3,750</u>	<u>3,750</u>
<b>TOTAL REVENUES</b>	<b><u>\$5,943,880</u></b>	<b><u>\$6,206,030</u></b>	<b><u>(\$515,652)</u></b>	<b><u>\$5,690,378</u></b>
<b><u>EXPENDITURES</u></b>				
Primary Roads	1,607,568	3,080,554	(772,526)	\$2,308,028
Local Roads	2,208,997	1,796,355	(90,953)	1,705,401
State T/L Maintenance	534,905	550,000	0	550,000
TWA/Other T/L Maintenance	15,509	12,500	(600)	11,900
Equipment Expense (Net)	69,263	(160,000)	(50,000)	(210,000)
Administrative Expense (Net)	369,865	178,925	32,000	210,925
Distributive Expense	971,231	1,465,000	(100,000)	1,365,000
Capital Outlay (Net)	505,489	(55,000)	(35,000)	(90,000)
Miscellaneous	19,507	1,500	83,000	84,500
Special Projects	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$6,302,333</u></b>	<b><u>\$6,869,833</u></b>	<b><u>(\$934,079)</u></b>	<b><u>\$5,935,754</u></b>

	YEAR END		
Budgeted Net Revenue (Expenditures)	9/30/2012	<u>(\$663,803)</u>	<u>(\$245,376)</u>
	YEAR END		
Prior Year Operating Surplus (Deficit)	9/30/2011	(\$358,453)	
Accumulated Avail. Surplus (Deficit)	DATE		
from Prior Yrs.	9/30/2010	\$2,642,576	
	9/30/2011	\$2,284,123	
Projected Surplus at End of Budget Year (2011/2012)		<u>\$1,620,320</u>	<u>\$2,038,747</u>

Any other business – Kakuk stated that Holmes Township and a property owner, Joe Smeester, on CR356 would be willing to share in the cost of extra dust control on the road. Moilanen stated that it would take about 3000 gallons of brine at a cost of approximately \$1,100 to put a heavy layer on the entire road. Moilanen suggested that the road could be graded, rolled and brined this year and then graveled and possibly chip sealed next year with the township and resident sharing in the cost.

Betzinger asked about the crack sealing that was done on CR380. Moilanen responded that it was part of a federal aid project and that the contractor would be back later in the summer to do a chip seal, fog seal and pavement markings in the same area.

Kakuk asked for a discussion of the resolutions that would be voted on at the MCRCSIP Annual Meeting. Resolution A would update the language in the Declaration of Trust and By-Laws. The road commission would vote yes on this resolution. Resolution B would amend the Declaration of Trust and By-Laws to allow “counties that have assumed the powers and duties provided by law to county road commissions” to be members of the pool. Discussion was held regarding the pros and cons of Resolution B.

Moilanen stated that he had received an offer from Jim Marsicek to have the road commission purchase crushed gravel that he has available on 36.5 Mile Road. Due to its location, this gravel could be used on the Spring Green Road and J-1 Road projects with a substantial savings in trucking costs. Moved by Betzinger, seconded by Kakuk to have Moilanen check on the gravel and if the price per cubic yard was comparable to the cost per cubic yard on the recently bid gravel for the three way program, Moilanen can purchase this gravel. Carried unanimously.

Moilanen presented an agreement between the road commission and Nadeau Township for the cost sharing of the J-1 Road project. Moved by Anderson, seconded by Kakuk to sign the agreement as presented. Carried unanimously.

Public Comment – John Nerat asked what the length of the grader leases were. Moilanen stated they are five year leases.

Joe Skrobiak asked if State W2 would be widened out. Moilanen stated that it will be stumped out in the future.

William Nicholson asked if a private resident could mow the grass in the right of way on their property. Anderson stated that they could. Mr. Nicholson asked what the right of way was for utility poles. Moilanen replied that the standard right of way is 33 feet and that the utility poles are usually placed within 30 to 32 feet.

There being no further business, Anderson declared the meeting adjourned at 9:47 a.m.

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Road Commission Finance Director/Clerk

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Chair